



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

ANNUAL REPORT

APRIL 1, 2021 — MARCH 31, 2022

2021—2022



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WHAT IS THE CTCMPAO?

The College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario regulates the practice of Traditional Chinese Medicine (TCM) in Ontario. We are mandated to regulate the profession of TCM, in the public interest, through the Regulated Health Professions Act, 1991, and the TCM Act, 2006. In order to achieve this mandate, the College must fulfill the primary responsibilities outlined below.

THE COLLEGE'S RESPONSIBILITIES



We inform practitioners of their responsibilities, and inform the public on the level of care they can expect to receive from our practitioners.



We ensure practitioners engage in continuous quality improvement throughout their careers in the interest of protecting the public.



We set the requirements for becoming a Traditional Chinese Medicine Practitioner and/or Acupuncturist in Ontario.



We investigate and respond to concerns regarding practitioners' conduct, competence and/or the quality of care provided.

THE COLLEGE'S COMMITTEES

The governing body of the College is its Council, which is its Board of Directors and is responsible for policy setting and oversight of the affairs of the College. There are a number of statutory and non-statutory committees that determine various College matters. Each statutory committee is composed of both public and professional members. The public members are Ontario Government appointed members of the Council, while professional members may be elected members of the Council or non-Council professional members.

Executive Committee

The Executive Committee reports to Council, and functions to assist Council in fulfilling its duties. Among the ways it does this is by taking on tasks delegated to it by Council, suggesting priorities for agenda items, and acting in emergencies in between Council meetings. Decisions made on behalf of Council are then ratified by Council at the next meeting of Council.

Registration Committee

The Registration Committee is mandated to ensure the protection of the public interest by providing strategic direction to the College and to the Registrar with regard to the registration processes of the College.

Quality Assurance Committee

The Quality Assurance Committee is mandated to protect the public interest by creating a quality assurance program that monitors and encourages members to practise competently and ethically.

Inquiries, Complaints and Reports Committee

The Inquiries, Complaints and Reports Committee is mandated to protect the public interest by establishing policies and procedures to direct the actions of the College or its staff with respect to complaints received about members of the College. The committee also appoints panels to review complaints and consider reports against members of the College.

Discipline Committee

The Discipline Committee is mandated to protect the public interest by establishing and maintaining a framework for dealing with matters referred to it for discipline by the Inquiries, Complaints and Reports Committee.

Fitness to Practise Committee

The Fitness to Practise Committee is mandated to protect the public interest by establishing and maintaining a framework for dealing with matters referred to it for incapacity by the Inquiries, Complaints and Reports Committee.

Patient Relations Committee

The Patient Relations Committee is mandated to ensure the protection of the public interest by administering, monitoring and amending the Patient Relations Program. The Patient Relations Program includes measures for preventing or dealing with sexual abuse of patients by members of the College. The Committee also administers the funding for therapy and counselling for patients who were subjected to sexual abuse by members of the College.

Doctor Title Working Group

The mandate of the Doctor Title Working Group is to prepare recommendations to the Council and Executive Committee for the development of the “Dr.” Title Class regulation. The working group shall conduct research, synthesize information, make recommendations and undertake project activities at the request of the Council for development of the “Dr.” Title Class regulation.

PRESIDENT'S MESSAGE

The College experienced another difficult year in 2021–22. The Pandemic continued to challenge the regulatory, operational and communications capabilities of the College while Council was not fully constituted. We were waiting for Government to appoint the requisite number of Public Members to Council to be constituted. Then, suddenly, on February 28, 2022, the Government announced dissolution of the College and repeal of the TCM Act, 2006 that would deregulate TCM as a self-regulated health profession under the Regulated Health Professions Act.

Devoid of a fully constituted Council, the Executive Committee comprising of Mr. Richard Dong, President; Ming Cha, Vice President, Feng Li; and Peter Zhang; along with Ann Zeng, Registrar and her staff supported the College through these difficult and unprecedented challenges. I am also deeply appreciative for the advice provided by Rebecca Durcan, Legal Counsel, and the support and feedback from the professional and public members that made up our unconstituted Council. Thank you!

In March, Government withdrew their decision to repeal TCM Act, 2006. On May 5, 2022 public members were appointed to the College Council enabling the College to function, fully constituted. We must acknowledge our dedicated registrants, patients, educational institutions and professional associations for their extraordinary efforts in convincing Government to revert their decisions. It is noteworthy that throughout the pandemic, the TCM profession, following Government directives, worked at the front line in delivering TCM care to patients. TCM Practitioners offered essential services to patients when demands on the rest of the health care system exceeded capacity. I am inspired and thank all registrants for their steadfastness and resilience in maintaining services in the midst of uncertainty and possible risks to themselves.

Today, the College is completely transformed with Council and Committees implementing the Ministry of Health recommendations of the College Performance Measurement Framework to improve governance, transparency, accountability, diversity, equity and inclusion.

According to the directive of the Minister of Health, I am very happy to report that the Registration exam will be offered in both English and Chinese for October 2022. It is expected that Ontario and British Columbia will begin piloting the approval/accreditation education program as soon as it is feasible.

Work on the Doctor Title Regulations resumed on July 18, 2022 as a priority for this College. A Request for Proposals for a consultant to conduct phase 2 of the projects is proceeding. This is a huge step forward for the College because this has been a major concern of the TCM profession and the public.

A priority for all regulatory Colleges is to have a Strategic Plan that frames decisions in the context of our College's mission and strategic vision. A Strategic Planning Consultant has been hired with expectations that a Strategic Planning Session will occur in December 2022.

As we move ahead, I am confident and optimistic we will surpass expectations as the College moves to being fully transparent, cultivating trust and engaging members, educational institutions, other regulated health professionals and the Government.

In closing, I find myself at a loss for words but wish to acknowledge the leadership, courage and profound resilience that Ann Zeng, Registrar and our staff have demonstrated over these last few months in rebuilding confidence in our governance capacity and ability to function as a self-governing regulatory College!

Thank you from the bottom of my heart!

Joanne Pritchard Sobhani
R. TCMP, R. Ac
President, CTCMPO



REGISTRAR & CEO'S MESSAGE

The College was met with challenges, change and resilience in the past year. Despite the evolving pandemic, TCM Practitioners and Acupuncturists in Ontario were able to quickly adapt while continuing to provide safe, ethical and competent care to patients. I am grateful for the ongoing support and understanding that practitioners and the public have demonstrated for professional regulation.

The College continued to make strides towards its regulatory priorities. The Council undertook a governance review to ensure our structure, policies and practices were consistent with good governance and adaptable to the modernization of the regulatory environment. Based on approved recommendations from the review, we began developing the competency framework for Council and Committees, enhanced audit and risk oversight, and provided extensive Council and Committee training.

We developed a telepractice guideline, launched webinars on standards of practice, enhanced our Quality Assurance Program and published Educational Tips. This helped ensure practitioners are able to effectively work in collaborative environments and are competent to deliver safe, effective and ethical care.

Effective communication was relied upon to educate stakeholders and strengthen public confidence. To that end, we published announcements related to Bill 88 and Educational Tips in both English and Chinese to maximize accessibility. Targeted, measurable social media platforms such as Facebook, Twitter and LinkedIn were used to reach the community and share COVID-19 related updates, public consultations, webinars, and frequently asked questions.

The College continued to collaborate with stakeholders such as its national alliance to develop an education approval process that will improve and recognize quality in TCM education. We also engaged with academic institutions, students and associations. These dialogues focused on ensuring their understanding in the College's activities and processes and encouraging feedback and participation with the College.

Another important priority is the Chinese language entry to practice examination requested by the Ministry of Health. The College worked closely with CARB-TCMPA to develop the exam in accordance with the Ministry's ambitious timeline. The College continues to register internationally trained practitioners with a fair and impartial registration process.

In late March 2022, the Lieutenant Governor of Ontario appointed additional public members to CTCMPAO's Council. As our Council once again satisfies the composition requirements set out in the Traditional Chinese Medicine Act, 2006, the College is eager to resume projects that were temporarily put on hold. For example, the College is working actively with a consultant to develop a strategic plan with a renewed sense of focus and direction on public protection. In addition, the Dr. Title Working Group has commenced preparation for Phase 2 of the Doctor Title Project.

Most importantly, I would like to take this opportunity to express my sincere appreciation and thanks for the dedication and hard work of our Council members and College staff. Your continuous efforts and contributions enabled us to propel the regulation of the profession forward. The College is both optimistic and excited for the work ahead as we continue fulfilling our mandate of regulating the TCM profession in the public interest.

Ann Zeng
Registrar & CEO



COLLEGE HIGHLIGHTS AND STATISTICS



REGISTERED TCM PRACTITIONERS AND ACUPUNCTURISTS IN ONTARIO

Member Registration by District							
	District 1	District 2	District 3	District 4	District 5	Other*	Total
General	184	130	1510	525	71	28	2448
Inactive	14	4	101	11	3	27	160
Student	0	0	3	0	0	0	3
Total Members	198	134	1614	536	74	55	2611

* Members outside of Ontario and/or non-applicable address.

District 1 - North East

Counties of Kenora, Rainy River, Thunder Bay, Algoma, Cochrane, Manitoulin, Parry Sound, Nipissing, Timiskaming, and Sudbury; the district municipality of Muskoka; and the city of Greater Sudbury; the counties of Frontenac, Hastings, Lanark, Renfrew, Lennox and Addington; the united counties of Leeds and Grenville, Prescott and Russell, Stormont, Dundas, Glengarry; and the cities of Prince Edward and Ottawa.

District 2 - Central East

Counties of Haliburton, Northumberland, Peterborough, and Simcoe, the city of Kawartha Lakes, and the regional municipality of Durham.

District 3 - Central

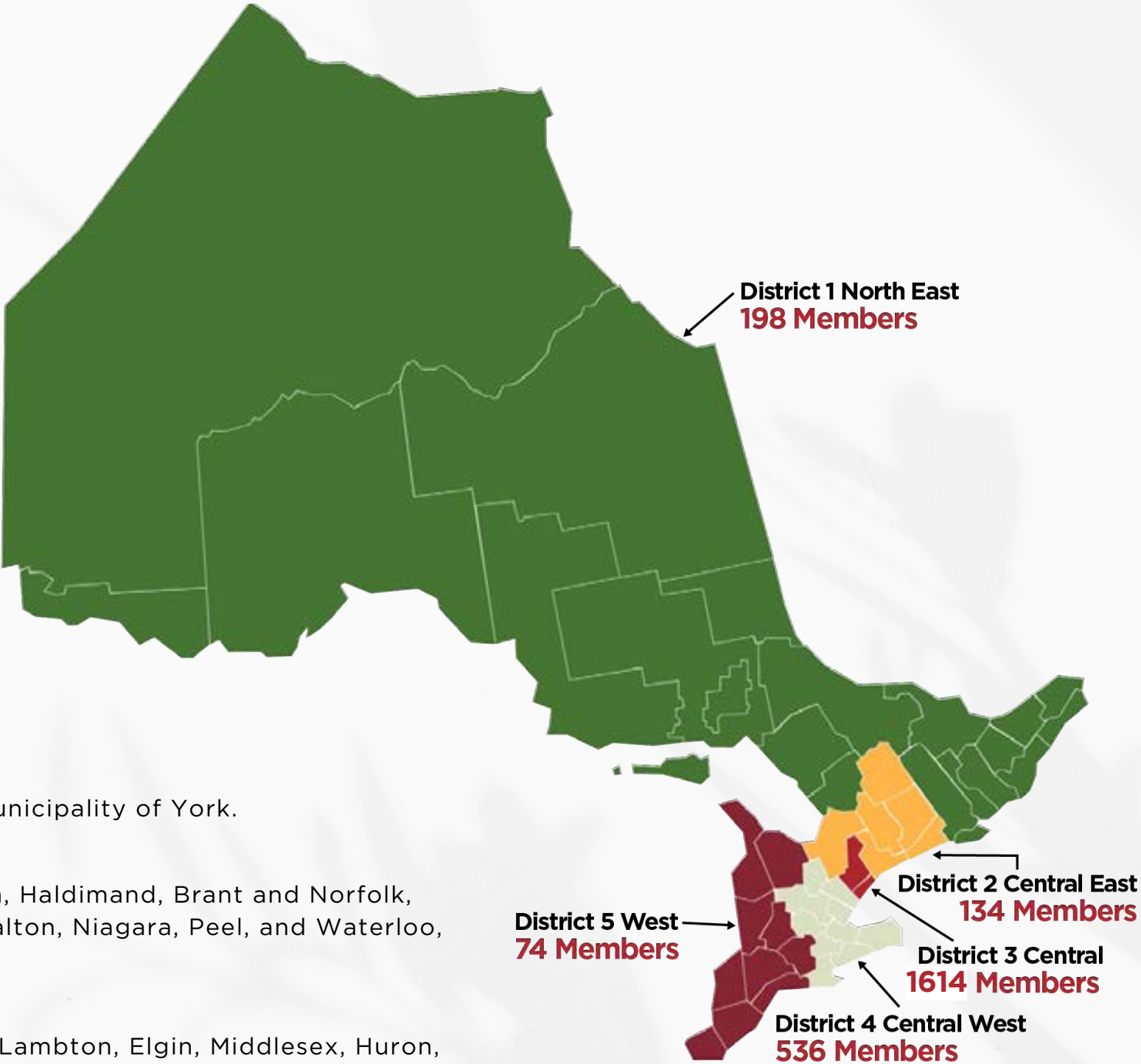
City of Toronto and Regional Municipality of York.

District 4 - Central West

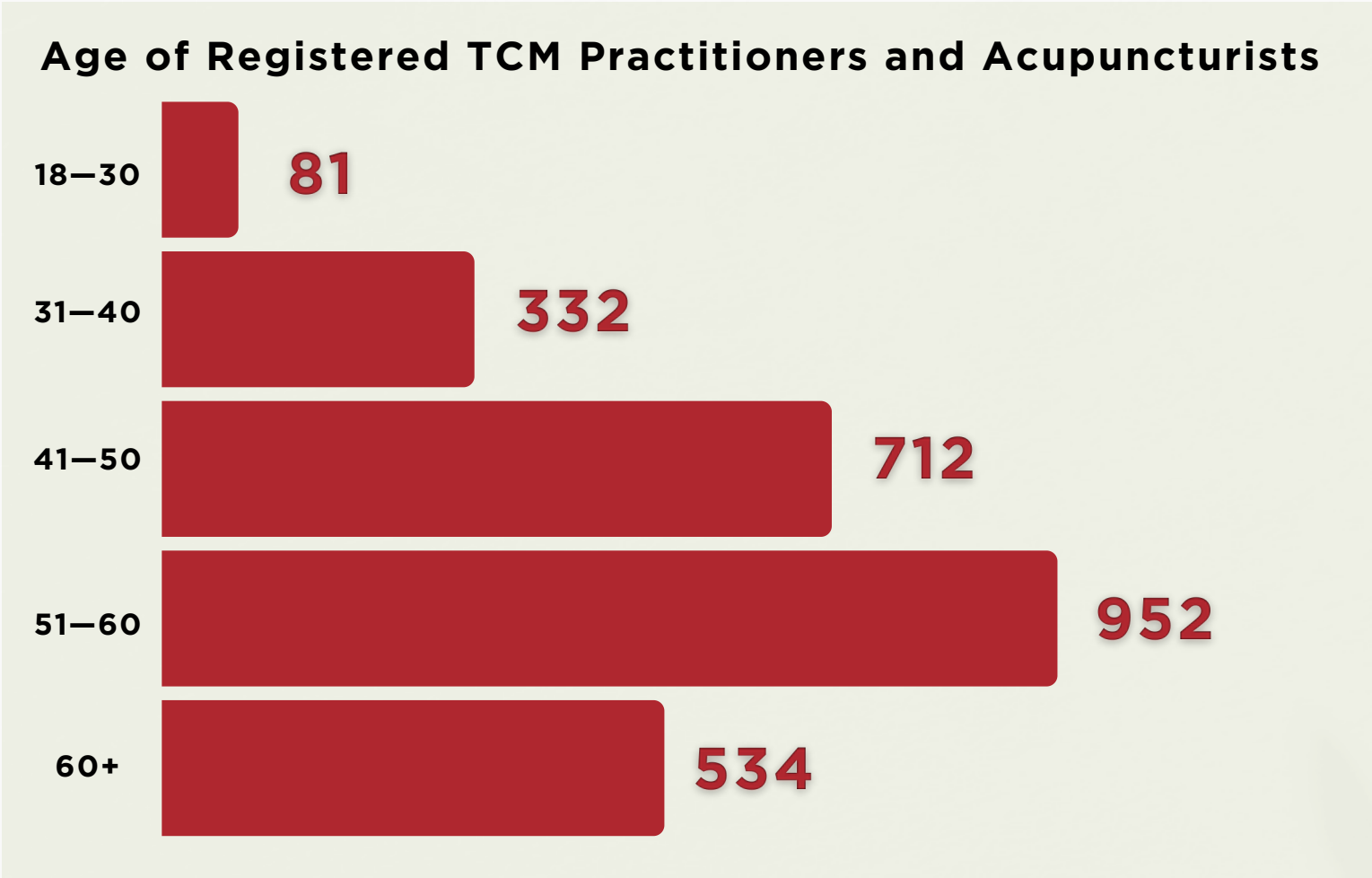
Counties of Dufferin, Wellington, Haldimand, Brant and Norfolk, the regional municipalities of Halton, Niagara, Peel, and Waterloo, and the City of Hamilton.

District 5 - West

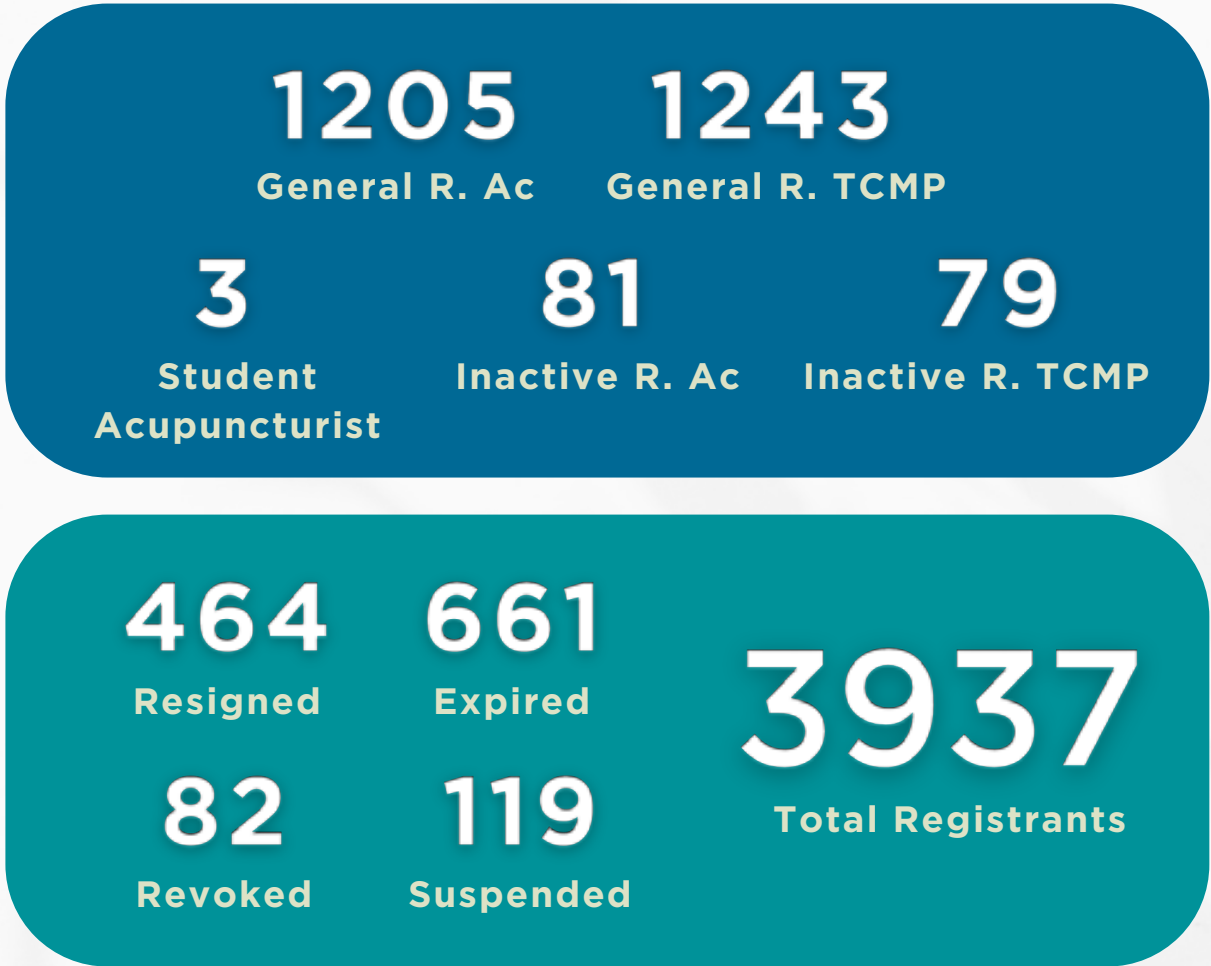
Counties of Essex, Bruce, Grey, Lambton, Elgin, Middlesex, Huron, Perth, Oxford, and the regional municipality of Chatham-Kent.



REGISTERED TCM PRACTITIONERS AND ACUPUNCTURISTS IN ONTARIO



Registration Updates



Members by Gender



REGISTERED TCM PRACTITIONERS AND ACUPUNCTURISTS IN ONTARIO

Dual Registration in Ontario

College	Members	Percentage to Total Membership
College of Chiropodists	2	0.08%
College of Chiropractors	84	3.22%
College of Dental Hygienists	4	0.15%
College of Kinesiologists	4	0.15%
College of Massage Therapists	582	22.29%
College of Medical Laboratory Technologists	2	0.08%
College of Medical Radiation Technologists	4	0.15%

College	Members	Percentage to Total Membership
College of Naturopaths	47	1.80%
College of Nurses	36	1.38%
College of Opticians	2	0.08%
College of Pharmacists	1	0.04%
College of Physicians and Surgeons	4	0.15%
College of Physiotherapists	34	1.30%
Other	44	1.69%

REGISTRATION AND EXAMINATIONS HIGHLIGHTS

REGISTRATION COMMITTEE

Ming Cha	Chair/ Professional Member
Feng Li Huang	Professional Member
Shiji (Stephen) Liu	Public Member (Until February 2022)
Joanne Pritchard-Sobhani	Professional Member
Deborah Sinnatamby	Public Member
Xianmin Yu	Professional Member

6

Registration Committee Meetings

Policy and guideline review:

- Application for Variation – Guideline
- Annual Renewal Policy
- Criminal Background Check Policy
- Refresher Program Guidelines for Applicants
- Required Documents Policy

Registration Committee Reviews

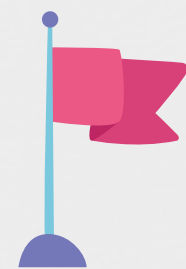
Refresher program for members:



10 Reviewed
8 Approved

7 RC Panel Meetings

Exam Eligibility - Education Requirement



1 Reviewed
1 Approved

REGISTRATION COMMITTEE PANEL DECISIONS

	Approved	Approved with TCLs	Refused	Total
General Class Application	1	13	0	14
Inactive to General Application	0	1	0	1
Title Variation	3	1	0	4
Application to Remove or Modify TCLs	0	1	0	1
Totals	4	16	0	20

REGISTRATION AND EXAMINATIONS HIGHLIGHTS

2021 Pan-Canadian Examinations

APRIL 2021			
Examination	Candidates	Passes	Pass rate
TCM Practitioner	39	33	84.62%
Acupuncturist	74	69	93.24%

OCTOBER 2021			
Examination	Candidates	Passes	Pass rate
TCM Practitioner	54	54	100%
Acupuncturist	122	94	77.05%

Jurisprudence Course Test

232 Candidates
229 Passes
98.71% Pass Rate



Safety Program Test

254 Candidates
254 Passes
100% Pass Rate



QUALITY ASSURANCE HIGHLIGHTS AND STATISTICS

QUALITY ASSURANCE COMMITTEE

Feng Li Huang	Chair/Professional Member
Ming Cha	Professional Member
Matthew Colavecchia	Professional Member
Lihui Guo	Professional Member
Pixing Zhang	Professional Member (Until February 2022)

NON-COUNCIL COMMITTEE MEMBER

Hai Su	(From December 2021)
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In 2021–2022, the Quality Assurance Committee held **5** meetings

Activity Highlights

- The Council adopted, in general, the Responsive and Reflexive Quality Assurance Framework (RRQA) as the CTCMPAO QA Framework.
- The QA Committee and staff have developed a detailed implementation plan and drafted performance indicators for the new QA program.
- The Council approved the Telepractice Guideline to help members understand their accountabilities when providing care using telecommunication technologies.

Annual Requirements of the QA Program

Every member of the College must annually complete a self-assessment and 15 hours of professional development activities. Each year the QA Committee requires a percentage of members to submit their Self-Assessment and Professional Development tools for review.

For the year of 2021, approximately 2% or 53 members were selected. The results are as follows:

Notice Sent to Members

53

Submissions Received

50

No Submissions Received

3

QUALITY ASSURANCE HIGHLIGHTS AND STATISTICS

Annual Requirements of the QA Program

Every member must declare whether they have complied with the annual requirements of the QA Program during registration renewal. Those who declare non-compliance are asked to submit their Self-Assessment Tool and Professional Development Plan for review. In 2021, some members declared non-compliance of the annual requirements. The results are as follows:

22

Members Declaring Non-Compliance

8

Satisfactory
Submissions Received

14

No Submissions Required (registered in 2020, resignation or suspension)

Peer and Practice Assessment Program

Peer and Practice Assessments are conducted on members who are randomly selected, who do not demonstrate compliance with the annual requirements of the QA Program, who have not met a term, condition or limitation on their Certificate of Registration, or are ordered by a Committee. In 2021–2022, the following assessments were conducted and the results are as follows:

12

Total Selected for Assessments (PPA-2019 selection*)

5

Completed (2019–2020)

5

Completed (2021)

5

Assessments Completed;
Further Action Required

2

Did Not Participate
(due to change in registration status)

*The 2019 peer and practice assessments were postponed and no members were selected in 2020 due to the COVID-19 pandemic

PATIENT RELATIONS HIGHLIGHTS AND STATISTICS

PATIENT RELATIONS COMMITTEE

Deborah Sinnatamby	Chair/Public Member
Christine Fung	Professional Member
Feng Li Huang	Professional Member
Jin Qi Zeng	Professional Member

NON-COUNCIL COMMITTEE MEMBER

Ryan Longenecker	(From December 2021)
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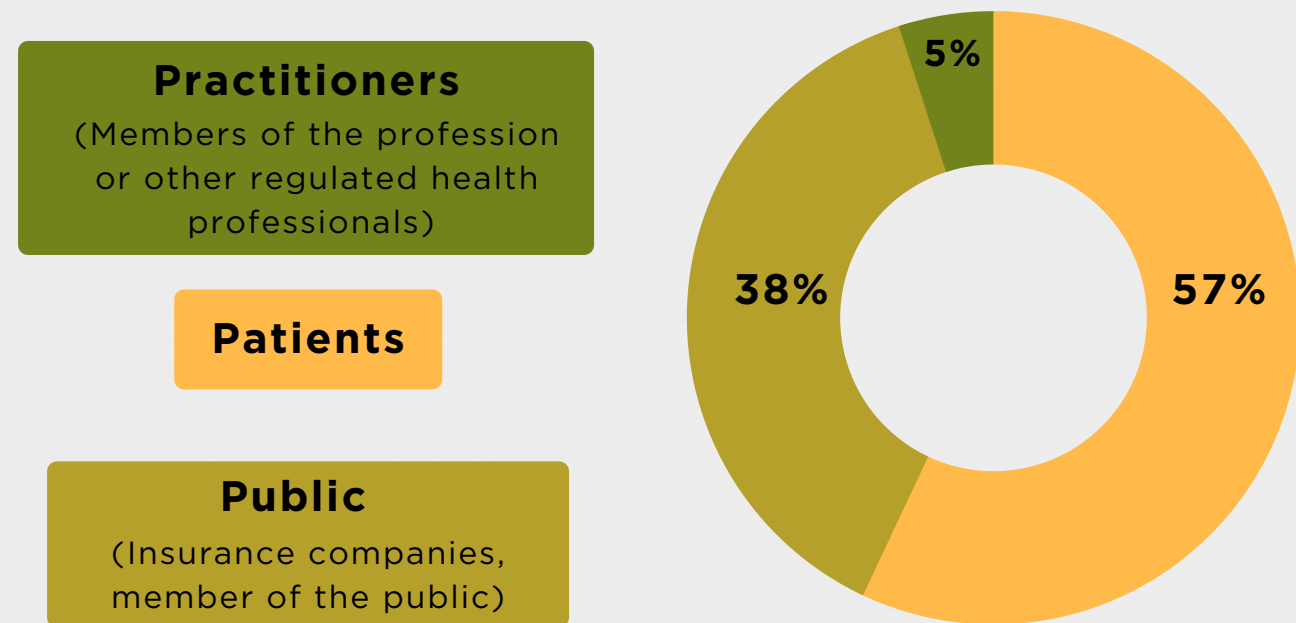
In 2021–2022, the Patient Relations Committee held 2 meetings

Activity Highlights

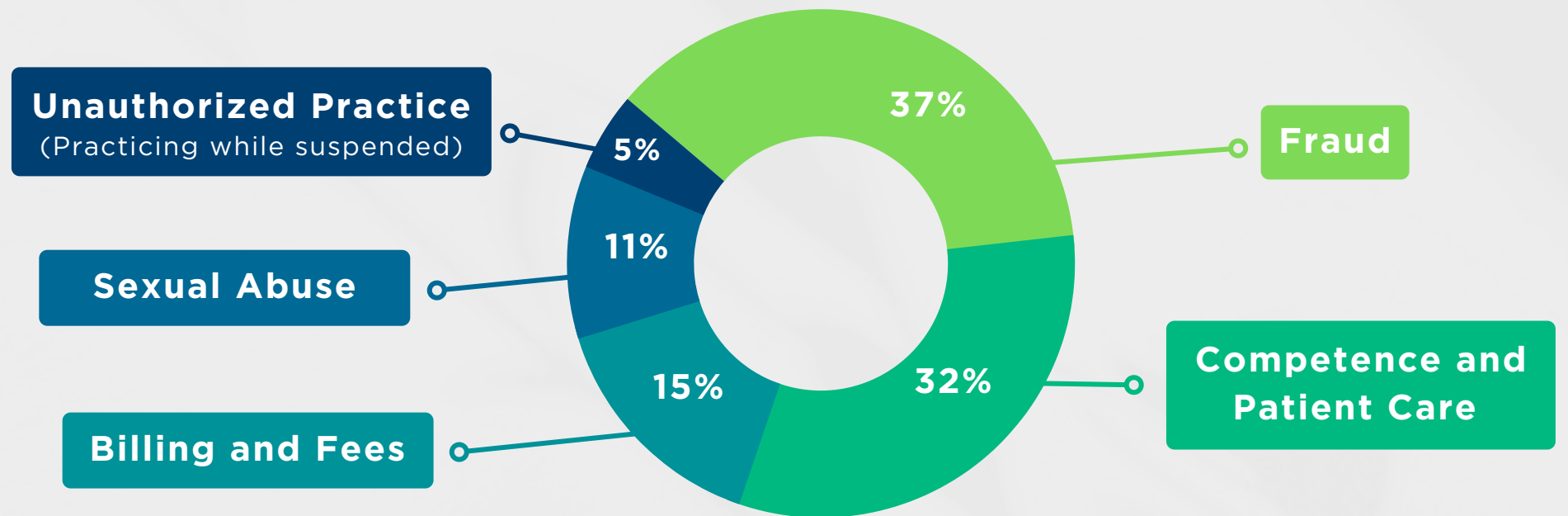
- The Committee completed training on the responsibilities and accountabilities of the Committee and the Patient Relations Program.
- The Committee initiated improvements to resources, communications and processes with respect to its program. These included:
 - An update to the CTCMPAO website information on the Patient Relations Program with improved content on TCM Acupuncture, the prevention of sexual abuse, and programs to fund therapy.
 - A webinar presented by Amy Lee, Practice Advisor, and Rebecca Durcan, Legal Counsel, on the Standard for Consent on October 29, 2021.
 - Amendment and approval of the workflow draft Terms of Reference (ToR). The ToR is focused on activities related to the prevention of sexual abuse of patients and the amendment addressed educational requirements for members.
 - The College also created educational tips on topics pertaining to sexual abuse, such as consent, professional boundaries, dual relationships, and mandatory reporting.
- The Committee approved one application for funding for therapy and counselling. A patient is eligible for funding if it is alleged in a complaint or report that they were sexually abused by a member. Two previously approved applications remain active and continue to receive funding.

PROFESSIONAL CONDUCT HIGHLIGHTS

Source of Complaints



Concerns the College Received by Category



The College takes your concerns seriously. The College takes a proactive approach in addressing specific concerns by releasing frequent educational tips, conducting webinars and/or working with stakeholders to address commonly recurring issues.

Health Professions Appeal and Review Board



COMMUNICATION HIGHLIGHTS



Page Reach: **4,025** ↑ **53.5%**
Page Visits: **1,051** ↑ **63.2%**
New Likes: **72** ↑ **13.7%**
Followers: **535** ↑ **12.3%**



Twitter Impressions

27.6 K

↑ **16.6% Followers**

Twitter Profile Visits

40.5 K

Twitter Followers: **270**
New Followers: **45**



11.5%

LinkedIn Followers



2,948 Views

33K Impressions

+44 Subscribers

Most Watched Video

Webinar on Standard
for Record-Keeping

WWW.CTCMPAO.ON.CA



657,057

Website Visitors

57,100

Pageviews

12.57%

Increase in Website Visitors
Compared to 2020–2021 Fiscal Year



MailChimp

68.4% Educational Tips
Average Open Rate

Educational Tips Topics

Publishing Date	Topic	Open Rate Percentage
April 6, 2021	Closing or Leaving a Practice	76.5%
May 10, 2021	Patient Access to Health Care Records	67.3%
May 31, 2021	Roles of Regulatory Colleges and Professional Associations	73.9%
June 16, 2021	Advertising Best Practices	59.8%
July 9, 2021	Contact Information for Multiple Practice Locations	73.2%
August 6, 2021	Fact Sheet on Suspensions	67.9%
August 31, 2021	Issues with Notifying Patients When Leaving a Practice	65.1%
October 1, 2021	Do Practitioners Need to Disclose Their Vaccination Status to Patients?	62.7%
October 29, 2021	Determining Capacity to Consent and Substitute Decision Makers (SDM)	63.0%
November 18, 2021	Patient-Practitioner Dual Relationships	66.1%
December 7, 2021	Mandatory Reporting Requirements	75.9%
December 17, 2021	Receiving Gifts from Patients	67.8%
February 7, 2022	Reminder: COVID-19 and General Infection Control Measures to Consider for Clinic Settings	70.5%

2018—2021 STRATEGIC PLAN

To fulfill our mandate to regulate the profession of Traditional Chinese Medicine in the public interest, CTCMPAO continues to focus on the four key activities laid out in the three-year strategic plan for 2018 to 2021.



2018—2021 STRATEGIC PLAN

Key Activities and Directions

Public Confidence



- Identify program approval criteria and initiate process to ensure education of competent practitioners.
- Define and communicate what is meant by TCM Acupuncture and competent practice.
- Implement class of members that can use the Dr. title – ensure excellence in competence.

Good Governance



- Keep abreast of and participate in provincial regulatory modernization activities.
- Introduce governance and organizational performance measures and monitoring process.
- Enhance Council/Committee training and evaluation processes.

Stakeholder Communications



- Continue to educate members about College requirements, standards and activities.
- Engage public in determining information needs and respond accordingly.
- Reach out and engage with students, academic institutions, other regulatory colleges and provide with relevant information.

Practitioner Competence



- Develop standards of practice including professional ethics and prevention of sexual abuse.
- Find opportunities for inter-college & inter-profession collaboration at point of care and organizational levels.
- Enhance Quality Assurance Program and continuing education opportunities.

PUBLIC CONFIDENCE



PUBLIC CONFIDENCE

Summary of Video Projects

The [Becoming a TCM Practitioner and/or Acupuncturist](#) video provides a high-level overview of the registration process and requirements for becoming a registered TCM Practitioner and/or Acupuncturist with the College. Applicants are encouraged to review this video before starting the process to ensure they are off to a good start, and have everything they need to submit a successful application.

Doctor Title Working Group

The College was unable to resume the Doctor Title Project for a second year due to the unconstituted status of Council. However, the College is pleased to update that Council is now constituted, and a new Doctor Title Working Group has been appointed. The College looks forward to continuing the work on this project in the upcoming year.

CARB-TCMPA TCM Accreditation Program

One of the key activities identified in the College's Strategic Plan is to find opportunities for inter-college and inter-profession collaboration; and identify program approval criteria and initiate a process to ensure education of competent practitioners. The CARB-TCMPA TCM Program Accreditation Project is in alignment with the College's Strategic Plan because it is a collaborative initiative with other provincial regulators and the project will help the College form a program approval process that will increase public confidence and further public safety.

Following the national consultation on the draft standards, the survey responses were reviewed by the CARB-TCMPA, Accreditation Requirements Advisory Committee (ARAC) and the consultant. Revisions were made to the draft standards and a second consultation was sent out. The final standards were presented to the CARB-TCMPA Board and it was decided that each respective College's Council be consulted to better understand how the project will be implemented.

PUBLIC CONFIDENCE

Regulatory Investigations and Discipline

Discipline Committee

The Discipline Committee is an independent committee within the College that conducts formal hearings to review allegations of professional misconduct or incompetence on the part of a Traditional Chinese Medicine Practitioner and/or Acupuncturist.

The Committee determines appropriate penalties where the allegations are proven, to discipline the Traditional Chinese Medicine Practitioner and/or Acupuncturist in an effort to protect the public from future risk of harm. Matters are referred to the Discipline Committee by the ICRC.

In 2021, the ICRC referred nine (9) matters before the Discipline Committee. The College released 1 discipline decision in the year.

As part of the College's duties under the Regulated Health Professions Act, 1991 (the "RHPA") matters that end up being prosecuted before the Discipline Committee are often complex, time consuming and expensive. Cost awards issued from discipline are often intended to only indemnify the successful party for resources expended from enforcing the legislation.

\$3,500 in cost recovery awards were issued to the College through discipline proceedings.[1]

[1] This figure is not indicative that the College has collected all funds, however, it is indicative of the amounts ordered by the Discipline Committee in the year.

[2] As per the CPMF, these are calculated per calendar year.

Inquiries, Complaints and Reports Committee

The College's mandate is to regulate the profession in the public interest. Anyone with concerns about a Registered Traditional Chinese Medicine Practitioner and/or Registered Acupuncturist can submit information and/or file a formal complaint to the College.

In this past year, the ICRC transitioned to conduct all panel meetings, committee meetings in a virtual environment. The ICRC Implemented the use of new technology in facilitating meetings to ensure that the College's regulatory work continued effectively and efficiently.

In light of the pandemic, public concerns continued to be received and the College saw an increase in complaints this year. In 2020, we received 16 complaints as compared to 19 complaints received in 2021. [2] (18.75% increase).

Compliance

At the conclusion of some ICRC matters, ICRC from time to time may order a member to complete a Specified Continuing Education or Remediation Program (SCERP).

The College began an internal process to modernize and standardize the College's Compliance Monitoring activities. Compliance activities previously conducted in person, were transitioned (where possible) to a virtual platform in light of the pandemic.

PUBLIC CONFIDENCE

COMPLIANCE BY THE NUMBERS

6

Members were ordered to complete the Record Keeping Webinar.

3

Members were ordered to complete a Registrar approved ethics course.

7

Members were ordered to complete a Reflection Essay.

2

Members were ordered to complete a Compliance Audit.

2

Members were ordered to complete the College's Jurisprudence Course.

COMPLIANCE NEAR YOU

7



Members completed their compliance requirements [4]

COMPLIANCE WITH OUTSTANDING COSTS

4



Members complied with outstanding costs

UNAUTHORIZED PRACTICE & EDUCATION LETTERS

2



Cease & Desist Letters sent

1



Educative Letter sent

[4] These requirements range from completion of certain educational courses, submitting to an assessment of their practice and/or other appropriate measures to enhance a member's understanding of their obligations to the public and to the profession.

GOOD GOVERNANCE



GOOD GOVERNANCE

Working with Health System Partners

In 2021–2022 the College utilized its system partners to explore ways in which we can better meet expectations of the public. One way we did this, is by participating in the Anti-BIPOC Racism Working Group with our regulatory partners in Health Profession Regulators of Ontario (HPRO). This working group aims to improve colleges' best practices related to EDI. The College also began work with HPRO on an information sharing policy to establish a formal process for sharing information between colleges and with stakeholders.

In addition, the College continued its previous collaboration projects, such as the Citizen Advisory Group, and the Education Program Approval Project.

Council/Committee Training

The College provided extensive Council and Committee training necessary for Council and Committee members to fulfill their duties and responsibilities in the interest of the public. It is important that Council and Committee members possess the necessary knowledge to effectively participate in decision making at Council and Committee meetings. Various guest speakers were invited to provide information on topics such as the health regulation and governance model, decision making, bias and equity, diversity and inclusion (EDI). The College is committed to continue strengthening the education and development of Council and Committee members.

CPMF Project

On March 31, 2022, the College submitted its 2021 College Performance Measurement Framework (CPMF) report to the Ministry of Health. The CPMF seeks to answer the question “How well are Colleges executing their mandate, which is to act in the public interest?” The framework includes 7 domains, and within those, asks if the College is meeting a number of requirements. The first, and largest of these domains is Governance.

The College was able to demonstrate improvement in all areas, but particularly in the area of Governance. This was done by:

- Completing a governance review to assess the College's governance practices.
- Begin work on competencies that future Council members will be required to demonstrate before being eligible to serve.
- The College will strive to improve and fully meet all requirements set out in the CPMF. The College is on pace to demonstrate further improvements in the 2022 report, due in March of 2023.

GOOD GOVERNANCE

Updates on Governance Review

In March, 2021, the College began work on its governance review with consultants from Governance Solutions Inc. (GSI). The review consisted of a full review of College governance documents, as well as interviews with Council members and members of College staff. GSI concluded its review and submitted its final report to the College in August 2021. The review provided the College with a comprehensive assessment of its governance structure, documentation, and practices, based on researched and continuously updated approaches to governance, explicitly adapted to reflect the College's needs, and other relevant legislation, requirements, and expectations.

GSI's review resulted in 12 major recommendations for the College to consider in order to improve its governance practices. One major challenge facing the College at the time of the review is the fact that its Council did not have the required number of public appointees to be constituted. This was reflected in a number of the recommendations. The College has since rectified this issue by receiving additional public appointees. Despite this initial setback, the College will strive to address the remaining recommendations in the near future.

PRACTITIONER COMPETENCE



PRACTITIONER COMPETENCE

College Communications to Improve Practitioner Competence

Practitioner Competence continues to be an important key strategic direction for the College as part of the 2018–2021 strategic plan. In the 2021–2022 fiscal year, the College continued to publish its series of Educational Tips emails to members.

These emails help educate members on professional responsibilities, safe practice, and any changes in the regulatory environment that members need to be aware of. It is also a way for the College to address frequently asked practice related questions from members.

The emails are available in multiple languages to help members for whom English is not the first language to better understand the content.

The College also continues to publish its quarterly “Qi News” e-newsletters to keep members and stakeholders informed on the College’s activities, department updates and announcements.

Webinars on Standards of Practice

- Privacy Webinar with Kate Dewhirst
(in collaboration with other Colleges) – [June 24, 2021](#)
- Standard for Fees and Billing – [June 25, 2021](#)
- Standard for Consent – [October 29, 2021](#)

College Telepractice Position Statement

A telepractice guideline draft was approved by Council. Staff conducted stakeholder consultations, first with targeted organizations, followed by broader consultations with the membership. The College also utilized the Citizens Advisory Group to increase responses from the public. Feedback received from the consultations was positive, and provided the College with potential topics for Educational Tips in the future.

Pan-Canadian Examination in Chinese

Pursuant to the request of the Ministry of Health, the College is offering the October 2022 Examinations in Chinese for the first time, in addition to English. The Chinese version of the Traditional Chinese Medicine Practitioners Examination will consist of the Acupuncturists exam and the Herbalist exam. Applicants who choose to sit the Chinese examination must demonstrate their language fluency in English or French according to the College’s Language Fluency Policy.

Pan-Canadian Examinations Processes

In response to the COVID-19 pandemic, the Pan-Canadian Examinations have been moved to an online proctored format allowing candidates to complete the exam remotely within the scheduled timeline.

PRACTITIONER COMPETENCE

Quality Assurance Program Enhancement Project

The College worked with a consultant on the Quality Assurance Program Enhancement Project during the 2020—2021 fiscal year. The goal of the project is to develop a QA Program that meets both the College's legislative requirements and supports professional development and continued competence of the profession. The project is being developed in two phases. Phase 1 focused on gathering and examining information to develop recommendations that will assist the QA Committee and Council when considering changes to the QA Program. Phase 2 will focus on the implementation of the changes approved at the end of Phase 1.

The Phase 1 final report with recommendations was presented to the Executive Committee in September 2021 and was adopted in general to help inform Phase 2.

STAKEHOLDER COMMUNICATIONS



STAKEHOLDER COMMUNICATIONS

Government Directions

In February 2022, the College received abrupt news from the provincial government regarding Schedule 5 of Bill 88. During this time, a great effort was put forth by College staff to ensure that information was disseminated quickly and effectively. This involved providing updates to registrants, providing accurate information to officials within the provincial government to better help with decision making, and fielding numerous questions from College stakeholders. The College believes it has an obligation to provide prompt updates to its stakeholders when there are events with large implications on the profession, such as Bill 88. The College is pleased with the responses it received and commits to a continued high quality of communications with its stakeholders.

College Policies and Initiatives Created in Response to the COVID-19 Pandemic

The College continued to provide updates to members regarding the COVID-19 pandemic to ensure members were aware of any changes to the situation as they developed.

Meetings with TCM Associations

The College regularly reaches out to its stakeholders to hold meetings and maintain an open communication channel. In October, the College met virtually with associations to provide updates on the College's projects and gain an understanding of the association's activities. Associations had the opportunity to ask questions and provide feedback. The College will continue to look for ways to engage with associations to protect the public interest.

Interim Changes to the Application Process due to COVID-19

In response to the COVID-19 pandemic, CTCMPAO implemented several measures to ensure that applicants can complete the registration process during the pandemic. To this end, the Registration Committee approved the following interim changes in our registration requirements and processes:

- Online didactic courses offered during the pandemic have been recognized (on an interim basis) as equivalent to classroom theoretical instruction, as described under section 9 of the Registration Regulation. Similarly, these online didactic courses have been accepted for the purpose of approving candidates for the Pan-Canadian Examinations (the registration examinations).
- CTCMPAO granted provisional approval to write the registration examinations to all students whose supervised clinical training was delayed because of COVID-19.
- The Registration Committee approved several interim changes to the application documentation and submission requirements; for example, application for registration forms and supporting documentation may be submitted electronically (e.g., PDF format).

STAKEHOLDER COMMUNICATIONS

Meetings with Ontario Educators

The College recognizes the importance of communications with educators and students to develop meaningful and responsive relationships. These dialogues focused on ensuring their understanding of the College's activities and processes and encouraging feedback and questions.

- May 26, 2021 - College staff met with Ontario schools to discuss the recent interim changes to the registration requirements and Pan-Canadian Examinations application process due to COVID-19. The meeting included a FAQ session to provide an opportunity for schools to ask questions. The meeting was attended by 20 representatives from 11 schools.
- December 15, 2021 - the College held its annual meeting with Ontario TCM schools. Staff provided an update on College activities related to registration, standards of practice and the Quality Assurance program. Dan Garcia, Executive Director of the Canadian Alliance of Regulatory Bodies of Traditional Chinese Medicine Practitioners and Acupuncturists (CARB-TCMPA), provided an update on the Pan-Canadian Examinations.
- Seven Ontario schools invited College staff to present to their graduating students in June, July, and November 2021. There were 108 attendees who joined the virtual presentations, which included an overview of the CTCMPAO application and registration processes and the Pan-Canadian Examinations application.

COUNCIL MEMBERS



2021—2022 COUNCIL MEMBERS

What is a Public Member?

Public members are appointed to Council by the Ontario Government. Council must have a minimum of five and no more than eight publicly appointed members. Public members, as with all Council members, uphold the College's mandate to serve and protect the public.

What is a Professional Member?

Professional members are elected to Council by members in the five districts, up to a maximum of nine professional members. Professional members bring a unique perspective through their knowledge of the profession and serve as a Council member to protect the public.

2021-2022 COUNCIL MEMBERS



Richard Dong
President, Professional Member



Ming Cha
Vice-President, Professional Member



Kimberley Bishop
Public Member
(Appointed to Council in March 2022)



Xianmin Yu
Professional Member



Iftikhar Choudry
Public Member
(Appointed to Council in March 2022)



Judy Cohen
Public Member
(Appointed to Council in March 2022)



Martin Forget
Public Member
(Appointed to Council in February 2022)



Mark Handelman
Public Member
(Appointed to Council in February 2022)



Matthew Colavecchia
Professional Member



Deborah Sinnatamby
Public Member



Jin Qi (Jackie) Zeng
Professional Member



Maureen J. Morton
Public Member
(Appointed to Council in March 2022)



Christine Fung
Professional Member



Feng Li Huang
Professional Member



Lihui Guo
Professional Member



Pixing Zhang
Public Member
(until February 2022)



Joanne Pritchard Sobhani
Professional Member



Shiji (Stephen) Liu
Public Member
(until February 2022)

NON-COUNCIL COMMITTEE MEMBERS



Justin Lee
Professional Member



Ryan Longenecker
Professional Member



Hai Su
Professional Member

In recognition of the professional members that were elected to Council but in light of Council being unconstituted, were appointed as non-Council committee members.

COMMITTEE COMPOSITION

EXECUTIVE COMMITTEE	
Richard Guo Qing Dong	President/ Professional Member
Ming Cha	Vice-President/ Professional Member
Feng Li Huang	Professional Member
Pixing Zhang	Public Member (Until February 2022)

COMMITTEE COMPOSITION

REGISTRATION COMMITTEE

Ming Cha

Chair/
Professional Member

Feng Li Huang

Professional Member

Shiji (Stephen) Liu

Public Member
(Until February 2022)

Joanne Pritchard-
Sobhani

Professional Member

Deborah Sinnatamby

Public Member

Xianmin Yu

Professional Member

NON-COUNCIL COMMITTEE MEMBER

Justin Lee

(From December 2021)

COMMITTEE COMPOSITION

INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE

Pixing Zhang	Chair/Public Member (Until February 2022)
Xianmin Yu	Professional Member
Richard Dong	Professional Member
Shiji (Stephen) Liu	Public Member (Until February 2022)
Matthew Colavecchia	Professional Member
Lihui Guo	Professional Member
Joanne Pritchard-Sobhani	Professional Member
Deborah Sinnatamby	Public Member
Jin Qi (Jackie) Zeng	Professional Member

NON-COUNCIL COMMITTEE MEMBERS

Fanny Ip	
Hai Su	(From December 2021)
Justin Lee	(From December 2021)
Ryan Longenecker	(From December 2021)

COMMITTEE COMPOSITION

QUALITY ASSURANCE COMMITTEE

Feng Li Huang	Chair/Professional Member
Ming Cha	Professional Member
Matthew Colavecchia	Professional Member
Lihui Guo	Professional Member
Pixing Zhang	Professional Member (Until February 2022)

NON-COUNCIL COMMITTEE MEMBER

Hai Su	(From December 2021)
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PATIENT RELATIONS COMMITTEE

Deborah Sinnatamby	Chair/Public Member
Christine Fung	Professional Member
Feng Li Huang	Professional Member
Jin Qi (Jackie) Zeng	Professional Member

NON-COUNCIL COMMITTEE MEMBER

Ryan Longenecker	(From December 2021)
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COMMITTEE COMPOSITION

DISCIPLINE	
Jin Qi (Jackie) Zeng	Chair/Professional Member
All Council Members	

FITNESS TO PRACTISE	
All Council Members	

COMMITTEE COMPOSITION

Non-Statutory Committees

DR. TITLE WORKING GROUP	
Joanne Pritchard-Sobhani Professional Member	(From December 2021)
Ming Cha Professional Member	(From December 2021)
Feng Li Huang Professional Member	(From December 2021)
Deborah Sinnatamby Public Member	(From December 2021)
Xianmin Yu Professional Member	(From December 2021)

COMMONLY USED ACRONYMS

Anti-BIPOC Racism: Anti Black, Indigenous, and People of Color Racism

ARAC: Accreditation Requirements Advisory Committee

CARB-TCMPA: Canadian Alliance of Regulatory Bodies of Traditional Chinese Medicine

CEO: Chief Executive Officer

COVID-19: Coronavirus Disease 2019

CPMF: College Performance Measurement Framework

CTCMPAO: College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario

EDI: Equity, Diversity and Inclusion

HPRO: Health Profession Regulators of Ontario

ICRC: Inquiries, Complaints and Reports Committee

PPA: Peer and Practice Assessment

QA: Quality Assurance

RHPA: Regulated Health Professions Act, 1991

RRQA: Responsive and Reflexive Quality Assurance Framework

SCERP: Specified Continuing Educational or Remediation Program

TCL: Terms, Conditions and Limitations

TCM Act: Traditional Chinese Medicine Act, 2006

TCM: Traditional Chinese Medicine

ToR: Terms of Reference

A close-up photograph of a woman with dark skin lying down, her eyes closed, receiving acupuncture. A hand is visible holding a thin needle near her shoulder. A large pink flower is tucked into her dark hair. The background is a warm, solid orange-brown color. In the bottom right corner, there is a blurred image of a lit candle and some flowers in a bowl.

OUR MANDATE IS TO REGULATE THE PROFESSION OF
TRADITIONAL CHINESE MEDICINE IN THE PUBLIC INTEREST.

FINANCIAL STATEMENTS



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

SUMMARY FINANCIAL STATEMENTS

MARCH 31, 2022

HILBORN LLP

SUMMARY FINANCIAL STATEMENTS

Report of the Independent Auditor on the Summary Financial Statements

To the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario

Opinion

The summary financial statements, which comprise the summary statement of financial position as at March 31, 2022, and the summary statement of operations for the year then ended, and related note, are derived from the audited financial statements of College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (the "College") for the year ended March 31, 2022.

In our opinion, the accompanying summary financial statements are a fair summary of the audited financial statements, in accordance with the criteria described in the note to the summary financial statements.

Summary Financial Statements

The summary financial statements do not contain all the disclosures required by Canadian accounting standards for not-for-profit organizations. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements of the College and the auditor's report thereon.

The Audited Financial Statements and Our Report Thereon

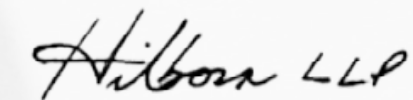
We expressed an unmodified audit opinion on the audited financial statements in our report dated September 21, 2022.

Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of the summary financial statements in accordance with the criteria described in the note to the summary financial statements.

Auditor's Responsibility

Our responsibility is to express an opinion on whether the summary financial statements are a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, Engagements to Report on Summary Financial Statements.



Toronto, Ontario
September 21, 2022

Chartered Professional Accountants
Licensed Public Accountants

SUMMARY FINANCIAL STATEMENTS

SUMMARY STATEMENT OF FINANCIAL POSITION		
March 31	2022	2021
ASSETS		
Current assets		
Cash	\$8,631,851	\$7,813,449
Accounts receivable	103,412	118,447
Prepaid expenses	31,198	30,920
	\$8,766,461	\$7,962,816
Long-term assets		
Capital assets	314,531	410,217
	\$9,080,992	\$8,373,033
LIABILITIES		
Current liabilities		
Accounts payable and accrued liabilities	223,567	175,010
Deferred membership dues	3,353,530	2,481,150
	\$3,577,097	\$2,656,160
Deferred lease inducements	65,154	93,078
	\$3,642,251	\$2,749,238
NET ASSETS		
Operating Fund	2,938,741	3,423,795
Investigations and Hearings Reserve Fund	1,000,000	1,000,000
Sexual Abuse Therapy Fund	200,000	150,000
Strategic Initiatives Fund	500,000	400,000
Contingency Reserve Fund	500,000	500,000
Property and Technology Fund	300,000	150,000
	5,438,741	5,623,795
	\$9,080,992	\$8,373,033

SUMMARY STATEMENT OF OPERATIONS		
Year ended March 31	2022	2021
REVENUES		
Membership dues	\$2,693,444	\$3,279,475
Examination fees	385,630	269,700
Other	75,552	109,767
	\$3,154,626	\$3,658,942
EXPENSES		
Salaries and employee benefits	1,393,252	1,387,189
Council and committees	755,368	529,234
Consulting and professional services	108,595	82,248
Special programs and project	610,686	549,280
Office and general operational costs	372,817	359,344
	\$3,240,718	\$2,907,295
Excess (deficiency) of revenues over expenses from operations before the following	(86,092)	751,647
Depreciation	(98,962)	(98,606)
Excess (deficiency) of revenues over expenses for the year	(\$185,054)	\$653,041

SUMMARY FINANCIAL STATEMENTS

NOTE TO FINANCIAL STATEMENTS

Basis of Presentation

These summary financial statements have been prepared from the audited financial statements of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (the "College") for the year ended March 31, 2022, on a basis that is consistent, in all material respects, with the audited financial statements of the College except that the information presented in respect of changes in net assets and cash flows and disclosed in the notes to the audited financial statements has not been presented.

Complete audited financial statements are available upon request from the office of the Registrar.

Please visit the College website here for the [full financial statement](#).



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