



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

Council Meeting

Wednesday, June 14, 2023



Excerpt from the Regulated Health Professions Act, 1991

***Schedule 2
Health Professions Procedural Code***

Duty of College

- 2.1 It is the duty of the College to work in consultation with the Minister to ensure, as a matter of public interest, that the people of Ontario have access to adequate numbers of qualified, skilled and competent regulated health professionals. 2008, c. 18, s. 1.

Objects of College

3. (1) The College has the following objects:
1. To regulate the practice of the profession and to govern the members in accordance with the health profession Act, this Code and the Regulated Health Professions Act, 1991 and the regulations and by-laws.
 2. To develop, establish and maintain standards of qualification for persons to be issued certificates of registration.
 3. To develop, establish and maintain programs and standards of practice to assure the quality of the practice of the profession.
 4. To develop, establish and maintain standards of knowledge and skill and programs to promote continuing evaluation, competence and improvement among the members.
 - 4.1 To develop, in collaboration and consultation with other Colleges, standards of knowledge, skill and judgment relating to the performance of controlled acts common among health professions to enhance interprofessional collaboration, while respecting the unique character of individual health professions and their members.
 5. To develop, establish and maintain standards of professional ethics for the members.
 6. To develop, establish and maintain programs to assist individuals to exercise their rights under this Code and the Regulated Health Professions Act, 1991.
 7. To administer the health profession Act, this Code and the Regulated Health Professions Act, 1991 as it relates to the profession and to perform the other duties and exercise the other powers that are imposed or conferred on the College.
 8. To promote and enhance relations between the College and its members, other health profession colleges, key stakeholders, and the public.
 9. To promote inter-professional collaboration with other health profession colleges.
 10. To develop, establish, and maintain standards and programs to promote the ability of members to respond to changes in practice environments, advances in technology and other emerging issues.

Duty

11. Any other objects relating to human health care that the Council considers desirable. 1991, c. 18, Sched. 2, s. 3 (1); 2007, c. 10, Sched. M, s. 18; 2009, c. 26, s. 24 (11).
- (2) In carrying out its objects, the College has a duty to serve and protect the public interest. 1991, c. 18, Sched. 2, s. 3 (2).

SCHEDULE 1 TO THE BY-LAWS

Code of Conduct for Members of the Council and All Committees

1. This Schedule applies to members of the Council and of all committees of the College.
2. Council and Committee Members must, at all times, maintain high standards of integrity, honesty and loyalty when discharging their College duties. They must act in the best interest of the College. They shall:
 - a. be familiar and comply with the provisions of the RHPA, its regulations and the Code, the Act, its regulations, and the By-Laws and policies of the College;
 - b. promote the public interest in his/her contributions and in all discussions and decision making;
 - c. direct all activities toward fulfilling the College's objects as specified in legislation;
 - d. diligently take part in committee work and actively serve on committees as appointed by the Council;
 - e. regularly attend meetings on time and participate constructively in discussions;
 - f. offer opinions and express views on matters before the College, Council and committee, when appropriate;
 - g. participate in all deliberations in a respectful and courteous manner, recognizing the diverse background, skills and experience of members on Council and committees;
 - h. uphold the decisions made by a majority of Council and committees, regardless of the level of prior individual disagreement;
 - i. place the interests of the College, Council and committee above all other interests;
 - j. avoid and, where that is not possible, declare any appearance of or actual conflicts of interest;
 - k. refrain from including or referencing Council or committee positions held at the College in any personal or business promotional materials, advertisements and business cards.
 - l. preserve confidentiality of all information before Council or committee unless disclosure has been authorized by Council or otherwise exempted under s. 36(1) of the RHPA;
 - m. refrain from communicating to Members, including other Council or Committee Members, on statutory committees regarding registration, complaints, reports, investigations, disciplinary or fitness to practice proceedings which could be perceived as an attempt to influence a statutory decision or a breach of confidentiality, unless he or she is a member of the panel or, where there is no panel, of the statutory committee dealing with the matter;
 - n. respect the boundaries of staff whose role is not to report to or work for individual Council or Committee Members;
 - o. be respectful of others and not engage in behaviour that might reasonably be perceived as verbal, physical or sexual abuse or harassment; and
 - p. regularly evaluate his or her individual performance, and that of the collective to assure continuous improvement.

PROVISION 11.16 OF THE BY-LAWS - Language of Meetings

Meetings of the Council and Committees shall be conducted in English.

SCHEDULE 2 TO THE BY-LAWS

Rules of Order of the Council

1. In this Schedule, "Member" means a Member of the Council.
2. Each agenda topic will be introduced briefly by the person or committee representative raising it. Members may ask questions of clarification, then the person introducing the matter shall make a motion and another Member must second the motion before it can be debated.
3. When any Member wishes to speak, he or she shall so indicate by raising his or her hand and shall address the presiding officer and confine himself or herself to the matter under discussion.
4. Staff persons and consultants with expertise in a matter may be permitted by the presiding officer to answer specific questions about the matter.
5. Observers at a Council meeting are not allowed to speak to a matter that is under debate.
6. A Member may not speak again on the debate of a matter until every other Member of Council who wishes to speak to it has been given an opportunity to do so. The only exception is that the person introducing the matter or a staff person may answer questions about the matter. Members will not speak to a matter more than twice without the permission of the chair.
7. No Member may speak longer than five minutes upon any motion except with the permission of Council.
8. When a motion is under debate, no other motion can be made except to amend it, to postpone it, to put the motion to a vote, to adjourn the debate or the Council meeting or to refer the motion to a committee.
9. A motion to amend the motion then under debate shall be disposed of first. Only one motion to amend the motion under debate can be made at a time.
10. When it appears to the presiding officer that the debate in a matter has concluded, when Council has passed a motion to vote on the motion or when the time allocated to the debate of the matter has concluded, the presiding officer shall put the motion to a vote.
11. When a matter is being voted on, no Member shall enter or leave the Council room, and no further debate is permitted.
12. No Member is entitled to vote upon any motion in which he or she has a conflict of interest, and the vote of any Member so interested will be disallowed.
13. Any motion decided by the Council shall not be re-introduced during the same session except by a two-thirds vote of the Council then present.
14. Whenever the presiding officer is of the opinion that a motion offered to the Council is contrary to these rules or the By-Laws, he or she shall rule the motion out of order and give his or her reasons for doing so.
15. The presiding officer shall preserve order and decorum, and shall decide questions of order, subject to an appeal to the Council without debate.
16. The above rules may be relaxed by the chair if it appears that greater informality is beneficial in the particular circumstances unless the Council requires strict adherence.
17. Members are not permitted to discuss a matter with observers while it is being debated.

18. Members shall turn off cell phones during Council meetings and, except during a break in the meeting, shall not use a cell phone, blackberry or other electronic device. Laptops shall only be used during Council meetings to review materials related to the matter under debate (e.g., electronic copies of background documents) and to make personal notes of the debate.
19. Members are to be silent while others are speaking.
20. In all cases not provided for in these rules or by other rules of Council, the current edition of Robert's Rules of Order shall be followed so far as they may be applicable.
21. These rules shall apply, with necessary modifications, to meetings conducted by teleconference or any other electronic means permitted by the By-Laws, including audio or teleconference.

SCHEDULE 3 TO THE BY-LAWS - Code of Ethics for Registered Members

Code of Ethics for Registered Members

All registered members of the College shall strive to attain the ideals identified in the College's Code of Ethics. The College's Code of Ethics for registered members is as follows:

1. General Responsibility

- Practise within the scope of TCM practice and abide by the laws of the jurisdiction;
- Maintain high competence (i.e., skills, knowledge and judgment) at all times;
- Practise professionally, honestly and with integrity;
- Respect the authority of the College and uphold the principles of self-regulation;
- Place the health and care of patients above personal gain.

2. Responsibility to Patients

- Recognize that the primary duty of a practitioner is the health and well-being of their patients;
- Respect a patient's value, needs, dignity and choices;
- Provide care to patients regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status or disability;
- Listen and explain to patients the available treatment options, and their goal, risks, effectiveness and cost. Provide the best treatment plan to the patient after the patient understands his or her options;
- Provide timely and quality care that is consistent with the standards of the profession;
- Provide the best care to patients, recognizing one's own limitations and referring patients to other practitioners, or other health care providers when the level of care needed is beyond one's competence;
- Being honest and fair when charging fees for services and any products or prescriptions;
- Protect patients from unsafe, incompetent and unethical care;
- Respect the physical, emotional or financial integrity of patients;
- Protect the privacy and confidentiality of the health information of patients.

3. Responsibility to Oneself and the Profession

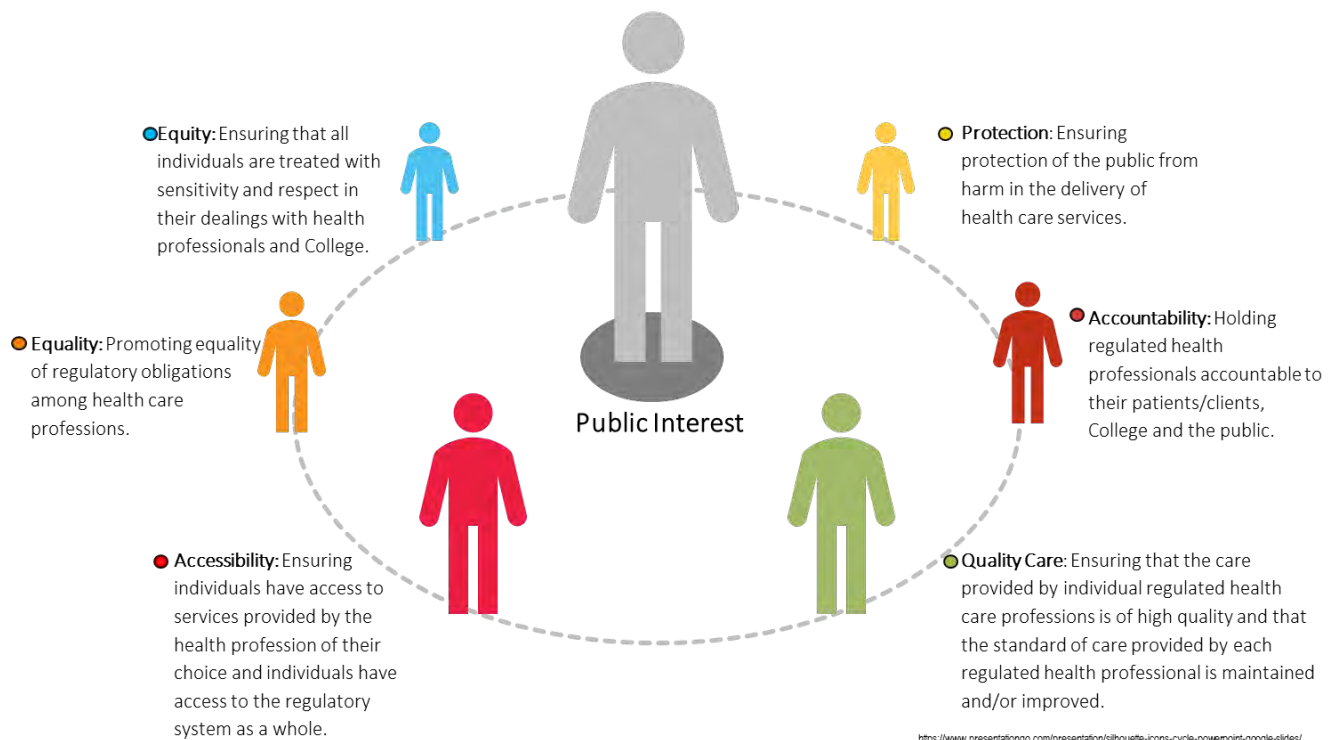
- Acknowledge the limitation of one's knowledge, skills and judgment;
- State one's qualification and experience honestly and fairly;
- Continually upgrade one's knowledge, skills and judgment to improve one's services to patients;
- Respect other health professionals and members of the TCM profession;
- Refrain from passing judgment on the services of another health professional or another member of the TCM profession, except when required in the interest of the patient and after obtaining appropriate information;
- Collaborate with other members of the TCM profession and with other health professionals in the interest of the patient and the public;
- Be transparent and timely in providing information to patients, or a third party when requested or authorized by the patient or by law;
- Contribute to the ongoing development of TCM practices and pass on one's knowledge and skills to others;
- Uphold the honour and dignity of the TCM profession.

4. Responsibility to the Public

- Contribute to improving the standards of health care in general;
- Contribute in matters of public health, health education, environmental protection and legislation issues that affect the quality of care to the public;
- Offer help in emergency situations, if appropriate;
- Promote and enhance inter-professional collaboration;
- Represent the profession well.

PUBLIC INTEREST

in the context of the College Performance Measurement Framework



Decision Making Tool for Council

It is the mandate of the College to regulate the profession of traditional Chinese medicine and acupuncture in the public interest. As such, all decision made by Council must uphold the public interest. Below are a series of considerations for Council members to help guide their decision-making process. Council members should consider each question prior to making any policy decision.

1. The proposed policy is related to the practice of traditional Chinese medicine and acupuncture.
2. The proposed policy falls within the College's statutory mandate in that it reflects a government directive or the duty, object of the College.
3. The proposed policy is related to the public interest.
4. The proposed policy is supported by the College's strategic plan, mission or goals.
5. The proposed policy impacts on: a) health care system, b) patients, c) College resources, d) College reputation, e) legal, f) stakeholders, or g) members?
6. The proposed policy is consistent with current College policies/positions and best practices amongst regulatory colleges.
7. The policy is being proposed to address a particular issue or concern.
8. There are consequences for NOT supporting this policy at this time.
9. After having considered all other alternatives the policy is the most effective solution at this time.

BRIEFING ON MEETING PROCEDURE

Guideline for Observers Attending a Virtual Council Meeting

Council meetings are open to the public. However, the public may be excluded from any Council meeting or part of a meeting pursuant to section 7 of the *Health Professions Procedural Code*.

Individuals attending as observers are requested to:

- Turn off or mute all electronic devices;
- Refrain from recording of proceedings by any means, including the taking of photographs, video recordings, voice recordings or via any other means;
- Ensure that your audio is on mute for the duration of the virtual meeting;
- Avoid using any of the virtual meeting features such as chat, reactions, etc.;
- Stop streaming video so that only Council members are visible to the Council;
- Refrain from disruptive behaviour;
- Refrain from addressing or speaking to the Council while the meeting is in process;
- Refrain from lobbying of Council members during the meeting, even during breaks;
- Respect that observers are not allowed to participate in debate of any matter before the Council, or ask any questions of the Council;
- Respect the authority of the presiding officer.

The College reserves the right to remove any observer from a Council meeting if these guidelines are not met. Once removed, you are prohibited from returning to the meeting.

In the event that the Council goes in-camera pursuant to Paragraph (d) of Section 7(2) of the Code, all observers will be returned to the “waiting room/lobby” until the Council completes its in-camera discussions. When Council returns, observers who remain in the waiting room/lobby will be returned to the meeting.

Robert's Rules of Order – Quick Reference

1. All those who wish to speak to an item MUST go through the Chair.
2. The Chair will keep a list of who wishes to speak. The Chair will call on you to speak.
3. Please raise your hand to let the Chair know you wish to speak.
4. To speak more than once to the same item, you need to wait till everyone else has had a chance to speak.
5. You may ask only one question at a time.
6. Voting is done by a show of hands. If a secret ballot is necessary (i.e. elections) paper ballots are used. For teleconference meetings, members are asked to voice their vote.
7. Each item to be decided will have a MOTION. A motion will be moved and seconded prior to discussion.
8. Should an amendment be made to the motion, the amended motion will be the item to be discussed and voted upon.
9. An amendment to a motion may be done as a “friendly” amendment, meaning the person who made the motion agrees with the change. And once again, the amended motion is the one that is voted upon.
10. Once the Chair calls an end to the discussion, a vote will be taken on the motion or amended motion.
11. Council members will be asked to vote:
 - a. in favour of the motion;
 - b. opposed to the motion; or
 - c. abstain from voting.

(Abstentions do not affect the outcome of the vote)
12. A simple majority is required to pass a motion. (50% plus 1)
13. All votes will be noted by the minute taker.



**COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND
ACUPUNCTURISTS OF ONTARIO**

AGENDA

Council Meeting

Wednesday, June 14, 2023

9:00 a.m. – 2:55 p.m.

705-55 Commerce Valley Drive West, Thornhill, Ontario

Item	Open/ In-Camera	Time	Speaker	Action
1. Welcome and Call to Order	Open Session	9:00 a.m. (5 mins)	D. Worrad <i>Chair</i>	Information
2. Declarations of Conflicts of Interest	Open Session	9:05 a.m. (5 mins)	D. Worrad <i>Chair</i>	Information
3. Briefing on Meeting Procedure	Open Session	9:10 a.m. (5 mins)	D. Worrad <i>Chair</i>	Information
4. Adoption of the Agenda	Open Session	9:15 a.m. (5 mins)	D. Worrad <i>Chair</i>	Motion
5. Consent Agenda 1) Draft Minutes of March 22, 2023 and April 27 th Council Meetings 2) Executive Committee Report 3) Registration Committee Report 4) Inquiries, Complaints and Reports Committee Report 5) Quality Assurance Committee Report 6) Patient Relations Committee Report 7) Discipline Committee Report 8) Fitness to Practise Committee Report <i>A consent agenda is a single item on an agenda that encompasses all the things the Council would normally approve with little comment. All those items combine to become one item for approval on the agenda to be called the consent agenda.</i> <i>As a single item on the agenda, the consent agenda is voted on with a single vote - to approve the consent agenda. This means that there is no discussion on the items, that are listed in the consent agenda.</i> <i>For item "i", only substantive decisions that the Executive Committee made on behalf of Council were included and ergo need to be ratified.</i> <i>However, if a person wishes to speak about any component of the consent agenda, they will alert the Chair. The component will be removed from the consent agenda and discussed at some point in the meeting. The remaining components of the consent agenda can then be approved.</i>	Open Session	9:20 a.m. (5 mins)	D. Worrad <i>Chair</i>	Motion

Item	Open/ In-Camera	Time	Speaker	Action
6. President's Remarks	Open Session	9:25 a.m. (10 mins)	J. Pritchard-Sobhani <i>President</i>	Information
7. Registrar's Report	Open Session	9:35 a.m. (10 mins)	A. Zeng <i>Registrar & CEO</i>	Information
8. April 27, 2023 Meeting Evaluation Review	Open Session	9:45 a.m. (5 mins)	D. Worrad <i>Chair</i>	Information
9. Elections 1) Election of District 1 & 2 2) By-Election of District 3 & 5	Open Session	9:50 a.m. (10 mins)	A. Zeng <i>Registrar & CEO</i>	Motion
10. Proposed Regulation Amendment	Open Session	10:00 a.m. (45 mins)	A. Zeng <i>Registrar & CEO, S. Cassman Policy & Governance Analyst</i>	Motion
BREAK		10:45 a.m. (15 mins)		
11. Consultant Presentation Quality Assurance Enhancements	Open Session	11:00 a.m. (30 mins)	Nolan Matthews, <i>Metrix</i>	Information
12. Acupuncture Standards of Practice Working Group	Open Session	11:30 a.m. (20 mins)	J. Zeng <i>Chair of QAC, S. Cassman Policy & Governance Analyst</i>	Motion
IN CAMERA SESSION The meeting will move in-camera in accordance with Section 7(2) b & e of the Health Professions Procedural Code	Closed	11:50 a.m. (40 mins)		Motion
MOVE OUT OF "IN-CAMERA"				Motion
LUNCH & PHOTOS		12:30 p.m. (60 mins)		
13. School Program Approval Project	Open Session	1:30 p.m. (30 mins)	A. Zeng <i>Registrar & CEO</i>	Motion
14. Presentation on Dr. Title implementation	Open Session	2:00 p.m. (15 mins)	Danny Li ATCMPAO	Information
15. Finance 1) Financial statements – 4th Quarter	Open Session	2:15 p.m. (10 mins)	F. Ortale <i>Director IT, Finance & Corporate Services</i>	Information

Item	Open/ In-Camera	Time	Speaker	Action
16. Update on the Strategic Plan 1) Draft Work Plan	Open Session	2:25p.m. (10 mins)	A. Zeng <i>Registrar & CEO</i>	Information
17. Other Business 1) Letter to the Ontario Ministry of Agriculture, Food and Rural Affairs	Open Session	2: 35p.m. (10 mins)	A. Zeng <i>Registrar & CEO</i>	Information
18. Next Meeting Dates and Meeting Effectiveness Survey	Open Session	2:45 p.m. (5 mins)	D. Worrada <i>Chair</i>	Information
19. Adjournment of the June 14th, 2023 Council Meeting	Open Session	2:50 p.m. (5 mins)	D. Worrada <i>Chair</i>	Motion



**COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND
ACUPUNCTURISTS OF ONTARIO**

CONSENT AGENDA

Council Meeting

Wednesday, June 14, 2023

9:00 a.m. – 2:55 p.m.

“In person” at the College

705-55 Commerce Valley Drive West, Thornhill, Ontario

Item	Open/ In-Camera	Time	Speaker	Action	Page No.
1. Consent Agenda a) Draft Minutes of March 22, 2023 and April 27, 2023 Council Meeting b) Executive Committee Report c) Registration Committee Report d) Inquiries, Complaints and Reports Committee Report e) Quality Assurance Committee Report f) Patient Relations Committee Report g) Discipline Committee Report h) Fitness to Practise Committee Report i) Dr. Title Working Group Report <i>A consent agenda is a single item on an agenda that encompasses all the things the Council would normally approve with little comment. All those items combine to become one item for approval on the agenda to be called the consent agenda.</i> <i>As a single item on the agenda, the consent agenda is voted on with a single vote - to approve the consent agenda. This means that there is no discussion on the items, that are listed in the consent agenda.</i> <i>For item “i”, only substantive decisions that the Executive Committee made on behalf of Council were included and ergo need to be ratified.</i> However, if a person wishes to speak about any component of the consent agenda, they will alert the Chair. The component will be removed from the consent agenda and discussed at some point in the meeting. The remaining components of the consent agenda can then be approved.	Open Session	9:20 a.m. (5 mins)	D. Worrad <i>Chair</i>	Motion	Page 2 Page 16 Page 18 Page 22 Page 24 Page 27 Page 28 Page 30 Page 31



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

MEETING OF COUNCIL

MINUTES

March 22, 2023 from 9:00 a.m. to 5:04 p.m.
Via Webex

IN ATTENDANCE

External Chair

Deborah Worrada

Council

Joanne Pritchard-Sobhani	Professional Member / President
Kimberley Bishop	Public Member
Meiying Chen	Professional Member
Iftikhar Choudry	Public Member
Judy Cohen	Public Member
Matthew Colavecchia	Professional Member
Terry Hui	Professional Member
Justin Lee	Professional Member
Deborah Sinnatamby	Public Member (out from 10:55 a.m. to 11:55 a.m.)
Xianmin Yu	Professional Member (until 4:24 p.m.)
Jin Qi (Jackie) Zeng	Professional Member

Regrets

Kevin Ho	Public Member
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Absent

Mark Handelman	Public Member
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Staff

Ann Zeng	Registrar and CEO
Francesco Ortale	Director, IT, Finance and Corporate Services
Claudia Frisch	Manager of Quality Practice
Mohan Cappuccino	Manager of Registration and Examinations
Ryan Chu	Manager of Professional Conduct
Sean Cassman	Manager of Policy and Governance
Laurie Krol	Executive Assistant
Pearl Hung	Registration and Examinations Assistant
Temi Adewumi	Recorder

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Legal

Rebecca Durcan

Steinecke Maciura LeBlanc (until 4:30 p.m.)

Guests

Laura Greer

Hill+Knowlton (11:29 a.m. to 12:23 p.m.)

Matt Boudreau

Hill+Knowlton (11:29 a.m. to 12:23 p.m.)

Kiki Cekota

Hill+Knowlton (11:29 a.m. to 12:23 p.m.)

Observers

C Forsyth

Dylan Kirk (OCTCM)

Vivian Pang (MOH)

Benjamin Wu (OCTCM)

Mary Wu (TSTCM)

Nathalie Yan

Jacky Zhang (OCTCM)

1. WELCOME AND CALL TO ORDER

After calling the meeting to order at 9:02 a.m., the Chair welcomed participants to the March 22, 2023 Council meeting of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario.

a. Declarations of Conflict of Interest and Reminder of Confidentiality

Ms. Worrada asked if any Council members had any conflicts of interest with regard to the matters being considered at the day's meeting. There were no conflicts declared.

b. Briefing on Meeting Procedure

Ms. Worrada provided an overview of the meeting procedure.

2. ADOPTION OF THE AGENDA

The agenda was adopted as presented.

An additional item (the President's letter to the Minister of Health) was added to New Business.

MOTION: M. Colavecchia - I. Choudry

THAT the Agenda of the March 22, 2023 Meeting of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario be adopted as amended.

Council Meeting

College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario

March 22, 2023

CARRIED

3. CONSENT AGENDA

- a) Draft Minutes of December 8, 2022 Council Meeting
- b) Executive Committee Report
- c) Registration Committee Report
- d) Inquiries, Complaints and Reports Committee Report
- e) Quality Assurance Committee Report
- f) Patient Relations Committee Report
- g) Discipline Committee Report
- h) Fitness to Practise Committee Report
- i) Dr. Title Working Group Report

The consent agenda of the March 22, 2023 Council Meeting was approved as presented.

MOTION: J. Cohen - T. Hui

THAT the Consent Agenda of the March 22, 2023 Meeting of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario, be approved as presented.

CARRIED

4. PRESIDENT'S REMARKS

The President welcomed all participants to the meeting, including Council members, staff, legal counsel, observers and guests.

April 1, 2023 marks the 10th anniversary of the proclamation of the *TCM Act* and the establishment of the College. The President provided an overview of the people and events who worked towards proclamation. The College has also planned celebrations, which will be announced soon.

Note was made of the collaboration of members, educational institutions and associations, which helped to stop the repeal of the *TCM Act*.

Appreciation was expressed to Council members, legal counsel, and staff for bringing the College back into alignment as a self-governing regulated College. The College will continue to ensure its work is guided by its public protection mandate.

5. REGISTRAR and CEO REMARKS

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The Registrar provided an overview of the College's projects and activities, categorized by regulatory priorities and each strategic direction.

In addition, activities are currently being planned to celebrate the College's 10th anniversary. Two new staff have been hired, Laurie Krol, Executive Assistant and Emily Lee, Compliance Associate.

Gratitude was expressed to Council, staff and system partners who helped the College in its various challenges and allow it to serve the public. Both Council members and staff were thanked for their hard work and continued dedication.

6. COLLEGE PERFORMANCE MEASUREMENT FRAMEWORK

Mr. Cassman provided an overview of the CPMF. While most of its requirements are legislative, colleges are also expected to fulfill additional requirements.

The Ministry has now created benchmarks, based on common practice among the 26 colleges. Colleges are expected to provide an improvement plan if they cannot meet the benchmark.

Six of the requirements have been met, and an improvement plan for the Council competency benchmark has been provided. In addition, there are now tools and practices to show progress in diversity, equity and inclusion (DEI).

The College intends to adapt HPRO's draft competencies, as well those of other colleges. An invitation will be extended to other colleges to present on their experience and challenges in assessing competencies.

While competencies are for professional members, public members can also benefit from more detailed training and extensive onboarding to their Council roles. They should also be subject to the same competencies.

MOTION: J. Cohen - T. Hui

THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario approves the 2022 College Performance Measurement Framework draft report in principle as presented.

CARRIED

7. STRATEGIC PLAN UPDATE

The draft strategic plan report was shared prior to the December 2022 meeting with

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changes recommended.

Staff was directed to work with the Executive Committee, who reviewed and approved the new changes at its February 2023 meeting.

The plan consists of two components: the public document, (with possible translations), and the detailed plan which will include an implementation section, for which additional approval will be obtained.

Council approved the completed changes, and staff was directed to translate the public section of the strategic plan into French and Chinese.

MOTION: J. Pritchard-Sobhani - I. Choudry
THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario approves the Strategic Plan as presented.

CARRIED

8. FINANCE – 3rd Quarter Financial Statements

Mr. Ortale provided an overview of the third quarter revenue and expenses as of December 31, 2022.

Revenue: The College is at 99.46% of its projected revenue, due to increase in members, and in the number of candidates for the Pan-Canadian exam and Safety and Jurisprudence tests.

Expenses: This is slightly below budget at 72.55%. However, some components, such as for Council and Committees and professional services are over budget. Other expenses such as IT and operating are under budget. Expenses for the Chinese Pan-Canadian exam will be reimbursed by the government.

It is anticipated that the government is finalizing a transfer fund agreement to be sent to the College shortly. The government has committed to provide a maximum amount of \$750,000, which will cover three sittings of the examination.

9. FINANCE – Proposed Budget

Mr. Ortale provided an overview of the 2023-2024 fiscal year budget projection.

Revenue is based on membership growth and fees. Increases have been projected in the amount collected for registration, as well as the fees for administration, the Pan-Canadian

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exam and bank interest.

Expenses take into account the previous years' actuals and expenses, staffing levels, the strategic plan, consumer price index and the CPMF. This also includes ongoing projects such as the QA redevelopment, school program approval, development of an online tool for applications, and the regulation amendments.

Within special projects, the budget for the Doctor title has been tripled from the previous year. The Chinese Pan-Canadian expense will be covered by the government.

There is also an increase in administration funds which cover salary and benefits, taking cost of living increases into account. IT has increased due to a need for increased security.

Overall, there is a 37% increase in expenses, resulting in a \$900,000 deficit.

MOTION: I. Choudry - T. Hui

THAT the financial budget for the fiscal year April 1, 2023 to March 31, 2024 be adopted as presented.

CARRIED

IN-CAMERA SESSION

Discussions held during the in-camera session are recorded separately.

14. REGISTRATION REGULATION AMENDMENTS

Staff had been directed to work with legal counsel on the Registration Regulation amendments to develop a new mature class, in addition to the Ministry's direction to develop an Emergency class. The purpose of both classes is to remove any unnecessary barriers to registration with the College.

There are now two classes to consider: The Emergency class and the Provisional class. Feedback has been obtained from the Executive and Registration Committees, the Office of the Fairness Commissioner, the Ministry of Health staff, as well as stakeholders.

An overview was provided of the amendments for both classes, including the requirements for each class.

Emergency class

For the Emergency class, discussion ensued on the merits or disadvantages of a three or

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College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario

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five year limit in which the examination could be exempted.

Majority of Council members (8) voted that three years would be the length of time within the Emergency class for which the exam would be exemptible. This will be added to the consultation.

Consultation period

The typical consultation period is 60 days. Given the requirements to submit the regulation before May 15, 2023, permission will be obtained for a 30 day consultation period for the Emergency class. It was noted that the government itself has already conducted consultation on the class, and considers this as a low risk to the public.

Provisional class

For transfer to the General class, two recommendations were provided by both the Registration and Executive Committees.

Option (i) - Registration Committee: That all members in the class should take the Pan-Canadian exam to transfer.

Option (ii) - Executive Committee: As these members have obtained prior practice, an assessment should be sufficient. A PLAR process or use of the clinical case study from the Pan-Canadian exam can be used as an assessment. If members cannot demonstrate their competence, additional training, education or the Pan-Canadian exam may be imposed, as directed by a Panel of the Registration Committee.

Discussion was held on the merits or disadvantages of each option. Suggestions were also made regarding the type of assessments that could be used.

Nine Council members voted to remove the Registration Committee's option of requiring the examination and to keep the second option of having an evaluation conducted by a Registration Committee Panel. (Executive Committee option).

The amendments will be circulated for consultation.

MOTION: J. Cohen - T. Hui

THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario approves the changes to the Registration Regulation in general for consultation.

Consultation for Amendments related to the Emergency Class will be posted for 30 days, pending the approval from the Minister of Health. Consultation for all other changes will be posted for 60 days.

CARRIED

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15. DR. TITLE WORKING GROUP UPDATE

The Doctor Title is now in Phase 2. A request for proposals was sent out in September 2022 and reissued on January 3, 2023.

The Doctor Title Working Group reviewed the three proposals, and Phil Schalm Consulting was shortlisted due to Mr. Schalm's experience as a public member, familiarity with TCM and education. A bridging program was also proposed, which will be beneficial in the long term.

The initial proposed cost has now been reduced by \$130,000 in two areas: the bridging program and the expert panel's expenses. It was also suggested that the Citizen's Advisory group be used in the future for public validation due to their knowledge of regulation.

Upon approval of the consulting firm, staff will negotiate a contract to ensure that the College retains intellectual property. At a later date, the Council will be presented with a work plan, and the Working Group will commence Phase 2.

MOTION: I. Choudry - M. Colavecchia

THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario appoint Phil Schalm Consulting as the consultant for the Phase 2 development of the regulation for a doctor class of registration.

CARRIED

16. COUNCIL UPDATE

Ms. Zeng reported that a new public member, Mr. Kevin Ho, has been appointed for a two year period. In addition, the public members on Council have been re-appointed.

The College will continue to work with Hill+Knowlton to ensure the maximum number of public members are appointed.

Council approved that the regular election in District 1 and by-elections for Districts 3 and 5 be aligned and moved to the fall. This will improve efficiency and reduce costs, and ensure a succession of new Council members.

17. COMMITTEE APPOINTMENTS

The recommendation was made for Mr. Ho to be appointed to the following committees:

- Discipline Committee
- Fitness to Practice Committee
- Inquires, Complaints, and Reports Committee

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- Patient Relations Committee
- Registration Committee

MOTION: J. Cohen - I. Choudry

THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario appoint Mr. Kevin Ho as a member of the following committees:

- Discipline Committee
- Fitness to Practice Committee
- Inquires, Complaints, and Reports Committee
- Patient Relations Committee
- Registration Committee

CARRIED

18. RISK MANAGEMENT REPORT

Mr. Cassman presented the risk management report, noting that no changes have been made since the last meeting. As it is a living document, changes will be ongoing.

19. OTHER BUSINESS – 10TH ANNIVERSARY

As previously reported, announcements will soon be made regarding the celebrations for the College's 10th anniversary.

New item: President's letter to the Minister of Health

As directed by the Executive Committee, a letter had been written to the Minister of Health, with the aim of improving communication between both organizations.

Council members supported the President's request that Council also send a letter confirming support of the President. Suggestions were also made for amendments to the letter written on March 14. The new letter will be circulated to Council members for feedback.

20. DECEMBER 8, 2022 MEETING EVALUATION REVIEW

Council members were reminded to review the December evaluation. It was also suggested that this item be discussed before the meeting's opening remarks.

The Registrar reported that the comments on the evaluations have been addressed.

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Council members are encouraged to send further comments. There are also plans to incorporate the use of a single platform that will contain all information pertinent to the meeting.

21. NEXT MEETING DATES AND MEETING EFFECTIVENESS SURVEY

Council members were invited to complete the meeting's effectiveness survey.

A new meeting date has been added in May to review the registration regulation amendment, depending on whether the Minister agrees to a 30 or 60 day consultation.

Regular 2023 meeting dates are scheduled for June 14, September 20 and December 6 to 7.

22. ADJOURNMENT

The meeting was adjourned at 5:04 p.m.

MOTION: M. Colavecchia - J. Cohen

THAT the meeting of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario of March 22, 2023 be adjourned until the next meeting or at the call of the President.

CARRIED



COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO

SPECIAL MEETING OF COUNCIL

MINUTES

April 27, 2023 from 9:00 a.m. to 9:40 a.m.
Via Webex

IN ATTENDANCE

External Chair

Deborah Worrada

Council

Joanne Pritchard-Sobhani	Professional Member / President
Meiying Chen	Professional Member
Iftikhar Choudry	Public Member
Judy Cohen	Public Member
Matthew Colavecchia	Professional Member
Kevin Ho	Public Member
Terry Hui	Professional Member
Justin Lee	Professional Member
Xianmin Yu	Professional Member
Jin Qi (Jackie) Zeng	Professional Member

Regrets

Kimberley Bishop	Public Member
Deborah Sinnatamby	Public Member

Absent

Mark Handelman	Public Member
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Staff

Ann Zeng	Registrar and CEO
Francesco Ortale	Director, IT, Finance and Corporate Services
Claudia Frisch	Manager of Quality Practice
Mohan Cappuccino	Manager of Registration and Examinations
Ryan Chu	Manager of Professional Conduct
Sean Cassman	Manager of Policy and Governance
Laurie Krol	Executive Assistant
Temi Adewumi	Recorder

Council Meeting

College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario

April 27, 2023

Legal Counsel
Rebecca Durcan

Steinecke Maciura LeBlanc

Observers
Julia Chuang
Fanny Ip
Hui Liu
Vivian Pang
Akari Yokokawa

1. WELCOME AND CALL TO ORDER

After calling the meeting to order at 9:02 a.m., the Chair welcomed participants to the April 27, 2023 Council meeting of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario.

2. DECLARATIONS OF CONFLICT OF INTEREST AND REMINDER OF CONFIDENTIALITY

Ms. Worrad asked if any Council members had any conflicts of interest with regard to the matters being considered at the day's meeting. There were no conflicts declared. An overview was also provided of the meeting procedure.

3. ADOPTION OF THE AGENDA

Council was advised that the agenda for a Special Council meeting cannot be amended.

MOTION: T. Hui – J. Cohen

THAT the Agenda of the April 27, 2023 Meeting of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario be adopted as presented.

CARRIED

4. REGISTRATION REGULATION AMENDMENT

- a) Review proposal and consultation results
- b) Submission to the Ministry of Health (MOH)

This item is a follow up from the March Council meeting, where Council had approved the draft proposal for the Emergency class to be circulated for consultation.

The Emergency class is a requirement of the Ministry of Health (MOH) for all 26 colleges.

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The class is intended to register applicants during an emergency period, by reducing unnecessary barriers and creating alternate pathways for registration.

As the College is required to make a submission to the MOH by May 1, approval was obtained from the Minister for an abridged consultation period of 30 days. Consultation was closed on April 24, 2023.

While only 18 responses were received, the College also received a letter from the College of Nurses at the last minute, sent in response to the Ministry's consultation registry. A similar letter was also sent to other colleges whose amendments included an exemption of the registration exam.

Other TCM regulators in Canada have not expressed any concerns regarding labour mobility.

Mr. Cassman provided an overview of the survey comments, and modifications were recommended for the explanatory content.

It was advised that, in its response regarding the exemption, the College should include as rationale feedback from the Office of the Fairness Commissioner commending the supervision process. There had also been no concerns expressed.

Next steps

- Ms. Zeng advised that, based on the Council's motion and approval, the submission will be completed, and will also include completed answers to questions.
- The College will continue to research other colleges' responses to the MOH. Once approval from the MOH has been received, the College will work with the Registration Committee on implementation.
- The Registration Committee is committed to reviewing the Supervision policy to ensure there is a process in place to support the new class.
- The amendments were accepted as presented. It was agreed that the modifications were made to the explanations and not to the regulation content itself.

MOTION: J. Pritchard-Sobhani – J. Zeng

THAT the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario approves the proposed Emergency Class amendment to the Registration Regulation in general for submission to the Ministry of Health, as presented.

CARRIED

Council Meeting

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5. MEETING EVALUATION FORM

Council members were reminded to complete the Meeting Evaluation form.

6. NEXT MEETING DATE

The next Council meeting date is scheduled for June 14, 2023. Depending on feedback, this meeting may be held in person.

7. ADJOURNMENT

The meeting was adjourned at 9:40 a.m.

MOTION: M. Chen – I. Choudry

THAT the meeting of the Council of the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario of April 27, 2023 be adjourned until the next meeting or at the call of the President.

CARRIED



FOR: Information

SUBJECT: Executive Committee Report

Executive Committee Members

Joanne Pritchard-Sobhani	Professional Member/President
Xianmin Yu	Professional Member/Vice-President
Iftikhar Choudry	Public Member
Deborah Sinnatamby	Public Member
Jin Qi (Jackie) Zeng	Professional Member

Since the last Council meeting held on March 22, 2023, the Executive Committee met once on May 16, 2023 for an Executive Committee meeting.

FOR INFORMATION

1) Strategic Plan Update

The Executive Committee was provided an update on the recently approved strategic plan, including work by staff to translate the strategic plan into French and Chinese, and the creation of a new work plan and key performance indicators.

2) Registration Regulation Amendment Update

The Executive Committee was provided an update on the proposed amendments to the Registration Regulation. The Executive Committee was advised that the proposal to create the Emergency Class has been submitted to the Ministry of Health, who will begin their review in the near future.

The Executive Committee was updated on the status of the consultation for the proposed amendment to create a Provisional Class, which was ongoing at the time of the Executive Committee meeting.

3) Government Relations

The Executive Committee discussed strategies for engaging and improving the College's relationship with the provincial government.

4) Legal Matters

The Executive Committee was provided an update on legal matters regarding the College and the Committee discussed options for next steps.

5) Finance

The Executive Committee reviewed the 4th quarter financial statements.

6) Feedback on Proposal to Modernize the Veterinarians Act

The Executive Committee discussed the College's response to the proposal to modernize the Veterinarians Act. In particular, the Executive Committee discussed the College's position on



members of the College providing treatments to animals, which is currently not permitted.

This report is current as at May 31, 2023 in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Registration Committee Report

Registration Committee Members

Iftikhar Choudry (Chair)	Public Member
Kevin Ho	Public Member
Kimberley Bishop	Public Member
Akari Yokokawa	Professional Member
Brendan Cheung	Professional Member
Joanne Pritchard-Sobhani	Professional Member
Justin Lee	Professional Member
Melody Hon	Professional Member
Ming C. Cha	Professional Member
Terry Hui	Professional Member
Xianmin Yu	Professional Member

Since the last report, the Registration Committee has held three meetings - on March 9, April 5, and May 11. Additionally, panel meetings were held on February 21, and March 9. All meetings were held via Webex meeting.

FOR INFORMATION

1. PAN-CANADIAN EXAMINATIONS

October 2023 Pan-Canadian Examination

The next administration of the Pan-Canadian Examinations will be held in October 2023. The Traditional Chinese Medicine Practitioners examination is scheduled for October 4 and 5, and the Acupuncturists examination will be held on October 25 and 26.

The application window opens on June 1st and will close on July 14th. As with the previous exam administration, the examinations will be available in both English and Chinese, and will be delivered through online proctoring. To be eligible to write the exams in October, applicants are required to have completed their supervised clinical training in advance. This pre-requisite marks a return to the normal, pre-pandemic requirement that had temporarily been lifted when Covid was prevalent and clinical training was interrupted.



April 2023 Pan-Canadian Examination

Results from the April 2023 administration are expected to be released in June. As previously reported, the College received a total of 184 applications. Of these, 68 candidates applied for the Traditional Chinese Medicine Practitioner examination, and 116 applied for the Acupuncturists examination. A total of 30 candidates chose to write the Chinese version of the exam.

2. ANNUAL RENEWAL

2023-2024 Registration Renewal

As of now, 2735 members have successfully renewed their registration with the College.

47 members did not renew and have been administratively suspended.

73 members resigned, and 54 transferred to the Inactive Class.

3. MEETING WITH SCHOOLS

On May 4th, the College held the first of two meetings planned this year with representatives from Ontario schools. Dan Garcia, the outgoing executive director of CARB-TCMPA, also attended, and he informed attendees that he would be assisting his successor transition into the role over the next month. Among the topics of discussion were past and future Pan-Canadian exam administrations, the exam application process, and the registration regulation amendments currently being proposed.

4. REGISTRATION REGULATION UPDATES

At its meeting on May 11, 2023, the Registration Committee was briefed on the status of public consultations for the proposed Emergency and Provisional classes of registration. Consultation on the Emergency class was abridged to 30 days due to the tight timeline for submission to the Ministry, and closed on April 24th. The consultation for the Provisional class was open for 60 days, closing on May 23rd. Any concerns raised by stakeholders will be reviewed and considered at the upcoming June Council meeting.

5. QUARTERLY MEMBERSHIP STATS (As of May 23, 2023)

Registration by District

	District 1	District 2	District 3	District 4	District 5	Practicing outside ON/Unknown*	Total
General	201	153	1605	547	73	58	2637
Inactive	17	4	86	14	3	42	166
Student	0	0	4	2	0	0	6



Total Members	218	157	1695	563	76	100	2809
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**Please note that General Class members who recently registered with the College are given 30 days to submit their business address. We are following up with 33 General Class members who did not provide their business address information to the College.*

Registration updates as of May 23, 2023

	1-Jun-2022	19-Aug-2022	15-Nov-2022	1-March-2023	23-May-2023
General R. Ac	1243	1285	1318	1355	1318
General R. TCMP	1246	1279	1306	1342	1319
Student R. Ac	4	4	4	2	2
Student R. TCMP	0	1	4	4	4
Inactive R. Ac	84	80	81	79	86
Inactive R. TCMP	81	78	80	76	80
Current Members	2658	2727	2793	2858	2809
Resigned	489	491	494	498	571
Expired	662	663	662	662	662
Revoked	82	85	85	83	83
Suspended	165	164	165	162	206
Deceased	-	-	-	-	16
Total Registrants	4056	4130	4199	4263	4347

Changes since previous reports

	Mar 1, 2022 – May 31, 2022	Jun 1, 2022 – Aug 19, 2022	Aug 20, 2022 – November 15, 2022	November 16, 2022 – March 1, 2023	March 2, 2023 – May 23, 2023
New members	49	74	68	66	71
Resignations	31	2	2	4	73
Revocation	0	0	0	0	0
Suspensions	46	2	2	1	44
Expired	1	1	0	0	0

Members practicing with terms, conditions and limitations: 302



Jurisprudence Course Tests (From March 2, 2023 – May 23, 2023)

Passed	Failed	Total
50	2	52

Safety Program Tests (From March 2, 2023 – May 23, 2023)

Passed	Failed	Total
53	0	53

This report is current as at May 23, 2023 in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Inquiries, Complaints and Reports Committee Report

Inquiries, Complaints and Reports Committee Members

Xianmin Yu (Chair)	Professional Member
Meiying Chen	Professional Member
Matthew Colavecchia	Professional Member
Jin Qi (Jackie) Zeng	Professional Member
Melody Hon (Non-Council)	Professional Member
Fanny Ip (Non-Council)	Professional Member
Christine Lang (Non-Council)	Professional Member
Hui Liu (Non-Council)	Professional Member
Kimberley Bishop	Public Member
Iftikhar Choudry	Public Member
Judy Cohen	Public Member
Deborah Sinnatamby	Public Member
Kevin Ho	Public Member

The Inquiries, Complaints and Reports Committee (the “ICRC”) is divided into three main panels to accommodate the number of ongoing matters, and to accommodate the selection of panel members, should the need arise for a discipline hearing. Since the last quarterly report, the ICRC met twice on April 11, 2023 and May 3, 2023. The ICRC is scheduled to meet once more on May 31, 2023.

New Cases and Nature of Concerns

Note: Some cases may have more than one concern

Complaints	Nature of Concerns		Registrar Report Investigations	Nature of Concerns	
3		Advertising			Advertising
		Billing and Fees			Billing and Fees
		Communication			Communication
		Competence / Patient Care			Competence / Patient Care
	1	Fraud			Fraud
	1	Professional Conduct & Behaviour			Professional Conduct & Behaviour
	2	Record Keeping			Record Keeping



		Sexual Abuse / Harassment / Boundary Violations			Sexual Abuse / Harassment / Boundary Violations
		Unauthorized Practice			Unauthorized Practice

Completed Cases and Outcomes*

Note: Some decisions have more than one outcome

Complaints	Outcomes		Registrar Reports Investigations	Outcomes	
		Take no action			Take no action
		Advice			Advice
		Written Caution			Written Caution
		Oral Caution			Oral Caution
		SCERP			SCERP
		Refer to Discipline			Refer to Discipline
		Undertaking			Undertaking

Complaints cases before Health Professions Appeal and Review Board

New Cases	Pending Cases	Cases Upheld
1	2	1

Pending Cases

Complaints	Registrar Report Investigations	Incapacity Inquiries	Total # cases
15	53		68

This report is current as of May 23, 2023, in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Quality Assurance Committee Report

Quality Assurance Committee Members

Jin Qi Zeng (Chair)	Professional Member
Kimberley Bishop	Public Member
Ming C. Cha	Professional Member
Evelyn Cho	Professional Member
Iftikhar Choudry	Public Member
Julia Chuang	Professional Member
Judy Cohen	Public Member
Matthew Colavecchia	Professional Member
Terry Hui	Professional Member
Justin Lee	Professional Member

Since the last quarterly report, the Quality Assurance Committee (QAC) met on the following dates:

1. April 3, 2023 (Panel)
2. April 21, 2023 (QAC Meeting)
3. May 12, 2023 (Panel)
4. May 17, 2023 (QAC Meeting)

FOR INFORMATION

1. Quality Assurance Enhancement Program

The Quality Assurance (QA) Committee approved a Consultant, Metrix Group, for Phase 2 of the Self, Peer and Practice Assessment components of the Quality Assurance (QA) Program development project on August 22, 2022.

The College's work with Metrix Group on Phase 2 of the Project is near completion. The Consultant has circulated and analyzed survey feedback from members/registrants, assessors and other stakeholders to help inform changes to the future QA Program tools. Additional focus groups sessions were held with the QA Committee members, members/registrants who have participated in past Self, Peer and Practice Assessments, as well as Peer and Practice Assessors, the Practice Advisor and additional stakeholders. These activities helped inform the initial drafts of the Self-Assessment and Peer and Practice Assessment Tools.

The recent Qi Newsletter provided a brief update on the project and the Committee has since approved the Self, Peer and Practice Assessment tools for implementation. The College will be



working on having these tools hosted online in the future. The Consultant has been invited to present to Council.

2. Quality Assurance Program

2021/2022 Peer and Practice Assessments

As of May 19, 2023, out of 80 selected members, 9 remain outstanding for various reasons (e.g., scheduled, deferral, or pending transfer of registration).

3. 2022-2023 QAC Workplan

In follow-up to the Quality Assurance Committee (QAC) approved 2022-2023 QAC Workplan and consistent with the recently approved Practice Standards Procedure document, the QA Committee adopted a systemic approach to developing, reviewing and monitoring the Standards of Practice. As part of this approach, the Committee reviewed the Standards on Communication, Diagnosis and Treatment, Legislation and Ethics, as well as Advertising, and provided direction regarding next steps.

The College continues to issue short educational tips to provide guidance to members on safe practice, changes in the regulatory environment and members' professional responsibilities. The most recent topic covered treating people with a close personal relationship.

4. Self, Peer and Practice Assessment – Random Selections

Random Selection to Submit Self-Assessment

The QA Committee directed that 2% of members be selected at random to submit the Self-Assessment Tool (SAT) and professional development plan (PDP) in 2023. For the January 1, 2022 through December 31, 2022 reporting cycle, 56 members were randomly selected with a submission deadline of March 31, 2023.

As of April 12, 2023, 55 self-assessment forms have been received.

Random Selection to Participate in a Peer and Practice Assessment

The QA Committee directed that 1.1% of members be selected at random to undergo a Peer and Practice Assessment in 2023. All 31 members were notified of their random selection and assessments are being arranged.

5. Peer and Practice Assessors

At its May 17, 2023 meeting, the QA Committee reappointed the existing Peer and Practice Assessors who identified interest in continuing in their role for another two-year term. In addition,



to assure knowledge transfer and address future assessment needs, the Committee also approved processes for the recruitment of additional Peer and Practice Assessors. An [announcement](#) was sent to CTCMPAO members on May 19, 2023.

This report is current to May 19, 2023, in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Patient Relations Committee Report

Patient Relations Committee Members

Meiying Chen (Chair)	Professional Member
Iftikhar Choudry	Public Member
Kevin Ho	Public Member (appointed in March 2023)
Terry Hui	Professional Member
Christine Lang	Professional Member
Joanne Pritchard-Sobhani	Professional Member
Deborah Sinnatamby	Public Member
Nisha Thadani	Professional Member
Akari Yokokawa	Professional Member

Since the last quarterly report, the Patient Relations Committee (PRC) has had no formal meeting.

FOR INFORMATION

1. Committee Member Training

A New Committee Member Training session was held on April 12, 2023 with the Chair in attendance. The session included training and content provided by the College's legal counsel, Ms. Rebecca Durcan.

2. Patient Relations Committee Member Engagement Survey

To engage members and receive feedback on the Patient Relations Program (PRP), including current and future outreach initiatives, a survey was circulated to members. Over 400 responses were received to help inform and guide future PRP work.

The Patient Relations Committee thanks the many members who participated in the survey and provided their feedback. Member engagement is important and the Committee is reviewing the feedback and results in preparation for its May 29, 2023 meeting.

3. Funding for Therapy

No new applications for funding have been received or are outstanding.

This report is current to May 19, 2023, in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Discipline Committee Report

Discipline Committee Members

Matthew Colavecchia (Chair)	Professional Member
Meiying Chen	Professional Member
Terry Hui	Professional Member
Justin Lee	Professional Member
Joanne Pritchard-Sobhani	Professional Member
Xianmin Yu	Professional Member
Jin Qi (Jackie) Zeng	Professional Member
Evelyn Cho (Non-Council)	Professional Member
Bo Feng (Non-Council)	Professional Member
Hui Liu (Non-Council)	Professional Member
Akari Yokokawa (Non-Council)	Professional Member
Kimberley Bishop	Public Member
Iftikhar Choudry	Public Member
Judy Cohen	Public Member
Mark Handelman	Public Member
Kevin Ho	Public Member
Deborah Sinnatambay	Public Member

The Discipline Committee did not release any decisions in this quarter.

As of May 31, 2023, there are four open cases which has been referred to the Discipline Committee by the Inquiries, Complaints and Reports Committee (ICRC).

	Member Name	Status
1	Christine Richards	The Notice of Hearing was served on the Member on August 30, 2022. The hearing is scheduled for June 28, 2023.
2	Yu-Zhen Ma	The Notice of Hearing was served on the Member on December 21, 2022. The pre-hearing conference is scheduled for June 7, 2023.
3	Chanpheng Anousaya (1)	The Notice of Hearing was served on the Member on December 20, 2022. The pre-hearing conference is scheduled for August 18, 2023.



4	Chanpheng Anousaya (2)	The Notice of Hearing was served on the Member on December 20, 2022. The pre-hearing conference is scheduled for August 18, 2023.
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This report is current as at May 31, 2023 in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Fitness to Practise Committee Report

Fitness to Practise Committee Members

Matthew Colavecchia (Chair)	Professional Member
Meiying Chen	Professional Member
Terry Hui	Professional Member
Justin Lee	Professional Member
Joanne Pritchard-Sobhani	Professional Member
Xianmin Yu	Professional Member
Jin Qi (Jackie) Zeng	Professional Member
Bo Feng (Non-Council)	Professional Member
Kimberley Bishop	Public Member
Iftikhar Choudry	Public Member
Judy Cohen	Public Member
Mark Handelman	Public Member
Deborah Sinnatamby	Public Member
Kevin Ho	Public Member

Pursuant to the College Bylaw, every member of Council is a member of the Fitness to Practise Committee.

Since the last quarterly report, the Fitness to Practise Committee did not meet.

This report is current as at May 31, 2023 in anticipation of the Council meeting scheduled for June 14, 2023.



FOR: Information

SUBJECT: Doctor Title Working Group Report

Doctor Title Working Group Members

Joanne Pritchard-Sobhani (Chair) Professional Member

Kimberly Bishop Public Member

Iftikhar Choudry Public Member

Judy Cohen Public Member

Terry Hui Professional Member

Xianmin Yu Professional Member

Ming C. Cha Non-Council Professional Member

Since the last quarterly report, the Doctor Title Working Group (the Working Group) met on May 5, 2023.

FOR INFORMATION

1. Phase 2 Kick-Off Meeting

The Working Group met with the consultant approved by Council for phase 2 of the doctor title project. With the consultant, the Working Group discussed expectations on deliverables, the workplan, and other topics relevant to phase 2 of the project. This discussion marked the beginning of phase 2.

2. Terms of Reference Review

The Working Group reviewed the terms of reference for the Doctor Title Working Group, and has made suggestions for changes that will be brought to Council at a future meeting.

3. Inter-Provincial Collaboration

The Working Group discussed similar projects in other Canadian jurisdictions, and directed staff to investigate the possibility of collaboration.

This report is current to May 30, 2023, in anticipation of the Council meeting scheduled for June 14, 2023.



Meeting Date:	June 14, 2023
Issue:	Elections
Reported By:	Ann Zeng
Action:	Motion

Issue

That the Council direct the Registrar to set October 26, 2023 as the date of the election of Districts 1 and 2, and the by-election of Districts 3 and 5.

Public Interest Rational

Council elections help ensure that Council is constituted with the appropriate number of Council members, which allows the College to function. Professional Council members, making decisions in the public interest, help the College achieve its mandate of public protection.

Background

As per section 4.06 of the College By-Laws, the professional Council Member positions for District 1 (two seats) and District 2 (one seat) are up for election in 2023 for a three-year term ending in 2026:

District 1

There are 2 available positions on Council from Electoral District 1. There are approximately 214 Members eligible to vote in District 1 – North East, which is comprised of the districts of Kenora, Rainy River, Thunder Bay, Algoma, Cochrane, Manitoulin, Parry Sound, Nipissing, Timiskaming, and Sudbury; the district municipality of Muskoka; and the city of Greater Sudbury; the counties of Frontenac, Hastings, Lanark, Renfrew, Lennox and Addington; the united counties of Leeds and Grenville, Prescott and Russell, Stormont, Dundas, Glengarry; and the cities of Prince Edward and Ottawa.

District 2

There is 1 available position on Council from Electoral District 2. There are approximately 156 Members eligible to vote in District 2 – Central East comprised of the counties of Haliburton, Northumberland, Peterborough, and Simcoe, the city of Kawartha Lakes, and the regional municipality of Durham.

In addition to the regularly scheduled elections, by-elections will be held for District 3 and District 5. There is currently one seat vacant in each district:

District 3

There is one vacant position on Council from Electoral District 3. There are approximately 1652 Members eligible to vote in District 3 – Central, which is comprised of the city of Toronto and the regional municipality of York.

District 5



There is 1 available position on Council from Electoral District 5. There are approximately 76 Members eligible to vote in District 5 – West, which is comprised of the counties of Essex, Bruce, Grey, Lambton, Elgin, Middlesex, Huron, Perth, Oxford, and the regional municipality of Chatham- Kent.

In total, the College is looking to fill five positions on Council with this upcoming election.

Section 4.07 of the By-Laws state that the Registrar, as directed by Council, shall set the date for the election to Council of candidates in each electoral district.

Proposed Dates and Time Lines

The chart below shows the proposed timelines along with the schedule of dates in line with By-Laws 4.01 – 4.26.

Members eligible to vote may cast their ballot beginning September 26, 2023 and ending October 26, 2023 at 5:00 p.m. The electronic ballot will contain a link to the member's profile on the public registry, their biographical statement and, if desired, a head shot photograph.

ELECTION DATE	October 26
Nomination Package Out (minimum 90 days prior to election date)	July 11
Nominations due (minimum 60 days prior to election date)	August 15
Option to withdraw nomination deadline (minimum 30 days prior to election date)	September 15
Voting instructions sent to members	September 21
Voting Ballots sent to members (no later than 30 days prior to election date)	September 26
End of Voting timeline Election Day 5:00 p.m. EST	October 26
Ballot Report	October 27
Notification of candidates	October 27
Deadline for recount (no more than 15 days after the date of election)	November 8
Completion of recount, if required (no more than 10 days after receiving request)	November 15
Notification of candidates of results of recount	November 16
Notification to members & posting of results on website (if no recount is requested)	November 8

The first Council meeting following the elections if held on October 26, 2023 (in accordance to the By-Laws, the appointment to Committees and election of officers will occur at this meeting):

Council Training Day	Wednesday, December 6, 2023
Council Meeting	Thursday, December 7, 2023



Meeting Date:	June 14, 2023
Issue:	Regulation Amendment
Reported By:	Ann Zeng and Sean Cassman
Action:	Motion

Issue

The 60-day consultation period for the proposed amendment to create a Provisional Class has been completed. The draft regulation amendment and consultation results is being brought to Council for further deliberation and decision.

Public Interest Rationale

The College is responsible for ensuring that only qualified individuals are permitted entrance into the profession. It is also the College's responsibility to ensure that there are no unnecessary barriers to obtain registration with the College. The College is working to find a solution to allow experienced practitioners to obtain registration while ensuring they are competent to practise safely and effectively.

Background

At the March 22, 2023 Council meeting, Council approved amendment proposals for the Emergency Class and Provisional Class, in general, for public consultation. Below is an update on the status of the new classes.

Emergency Class

College staff have submitted the proposed Emergency Class amendment, as approved by Council, to the Ministry of Health, and are awaiting feedback. On June 1, 2023, the Ministry of Health circulated a memo (see attached) thanking Colleges for the great effort required to quickly draft these regulations. The memo further explained that the focus of the Ministry at this time will be on the Emergency Class proposals, and any other regulation proposals will be brought forward beginning this Fall.

Council will be updated once we receive further information or direction from the Ministry regarding our Emergency Class proposal.

Provisional Class

The consultation period for the Provisional Class was open until May 23, 2023.

In addition to the survey posted on the College website, staff conducted more targeted consultation from some stakeholders to provide Council with a range of feedback. Below is a summary of the consultation activities.

Meeting with TCM Schools

On May 4, 2023, College staff and the Council President met with Ontario TCM schools. Part of this meeting included a discussion on the new classes. The College received the following feedback from school representatives on the Provisional Class:

- There is already an evaluation and assessment method in place. Why create a new one? Why does this group get special treatment?



- Belief that there are fairness, safety, and competency issues at play with the new class. How will the College address these?
- Individuals coming in may not have practiced for 10 years, or been practicing illegally. Not having an examination for these individuals is a major concern.
- It is unlikely that these individuals will be familiar with the relevant laws, regulations, standards, etc. There is belief that these members are ungovernable.
- Would those who have been practicing illegally, or have findings/court orders against them, be allowed to register in this class?
- How will someone prove 10 years of experience? What prevents someone from falsifying this information?
- A school representative who has observed College Council meetings raised concerns about discussions at Council about this class. They believe FOTCMA is being given too strong a voice on Council. Discussions not in public interest.

Citizen Advisory Group

On May 13, 2023, the Citizens Advisory Group (CAG) held a focus group on the Provisional Class to get targeted public input. The Executive Committee will be given an update on these discussions verbally. The full report can be found below; however, highlights of their recommendations are:

- The CAG members were overall supportive of the College's efforts to improve access to the profession, and that it could lead to more accessible health care for the public. However, the College must still ensure that those entering the profession are competent.
- CAG members indicated that the supervision requirement is a key component in ensuring public safety, and that this class would not meet their expectations without proper supervision. The supervisor's role, responsibilities, and requirements must be clearly outlined.
- Supervisor must be knowledgeable in all areas, and not just in the technical aspects (i.e. safety and cleanliness, College standards and requirements).
- The supervision must be done in-person.
- CAG members also indicated that they would want it clearly identified that the member is supervised and in the Provisional Class.
- The CAG also focused on the transfer process for the Provisional Class members to obtain a General Class registration. The CAG, had recommendations in addition to a formal assessment process for the College to consider.
- These recommendations include a report card from the supervisor, requiring a practicum, and using QA tools such as patient feedback methods, or peer practice assessments.

The CAG also provided a recommendation to the College that we increase our public education effort to inform patients. This will enable patients to be aware of what good practice looks like, and allow them to better assess the treatment they receive.

Association Feedback

College staff reached out to associations to see if they would like to provide a written submission, or meet with the College for more of a discussion. As a result of this, on May 23, 2023, College staff met with two associations, the FOTCMA and ATCMPAO who provided verbal feedback for Council to consider, and a follow up written submission. The written submissions are available in the meeting package below; however a summary of the feedback is:

ATCMPAO:

- Overall supportive of the Provisional Class



- Believes requirements should more closely reflect Grandparented Class requirements from 2013. This include requiring 5 years of experience instead of 10, and no requirement for education.
- Supports the requirement of supervision for these members, but would like to see more details on what would be required.
- Again, would like to see a model that reflects the Grandparented Class transfer process. This would provide the option for Provisional Class members to either show proof of education or complete a competency assessment.

FOTCMA:

- This association represents a number of potential applicants to the Provisional Class
- Overall, they support the proposed Provisional Class
- Provided an overview of the examination they used for their members prior to 2013
- Provided three suggestions to the College:
 1. Consider that their members are not new graduates, but rather have grandparented type experience.
 2. Based on public safety, remove obstacles that prevent their members from working.
 3. Treat their members fairly.

Public Survey

As for the survey, the College has received 37 responses. 34 responses were from members of the College, 1 was from a patient or member of the public, and 1 from a representative of a professional association or school. 2 of the responses were from outside of Ontario, while the rest were from within Ontario. Many of the respondents provided “N/A” or “No Comment” as their response, while others skipped the questions entirely. However, of those who provided detailed comments, a summary of them is:

Comments on the registration requirements include:

- Concern that this class will ruin the reputation of TCM practitioners. The respondent strongly disagreed with the creation of this class.
- Concern about whether we will be requiring a sufficient level of proof for education and supervised practice.
- Other concerns about difficulty to verify education that was completed many years ago.
- A respondent commented that they believe the language requirement is necessary, and wished to confirm it will apply to these members.
- This is disrespectful to fully registered members.

Comments on the terms, conditions, and limitations section include:

- How will the College confirm 10 years of experience?
- How will the College verify supervision is actually done?
- Provisional members should only practice in a school setting.
- Asking the College to consider virtual supervision as an option.
- Concern about the subjectivity of the requirement to “satisfy a panel of the Registration Committee.” Could be biased towards some members.

Comments on requirements to transfer to the General Class include:

- Concern this is a shortcut to the General Class and disadvantages students.
- Several objections to exempting the Pan-Canadian Examination.



- Concern about “Satisfying a Panel of the Registration Committee” provision. Respondents feel this is too vague and undefined.

While many of the comments received were negative/critical of the Provisional Class, some comments were in support of this initiative.

Next Steps

With the completion of the required 60-day consultation, Council can now decide on a motion to:

- Approve the proposal, as presented, for submission to the provincial government; or
- Amend the proposal based on feedback received during consultation.

In making this decision, Council should consider the results of the consultation. The concerns can generally be categorised into the following, and Council should consider whether they wish to address them, and how they should be addressed.

1. The transfer process:
Council may wish to consider more specific language about how Provisional Class members will demonstrate their competencies. This will ease concerns of those who believe the current wording is too vague, and may help address concerns of those who do not believe exempting the Pan-Canadian Examination is in the public interest.
2. Verification of education and experience:
Many of those consulted believe the College will have difficulty verifying information provided by Provisional Class applicants in regards to their education and experience. Council may wish to consider if there are any changes to the draft language that will ease these concerns.
3. Supervision requirement:
The College consistently received feedback that the supervision of these members is essential. There is concern about how this supervision will be conducted and verified. The CAG, who is composed of the members of the public, identified that direct and in-person supervision would be the only acceptable type of supervision for these members. The College is working to address these concerns with changes to the Supervision Policy; but Council should be aware of the importance of this requirement.
4. Overall perception:
The College has received positive feedback regarding the Provisional Class; however a large percentage of the feedback is against certain aspects of the class, or against the idea of a Provisional Class entirely. Many of these comments are from members, who feel that there are safety and fairness issues with this class. The College needs to be aware of these concerns, and be prepared to respond to any challenges.

In Supplemental Documents:

- June 1, 2023 Memo from Ministry of Health
- CAG Meeting Report – CTCMPAO Proposed Registration Changes
- Letters from ATCMPAO and FOTCMA
- Provisional Class Consultation Results
- Draft Provisional Class Language
- Draft Provisional Class Comparison Chart

Ministry of Health

Office of the Chief of Nursing
and Professional Practice and
Assistant Deputy Minister
777 Bay Street, 19th Floor
Toronto ON M7A 2J3

Telephone: **416 212-5494**

Ministère de la Santé

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et de la pratique professionnelle et
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June 1, 2023

MEMORANDUM TO: Registrars and Executive Directors

FROM: Dr. Karima Velji, Chief of Nursing & Professional Practice and
Assistant Deputy Minister

RE: Ontario Regulation 508/22 (Registration Requirements) made
under the *Regulated Health Professions Act, 1991* (RHPA)

As a follow up to my December 14, 2022, memo, I want to thank the Colleges for submitting your Emergency Class regulation proposals to the Ministry. I know this required great effort to quickly draft regulations, launch consultations and, in some cases, schedule special Council meetings. Your efforts will help Ontario's health system facilitate quicker registration to help safeguard the health workforce supply in the event of future emergencies.

A number of Colleges have taken the opportunity to make additional amendments to their registration practices and to remove additional registration barriers. In order to meet the August 31, 2023 deadline for the Emergency Class regulations, the Ministry will only be proceeding with the Emergency Class provisions at this time.

The remaining proposals will be brought forward beginning this Fall. I would ask for your patience as these will take some time to work through, given the complexity of some of the proposed changes. However, you have my commitment that we will process these other proposals as expeditiously as possible.

Thank you for your continued involvement and cooperation during this process. You may contact Allison Henry and her team should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Karima Velji", with a long horizontal stroke extending to the right.

Dr. Karima Velji

c: Allison Henry, Director, Health Workforce Regulatory Oversight Branch, Nursing and Professional Practice Division, Ministry of Health

CITIZEN ADVISORY GROUP (CAG)

CAG Meeting Report: May 13, 2023

College of Traditional Chinese Medicine Practitioners
and Acupuncturists of Ontario's (CTCMPAO)
Proposed Registration Changes

DATE: Saturday, May 13, 2023
TIME: 9:00 am—10:30 am
LOCATION: Virtual (Zoom)
FACILITATOR: Cate Creede, The Potential Group

INTRODUCTION:

The session started at 9:00 am with welcomes, a land acknowledgment, and an outline of the agenda. Members introduced themselves and shared how long they have been part of the CAG.

OVERVIEW: [COLLEGE OF TRADITIONAL CHINESE MEDICINE PRACTITIONERS AND ACUPUNCTURISTS OF ONTARIO \(CTCMPAO\)](#)

Since this was the first time that CTCMPAO independently engaged with Members, CTCMPAO provided an overview of [Traditional Chinese Medicine \(TCM\)](#), how CTCMPAO [regulates the profession](#), and [what patients can expect](#) when they see a TCM Practitioner or Acupuncturist.

CTCMPAO introduced their proposed registration changes and wanted to learn from Members if they supported enabling more opportunities for qualified individuals to practise in Ontario and what protections or safeguards are needed to feel confident that safe, effective care is provided.

1. PROPOSED PROVISIONAL CLASS OF REGISTRATION

CTCMPAO is proposing a new class of registration ("Provisional Class") to register experienced and trained practitioners who may be qualified to practice in Ontario but may not meet all the current requirements for their General Class of registration. CTCMPAO wanted to learn if Members support the creation of this new class and to explore what safeguards are needed for these Provisional Class holders to provide safe and effective care to Ontario patients.

Q. What are the possible benefits and risks of creating this proposed Provisional Class?

Members agreed that introducing the Provisional Class would bring a bigger pool of TCM practitioners into the profession in a timely manner as well as enable a greater variety of experiences and backgrounds (i.e., specialty training from outside Ontario or Canada).

Members emphasized that increased access to care is essential and that CTCMPAO should limit potential roadblocks for new registrants to support patients accessing the help they need.

The primary risks identified by Members were whether individuals applying to the Provisional Class have kept up to date on their knowledge, skills, and any new TCM modalities if they have not practiced for a while and concerns related to the role and responsibilities of the supervisor.

Q. What safeguards would need to be in place for you to feel confident that Provisional Class holders are providing safe and effective care?

The key themes that emerged throughout this discussion were accountability, awareness, and transparency. In particular, Members suggested the following would increase their confidence:

- Knowing whether the TCM practitioner is a Provisional or General Class holder (e.g., what this distinction means for the patient and to whom the practitioner is accountable).

This information should be offered by the practitioner to the patient at their appointment and also be easily accessible and available on [CTCMPAO's Public Register Search](#).

- Clarifying and clearly outlining the General Class supervisor's role, responsibilities, and requirements for overseeing and training Provisional Class registrants. For example, the supervisory role must be well-defined, ensure that the supervisors are practising and teaching in line with CTCMPAO's expected standards, and should be done in person.
- Public education and awareness around TCM and CTCMPAO's role are needed, as many patients in Ontario may not know what TCM entails or what to expect from a visit.

Q. How confident are you with CTCMPAO's proposed requirements to transfer from the Provisional Class to the General Class? What type of assessment should be required to assess Provisional Class members' competencies?

In addition to a formal competency assessment, CAG Members reiterated the key role of the supervisor throughout this discussion and suggested the following aspects be part of CTCMPAO's assessment process to transfer to the General Class:

- "Report Cards" from the supervisor to assess the Provisional Class holder's knowledge, skills, and competencies that enable opportunities for feedback and improvement,
- Public transparency surrounding the Provisional Class holder's transfer status and the currency and relevance of the continuing professional development they are receiving,
- Require completion of a practicum to ensure that their competencies are demonstrated,
- Implement tools for patient feedback and assessment for Provisional Class holders, and
- Research the kinds of assessments offered by apprenticeship programs or other health regulatory colleges whose registrants provide complementary and alternative medicine.

2. CHINESE ENTRY-TO-PRACTICE (REGISTRATION) EXAMINATION

CTCMPAO has started to offer their entry-to-practice exam in Chinese (i.e., traditional and simplified) to enable more registration opportunities for new Canadians and for experienced individuals already living in Ontario. CTCMPAO wanted to learn if Members support this initiative as long as applicants can demonstrate their English or French fluency in another way that ensures that these practitioners will provide safe care.

Q. Are you supportive of this initiative to offer CTCMPAO's registration exam in Chinese?

Members reiterated their support for CTCMPAO's work to enable more registration opportunities for qualified providers to practise in Ontario and agreed that the language of the examination does not matter as long it reflects the skills and competencies required to provide safe care.

Members suggested that CTCMPAO consider offering the exam in additional languages (i.e., other than English, French, or Chinese) to further increase accessibility and to support equity,

diversity, and inclusion (EDI). One suggestion was to examine the demographic data of CTCMPAO's current registrants to help determine which additional languages could be added.

Q. What safeguards should be in place to ensure safety and quality care if CTCMPAO continues to offer their registration exam in Chinese?

Suggested safeguards included requiring CTCMPAO registrants to inform patients if English or French is not their first language, ensuring that all translation is done at an expert level, and being mindful of any relevant language requirements for patient record-keeping in Ontario.

Existing challenges to accessing care and finding effective treatment were highlighted and Members reiterated that patients just want help ("results matter") and more treatment options and modalities ("the more access to care, the better"). If CTCMPAO has deemed a TCM practitioner competent to provide safe care, it is ultimately the patient's choice of provider.

Additional comments highlighted the need for public awareness and education about who can provide TCM and acupuncture in Ontario (i.e., CTCMPAO-registered acupuncturists vs. other regulated health professionals), validating credentials from outside Canada, and questions related to standardizing rates and fees to access TCM services in Ontario.

REFLECTION: KEY DISCUSSION THEMES

The key themes and suggestions that emerged from Members during the discussion included:

- Enthusiastic support for expanding opportunities for individuals trained elsewhere or who have not practised TCM for a while to now become regulated through CTCMPAO.
- Supervision requirements need to be transparent, understandable, and accountable (for example, oversight should include monitoring the provision of controlled acts, the need for transparency around potential concerns or complaints, and assurance that they are practising TCM in a way that is consistent with the standards expected by CTCMPAO).
- The need for public awareness, communication, and support about what quality TCM care looks like, which TCM modalities are appropriate, and what to expect from a visit.

Adjournment

Members were thanked for their input and feedback, and the meeting adjourned at 10:30 am.

ATCMPAO Comments on the Registration Regulations for Provisional Class

Danny Li, President of ATCMPAO

The Association of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (ATCMPAO) supports the introduction of a new category of Provisional Class, taking into account the overall development of the Traditional Chinese Medicine (TCM) industry in Ontario. With strong support, we propose a general suggestion to amend the draft registration regulations and provide specific recommendations on three key points based on the survey questionnaire.

General suggestion: The registration regulations should clearly reflect the purpose of implementing the Provisional Class. We all remember the incident of TCM deregulation that occurred last year. The underlying reason was that a group of experienced TCM practitioners from a TCM association lacked the required registration to practice. We speculate that the "Provisional Member Registration" is being carried out in response to the government's directive to prevent future deregulation. Therefore, the registration regulations should be designed in alignment with the original intention of addressing historical issues while ensuring public safety and fairness.

So why didn't this group of senior practitioners register at the beginning of TCM legislation in Ontario? The main reason is that the TCM Association, with the assistance of the Ontario Ministry of Health, established an examination before the enactment of TCM legislation. Although the examination they conducted and the Pan Canadian Examination later adopted by the College were developed by the same consulting company, the former examination was not ultimately recognized. Therefore, as we discuss the "Provisional Member" registration for them, we support the College in exempting them from the requirement to write the Pan Canadian Examination, thus recognizing the examination they previously took to a certain extent.

Specific amendment recommendations:

1. Registration requirements: If the purpose of the "Provisional Member" registration is clear, the required years of clinical experience in the registration requirements should be explicitly stated as clinical work experience before 2013. Additionally, what is the rationale behind requiring 10 years? If we refer to the grand-parenting registration, it should be 5 years instead of 10 years. Moreover, the grand-parenting registration did not impose educational requirements. If there are educational requirements now, the term "equivalent" in the clause should be interpreted as equivalent to a certain number of years of work experience.

2. Supervision: We expect to see specific policies for implementation. How should supervision be carried out? Many students of these senior practitioners are general members, so how can students supervise their teachers? Furthermore, the theories, treatment methods, herbal prescriptions, acupuncture points, and techniques have remained unchanged over the past ten years. What are the justifications for the necessity of supervision?
3. General registration process: The conversion of provisional members to full members can be modeled after the grand-parenting process, offering two evaluation routes: educational document assessment and professional competency assessment. However, we disagree with the idea of providing backup training for school credit to those with insufficient education, unless the College approves a bridging program to avoid further confusion.

In summary, our association supports and is pleased to see the College develop fair and practical registration regulations that effectively address this historical issue, eliminate the potential risks of TCM deregulation, and promote industry development in Ontario.

About Registration proposal of the College

CAATCM & FOTAMA

May 23, 2023

I am on behalf of the Canadian Association of Acupuncture and Traditional Chinese Medicine and Federation of Ontario TCM Associations attending this meeting, we would like to express our gratitude to the college for invited us to participate this meeting.

I represent our members and the patients waiting for their services, to express my appreciation to the new board directors of the College for the determination and vision to solve the historical Issues of Ontario TCM. let us to unite to promote the future development of traditional Chinese medicine in Ontario.

Through our joint efforts, our work has reached a specific and critical stage, and I value this process. We basically agree with the Registration proposal of the College, there are some details and have some revised opinion need discuss, that need to arrange a time for specific discussions in person.

As a professional organization, CAATCM always attaches great importance to the interests of patients of TCM and acupuncture, including public safety and professional standards of their service.

Therefore, in 1999, CAATCM established a TCM Acupuncture Examination in Ontario, it was under the guidance of the Ontario Ministry of Health at that time and build by the assessment company recommended by the Ministry of Health with OAEC. The Exam was conducted at the University of Toronto Test Center and proctored by them.

Until 2013, During these 14 years have nearly 1,000 practitioners took the Exam.

This examination ensured public safety and the quality of TCM acupuncture service. Therefore, our members have not had a single patient complaint and not a single medical malpractice. None of the members had an ethical problem. They have made TCM and Acupuncture recognized by society.

in 2001, the insurance company offered us to provide acupuncture practice risk insurance for our members. Around 2003, the insurance company began to provide acupuncture insurance for members' patients, which all benefited the patients.

Here is a set of numbers, according to the statistics of CAATCM In 1999, there were about 400 TCM and acupuncture Practitioners in Ontario, by 2013, 14 years later, it had grown to nearly 5,000 practitioners. In Ontario, this is about 10 times more.

This shows that the patient's need for TCM and acupuncture services has increased 10 more times, it shows that the patient's demand for TCM and acupuncture has increased 10 more times, which This means the contribution of TCM to society has increased 10 more times, these are inseparable from the efforts of the practitioners of TCM and acupuncture at that time. However, those TCM practitioners lost their job on April 1, 2013, due to hinder of English requirement.

But they never gave up, they continued to study and research to waited for the day when they could serve patients again and Ready to provide better service to patients.

After TCM and Acupuncture be able to use Chinese language from last year, so it is time to get these grandparents type experienced TCM and acupuncture practitioners back to work to serve their patients as soon as possible.

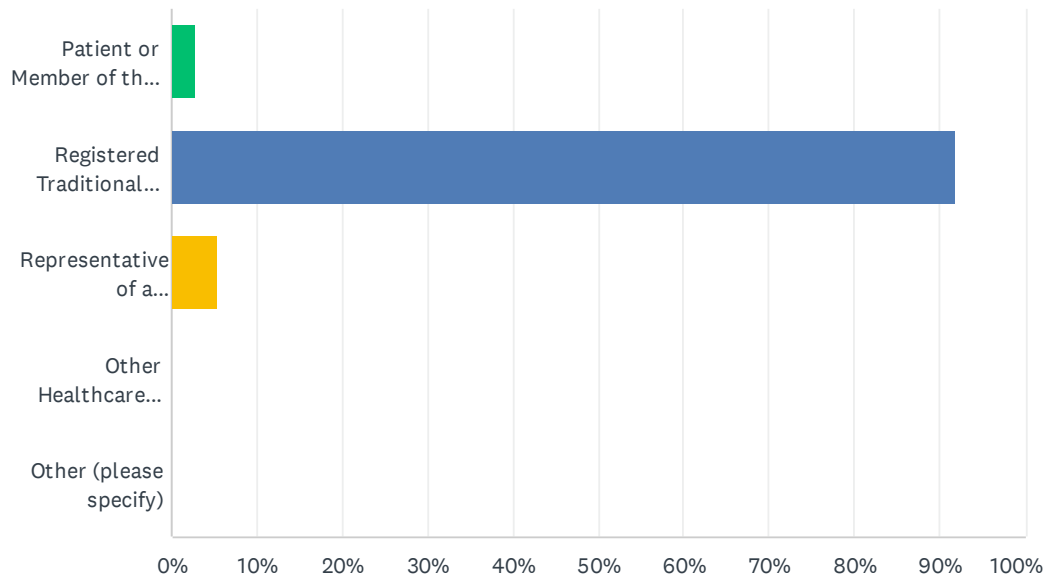
Here, I have three suggestions:

1. Please note that they are grandparents type experienced TCM acupuncture professionals, rather than someone who just graduated to applied for a TCM acupuncture license.
2. based on ensuring public safety, to remove obstacles to allow them to re-work as soon as possible.
3. treat them fairly. Treat patients who wait for them fairly.

Thank you.

Q1 I am a

Answered: 37 Skipped: 0

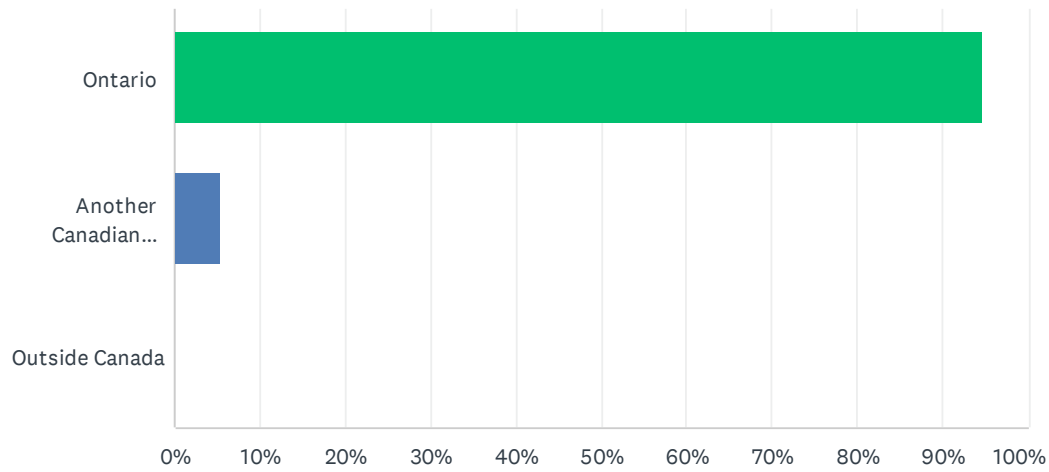


ANSWER CHOICES		RESPONSES	
Patient or Member of the Public		2.70%	1
Registered Traditional Chinese Medicine Practitioner and/or Acupuncturist		91.89%	34
Representative of a Professional Association or School		5.41%	2
Other Healthcare Professional		0.00%	0
Other (please specify)		0.00%	0
TOTAL			37

#	OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

Q2 Your current location

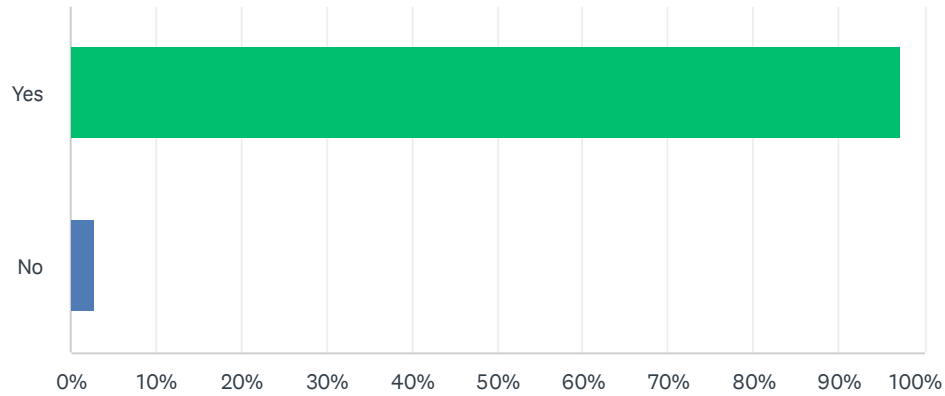
Answered: 37 Skipped: 0



ANSWER CHOICES	RESPONSES	
Ontario	94.59%	35
Another Canadian Province	5.41%	2
Outside Canada	0.00%	0
TOTAL		37

Q3 Have you read the Provisional Class regulation amendment proposal documents?

Answered: 37 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		97.30%	36
No		2.70%	1
TOTAL			37

Q4 Do you have any comments, questions, or concerns about the proposed section under "Registration Requirements, Provisional Class" (section 20.2.1)?

Answered: 27 Skipped: 10

#	RESPONSES	DATE
1	10 years seems like a very long time.	5/27/2023 11:16 PM
2	Very confused. Why do we need this, why now? This is a total disrespect to the rest of fully registered members.	5/24/2023 9:57 PM
3	Clinical experience is most important. A practitioner must give patient confidence.	5/23/2023 2:02 PM
4	N/A	5/22/2023 11:59 PM
5	I support	5/22/2023 8:15 PM
6	20.2.1 (1) 2. Satisfy the Registrar that the applicant practiced as a traditional Chinese medicine practitioner or acupuncturist for minimum ten years. Question: Does the applicant may have their 10 years of practice experience as a TCMP or acupuncturist anywhere in the world, or if there is a limitation that the applicant must have their practice experience in Canada or Ontario? What about people who have practiced for more than 10 years in other provinces in Canada where TCMA is not regulated? Concerns: Since the purpose of this amendment attempts to solve a historical issue for a specific group of people, this provisional class registration needs to be limited to those people only, NOT to recruit more members in the country or all around the world by sacrificing the standards and quality of the profession. Otherwise, it will open the doors to many people who may take advantage of these short cuts and avoid writing the competence examinations. Individuals may take this advantage to collect resources (i.e., manpower and/or financial gains) for their own agendas. This new Provisional Class registration will create an unfair and double standard for those people in comparison with all other registered members. Since the standard of education and examinations have already been established for over 10 years in Ontario, the same standard should be applied to all transparently and fairly. Suggestion: To limit the ten years of TCMA practice experience in Ontario only. This will offer a second chance to those individuals who missed the grand-parenting PLAR process at the beginning of regulation, who choose NOT to register with CTCMPAO, who fight against the college, who tried to deregulate the profession, if they wish to register with CTCMPAO through this newly created Provisional Class. This is a very generous consideration.	5/22/2023 6:26 PM
7	No questions	5/20/2023 10:34 AM
8	no	5/19/2023 5:05 PM
9	Our understanding is that this Class gives people 2 years to pass the Pan-Can exam while being a practitioner under supervision? This is a very generous offer to those who can't pass Pan-Can exam but desperately need a job. We think it is reasonable. Maybe specify that 10 years of experience must be before 2013 in Ontario or otherwise happened in other province or country? We think solid proof of 10 years of experience is essential to ensure public safety. It's easy to fake a proof letter in China or other countries, more stringent screening should be set to ensure competency of the applicants. However, this class will likely de-value the professionalism of acupuncturists and TCM practitioners, as it has just become easier to register in this profession. To bring public trust, the issuing of practice certificate should be as hard as possible so patients know the practitioners are well-educated.	5/19/2023 4:00 PM
10	Why would a provisional class be exempt from writing the Pan Canadian exam, but have to do the Safety and Jurisprudence?	5/19/2023 10:54 AM
11	I don't think we need the provisional class.	5/18/2023 9:45 PM
12	no	5/18/2023 8:43 PM

Provisional Class Registration Regulation Amendment Proposal

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13	No	5/18/2023 7:44 PM
14	Objection to the provisional class regulation.	5/18/2023 6:24 PM
15	It doesn't say how old their education can be, and this is very concerning. What if those people falsify their documents?	5/18/2023 6:18 PM
16	no	5/18/2023 5:57 PM
17	I dont think that should be done any changes for registration other then already are.Its to complicated and might provoke some discrepanceise regarding regulations	5/18/2023 5:43 PM
18	All legit and makes sense	5/18/2023 5:20 PM
19	No	5/5/2023 7:17 PM
20	it only mentioned years of experience but no mention of English language requirement which is not right as we are in Canada	4/26/2023 9:35 AM
21	No	4/21/2023 3:18 PM
22	n/a	4/21/2023 2:40 PM
23	I do not agree with that class even though they have to obtain a general class events i still think it is more or less similar to deregulation of TCM. A 10 year exu, supervision and 2 years expiration still can not cover the mistakes that might arise during practicing TCM in Ontario. Outlining the deferences in the province is also an important factor. I believe this class might ruin the reputation of TCM practitioners. I strongly disagree.	4/21/2023 12:27 PM
24	No	4/21/2023 11:47 AM
25	1) The education requirements in subsection 1 needs to be WES certified to be qualified education requirements. 2) In subsection 2 how do we prove the ten satisfactory periods? Is just a letter from a supervisor sufficient? I think we need a more specific proof.	4/5/2023 10:52 AM
26	No	3/25/2023 1:09 PM
27	I think if the applicant have successfully completed the Safety Program or the jurisprudence course, they must be approved by the Council or by a body.	3/25/2023 12:09 AM

Q5 Do you have any comments, questions, or concerns about the proposed section under "Additional terms, etc., Provisional Class" (section 20.2.2)?

Answered: 24 Skipped: 13

#	RESPONSES	DATE
1	I disagree with "The member may only practise traditional Chinese medicine under the supervision of a member who holds a General certificate of registration who has been pre-approved by the Registrar." If at all, the provisional member should practice within a school setting/clinic.	5/24/2023 9:57 PM
2	A member must conduct a minimum of 170 patients in a year. More important thing is a satisfaction of patient.	5/23/2023 2:02 PM
3	N/A	5/22/2023 11:59 PM
4	I support	5/22/2023 8:15 PM
5	No	5/20/2023 10:34 AM
6	no	5/19/2023 5:05 PM
7	no	5/19/2023 4:00 PM
8	Supervision in the provisional stage is a good idea.	5/19/2023 10:54 AM
9	no	5/18/2023 8:43 PM
10	No	5/18/2023 7:44 PM
11	That will weaken the existing education system and precipitate an oversupply of practitioners. The College should note that there is already a high level of competition in the supply of TCM services.	5/18/2023 6:24 PM
12	How can we know if they ARE actually supervised? How do we know the supervisors are "decent" and no conflict of interest between the supervisor and Provisional Class members?	5/18/2023 6:18 PM
13	no	5/18/2023 5:57 PM
14	No	5/18/2023 5:20 PM
15	No	5/5/2023 7:17 PM
16	how do you evaluate the so call years of experience if they are related or qualify	4/26/2023 9:35 AM
17	No	4/21/2023 3:18 PM
18	n/a	4/21/2023 2:40 PM
19	Same as above	4/21/2023 12:27 PM
20	No	4/21/2023 11:47 AM
21	The college should allow virtual supervision instead of insisting on in person presence. A video conference will allow the supervisor to guide and monitor the provisional member effectively. Certain minimum standards need to be developed to ensure the supervision is adequate.	4/19/2023 5:21 PM
22	Assessment requirements: To obtain a General certificate of registration, a member must satisfy a panel of the Registration Committee that they possess the current knowledge, skill, and judgment relating to the practice of the profession or complete additional education, training, or examination requirements. This assessment process could be subjective and could potentially limit the number of practitioners who can obtain a General certificate of registration. Potential for non-compliance: The Registrar may refer members who fail to meet certain conditions, such as the minimum patient visit requirement, to the Quality Assurance	4/5/2023 10:52 AM

Committee for a peer and practice assessment. This could lead to disciplinary action, affecting the member's reputation and ability to practice.

23	None	3/25/2023 1:09 PM
24	The following must be not too much additional terms, conditions and limitations on every Emergency certificate for the members of body.	3/25/2023 12:09 AM

Q6 Do you have any comments, questions, or concerns about the proposed section under "Issuing General certificate to Provisional holder" (section 20.2.3)?

Answered: 26 Skipped: 11

#	RESPONSES	DATE
1	the requirements to move to General seem vague and arbitrarily left up to a registration panel. Why is pass the entrance exam not a clear way to move from one to another. It sounds like the panel could arbitrarily tell any given provisional class member what else they need to do to move into General class, which seems non-transparent	5/27/2023 11:16 PM
2	Medical ethic is necessary for all practitioner. If college can do, All applicants must pass medical ethic exam.	5/23/2023 2:02 PM
3	I have some concerns about issuing General Certificate to Provisional holders, I think there is somehow difference in between General Certificate status and Provisional status. The provisional holders should be issued " Provisional Class Certificate" to show this difference.	5/22/2023 11:59 PM
4	I support this.	5/22/2023 8:15 PM
5	20.2.3 Issuing General certificate to Provisional holder: The offering of the Pan-Canadian examinations in Chinese language has addressed the language barrier issue for those people who use this as one of their main reasons to fight against regulation and tried to deregulate the profession. Without the competence examinations, it will be much more difficult to assess the competencies of the applicants, and therefore to ensure the quality, safety and ethics of services provided by these people. In this case, the quality of these members could be challenged and CTCMPAO may have a hard time defending its decision on their approval of these registration. The panel's decision on individual registration may be challenged and doubted. Without the requirement of passing the Pan-Canadian Examinations for these members will again create a double standard, result in an unfairness to other members. As a result, this may fail to protect the public from possible incompetent, unethical practices, and unprofessional behaviors of some individuals. It is understandable that CTCMPAO is trying to solve this thorny historical issue by letting some people register with the college without many restrictions with the hope that those people will quiet down and cooperate with the college. But what could be the consequences? double standards, unfairness, public damage, professional degradation, and possibly, unlimited potential issues of governance and further decline of the confidence of the government, the public, even our own professional members! Suggestions: CTCMPAO to stand fair and upright to protect the public interest by ensuring the standard and quality of the profession! All members must prove their competencies by passing the registration competence examinations to be registered with CTCMPAO as a general member.	5/22/2023 6:26 PM
6	No	5/20/2023 10:34 AM
7	no	5/19/2023 5:05 PM
8	no	5/19/2023 4:00 PM
9	In my opinion, anyone that wants to move into general class has to write and pass the Pan Canadian exams. No exceptions.	5/19/2023 10:54 AM
10	20.2.3 d) states that the provisional member must satisfy "a panel of the Registration Committee", but it doesn't outline what performance markers they must meet, or who will be part of the panel. That vague language concerns me. How is the panel qualified to judge if the member holding the provisional license possesses the current knowledge, skill, and judgement relating to the practice of the profession? What markers will be used to judge this standard? It appears it might be too simple to obtain a General Class license after this Provisional License without requiring any testing or standardized judgment of any form. It appears the main barrier to practicing (safely or not) is paying the College their fees.	5/19/2023 9:50 AM
11	We do not need that.	5/18/2023 9:45 PM

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12	no	5/18/2023 8:43 PM
13	No	5/18/2023 7:44 PM
14	Strongly objection.	5/18/2023 6:24 PM
15	With my strongest words, I oppose this section. I am not comfortable to take in anyone who hasn't passed the Pan-Can exams. No exception should be made here.	5/18/2023 6:18 PM
16	no	5/18/2023 5:57 PM
17	No	5/18/2023 5:20 PM
18	No	5/5/2023 7:17 PM
19	Students going through the education has to do a lot to get the General certificate. This seems like a short cut to those individuals so they can issue receipts for patients with insurance coverage	4/26/2023 9:35 AM
20	No	4/21/2023 3:18 PM
21	n/a	4/21/2023 2:40 PM
22	Still a lot can happen in 2 years under practicing with provisional class	4/21/2023 12:27 PM
23	No	4/21/2023 11:47 AM
24	The Provisional certificate of registration for traditional Chinese medicine practitioners or acupuncturists in Ontario requires members to fulfill certain conditions and requirements. Failure to comply with these conditions may result in referral to the Quality Assurance Committee for a peer and practice assessment. This could have several potential consequences for members, including: Disciplinary action: The Quality Assurance Committee may identify areas of non-compliance and recommend disciplinary action against the member. Disciplinary action can range from a verbal warning to revocation of the certificate of registration, which would prevent the member from practicing. Reputational damage: A peer and practice assessment can be stressful and can damage the member's reputation, particularly if any non-compliance issues are identified. This could make it difficult for the member to attract and retain patients and could limit their professional opportunities. Increased scrutiny: Members who are referred to the Quality Assurance Committee for non-compliance may be subject to increased scrutiny and monitoring from the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario. This could create additional administrative burdens and may limit the member's ability to practice independently. Financial impact: Non-compliance issues may require members to undertake remedial education, training, or other corrective actions. These actions can be costly and may create financial burdens for the member. Time-consuming: Peer and practice assessments can be time-consuming, particularly if the member is required to undertake remedial education or other corrective actions. This could limit the member's ability to practice and generate income during the assessment period. In summary, the potential for non-compliance can have significant consequences for traditional Chinese medicine practitioners or acupuncturists in Ontario, including disciplinary action, reputational damage, increased scrutiny, financial impact, and time-consuming remedial actions.	4/5/2023 10:52 AM
25	I do not	3/25/2023 1:09 PM
26	A member who holds a certificate of registration in the emergency class must be issued a certificate of registration in the General class if the members by a body	3/25/2023 12:09 AM

Q7 Do you have any other comments, questions, or concerns for Council to consider for the Provisional Class?

Answered: 25 Skipped: 12

#	RESPONSES	DATE
1	Yes, it seems entirely unnecessary. It looks like we are going back to 2013. We already did all that! I can see that there is more and more risk introduced to the college, membership, and the public if provisional is re-introduced: There are many cases of negligence and misconduct. It is not wise to accept anyone to the college who has not satisfied the full requirement of general class, as the risk is too high.	5/24/2023 9:57 PM
2	I want college to provide activity like hiking, an athletic meeting, travelling, etc. Now a day member can not have chance to see another member. Fee can be paid by participants.	5/23/2023 2:02 PM
3	I think the College can consider the possibility of letting the Provisional holders transfer finally to General Certificate, after requirements are satisfied.	5/22/2023 11:59 PM
4	I support	5/22/2023 8:15 PM
5	The mission of CTCMPAO is to protect the public by establishing, maintaining, and enforcing education and practice standards, monitoring professional conduct, and dealing with public complaints. Creating this Provisional Class may further defeat the purpose of the college and the trust of the members and the public.	5/22/2023 6:26 PM
6	No	5/20/2023 10:34 AM
7	no	5/19/2023 5:05 PM
8	Again, the role of supervisor is key to ensure public safety. If supervisor is to write a report every few months, please design a report form that can be easily filled, so it can regularly updated. Please indicate specifically the provisional class member must bring his patients to the supervisor's clinic to treat, so supervisor can keep an eye on every visit. Maybe also provide templates of daily sign-in sheets. To make this class happen, the processes must be systemized to eliminate variations that could come up in the future. Just like the record keeping forms provided on CTCMPAO's website, systemized forms promote more unified actions, so people don't take advantage of this Class and risk public health.	5/19/2023 4:00 PM
9	I think the whole provisional class is redundant and also falls short of what standards should be to earn a license. While I applaud the college's attempts to allow more opportunity to enter the college, perhaps it can be done in a more efficient way? Would it be possible to amend the general class registration so that practitioners that did their formal education many years ago can do a shortened refresher course/program, followed by supervised clinical hours, then write the Safety, Jurisprudence, and Pan Can exam? I reiterate my opinion that everyone has to write and pass the Pan Can exam in order to gain general registration. However, we can be more forgiving to people that practiced abroad or were trained a long time ago. Give them time to bring their knowledge up to standard, observe them in clinical practice, then formal examinations to gain entry to practice.	5/19/2023 10:54 AM
10	no	5/18/2023 8:43 PM
11	No	5/18/2023 7:44 PM
12	The introduction of a Provisional Class will weaken the current system of TCM in the long run.	5/18/2023 6:24 PM
13	I oppose to introducing the Provisional Class. Why do we need this class? This class is not necessary now, as we have exams in Chinese language and school(s) that offer their programs in Chinese. We have removed barriers for them. And if they are out of practice for 10+ years, I don't trust that their knowledge and skills are sharp. If they think they are, then they should prove that by passing the Pan-Can exams like anyone else. Or is this class considered for political reasons? If we allow this class because of this, it shows to the public that the College cares more politics than the Public safety. We should not bend backwards for the threatening group or those who are "stubborn" and potentially "ungovernable". Don't let those ungovernable	5/18/2023 6:18 PM

people with adult tantrum into our profession. If we let them in, they'll ruin our profession from inside!!

14	no	5/18/2023 5:57 PM
15	Everyone practicing should have to pass some form of Canadian board exam before practicing independently.	5/18/2023 5:42 PM
16	No	5/18/2023 5:20 PM
17	No	5/5/2023 7:17 PM
18	they should stay in the provisional class until they have the same education and language capability as the students who gone through the program here	4/26/2023 9:35 AM
19	No	4/21/2023 3:18 PM
20	n/a	4/21/2023 2:40 PM
21	I do not agree with this type of class registration	4/21/2023 12:27 PM
22	No	4/21/2023 11:47 AM
23	I support this move	4/19/2023 5:21 PM
24	I would send a link to the document in review along with the survey.	3/25/2023 1:09 PM
25	N/A	3/25/2023 12:09 AM

Français

Traditional Chinese Medicine Act, 2006

ONTARIO REGULATION 27/13 REGISTRATION

Consolidation Period: From June 10, 2019 to the [e-Laws currency date](#).

Last Amendment: 184/19.

Legislative History: 27/13, 184/19.

This is the English version of a bilingual regulation.

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Commented [A1]: To be updated once sections are finalized

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19.	Additional terms, etc., Temporary class
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Definition

1. In this Regulation,

“full-time education” means a program of study that annually consists of at least 480 hours of classroom theoretical instruction or at least 620 hours of practical instruction or some combination of the two where, for every hour of classroom theoretical instruction that is less than 480 hours there must be a corresponding increase of 1.3 hours in the number of hours of practical instruction. O. Reg. 27/13, s. 1.

Classes of certificates

2. The following are prescribed as classes of certificates of registration:

1. General.
2. REVOKED: O. Reg. 27/13, s. 24 (1).
3. Student.
4. Temporary.
5. Inactive. O. Reg. 27/13, ss. 2, 24 (1).

7. Provisional

Application for certificate of registration

3. (1) A person may apply for a certificate of registration by submitting a completed application in the form provided by the Registrar, together with any applicable fees required under the by-laws and any supporting documentation requested by the Registrar. O. Reg. 27/13, s. 3 (1).

(2) An applicant shall be deemed not to have satisfied the registration requirements for a certificate of registration if the applicant makes a false or misleading statement or representation on or in connection with his or her application, and any certificate of registration issued to such an applicant may be revoked by the Registrar. O. Reg. 27/13, s. 3 (2).

Requirements for issuance of certificate of registration, any class

4. (1) An applicant must satisfy the following requirements for the issuance of a certificate of registration of any class:

1. The applicant must, at the time of application, provide written details about any of the following that relate to the applicant, and where any of the following change with respect to the applicant after submitting the application but before the issuance of a certificate, the applicant must immediately provide written details with respect to the change:
 - i. A finding of guilt for any of the following:
 - A. A criminal offence.
 - B. An offence resulting in either a fine greater than \$1,000.00 or any form of custody or detention.
 - ii. A finding of professional misconduct, incompetence or incapacity, or any similar finding, in relation to another regulated profession in Ontario or to any regulated profession in another jurisdiction.
 - iii. A current proceeding for professional misconduct, incompetence or incapacity, or any similar proceeding, in relation to another regulated profession in Ontario or to any regulated profession in another jurisdiction.
 - iv. A finding of professional negligence or malpractice in any jurisdiction.
 - v. A refusal by any body responsible for the regulation of a profession in any jurisdiction to register or license the applicant.
 - vi. An attempt to pass a registration examination required for the purposes of being licensed or certified to practise any regulated health profession, whether in Ontario or another jurisdiction, that has not resulted in a passing grade.
 - vii. Whether the applicant was in good standing at the time he or she ceased being registered, whether in Ontario or another jurisdiction, with a body responsible for the regulation of a profession.
 - viii. Where the applicant is a member of another regulated profession in Ontario or any regulated profession in another jurisdiction, any failure by the applicant to comply with any obligation to pay fees or provide information to the body responsible for the regulation of such professions, the initiation of any investigations by such bodies in respect of the applicant or the imposition of sanctions on the applicant by such bodies.
 - ix. Any other event that would provide reasonable grounds for the belief that the applicant will not practise traditional Chinese medicine in a safe and professional manner.
2. The applicant must, at the time of application, provide the Registrar with the results of a criminal background check.
3. The applicant's previous conduct must afford reasonable grounds for the belief that he or she will practise the profession in a safe and professional manner.
4. The applicant must be able to speak, read and write either English or French with reasonable fluency.
5. The applicant must not have a physical or mental condition or disorder that would make it desirable in the interest of the public that he or she not be issued a certificate of registration unless, should the applicant be given a certificate of registration, the imposition of a term, limit or condition on that certificate is sufficient to address such concerns.
6. If the applicant is registered by any body responsible for the regulation of any other profession in Ontario or of any profession in any other jurisdiction, the applicant's registration must be in good standing and must continue to be in good standing until such time as the applicant is issued a certificate of registration.
7. If the applicant ceased being registered with any body responsible for the regulation of a profession in Ontario or in any other jurisdiction, the applicant must have been in good standing at the time he or she ceased being registered.
8. The applicant must provide evidence satisfactory to the Registrar that the applicant will have professional liability insurance in the amount and in the form required under the by-laws as of the anticipated date for the issuance of his or her certificate of registration. O. Reg. 27/13, s. 4 (1).

(2) REVOKED: O. Reg. 27/13, s. 24 (1).

Terms, conditions and limitations of every certificate

5. (1) Every certificate of registration is subject to the following terms, conditions and limitations:

1. The member shall provide the College with written details about any of the following that relate to the member no later than 30 days after the event occurs:
 - i. A finding of professional misconduct, incompetence or incapacity, or any similar finding, in relation to another regulated profession in Ontario or to any regulated profession in another jurisdiction.
 - ii. A current proceeding for professional misconduct, incompetence or incapacity, or any similar proceeding, in relation to another regulated profession in Ontario or to any regulated profession in another jurisdiction.
 - iii. A finding of professional negligence or malpractice in any jurisdiction.
 - iv. A refusal by any body responsible for the regulation of a profession in any jurisdiction to register or license the member.
 - v. An attempt to pass a registration examination required for the purposes of being licensed or certified to practise any regulated health profession, whether in Ontario or another jurisdiction, that has not resulted in a passing grade.
 - vi. Whether the member was in good standing at the time he or she ceased being registered with a body responsible for the regulation of a profession in Ontario or any other jurisdiction.
 - vii. Where the member is a member of another regulated profession in Ontario or any regulated profession in another jurisdiction, any failure by the member to comply with any obligation to pay fees or provide information to the body responsible for the regulation of such professions, the initiation of any investigations by such bodies in respect of the member or the imposition of sanctions on the member by such bodies.
 - viii. Any other event that would provide reasonable grounds for the belief that the member will not practise traditional Chinese medicine in a safe and professional manner.
2. The member shall provide the College with written details about any finding of guilt relating to any offence as soon as possible after receiving notice of the finding, but not later than 30 days after receiving the notice.
3. The member shall maintain professional liability insurance in the amount and in the form required under the by-laws, and the member shall provide the College, within two days, with written notice if the member no longer maintains such insurance.
4. The member shall not practise the profession if the member does not have professional liability insurance in the amount and in the form required under the by-laws.
5. The member shall,
 - i. where the member is issued a certificate of registration by the College, prominently display his or her certificate of registration at any location at which he or she practises the profession, and
 - ii. where the member is issued a badge by the College, at all times while practising the profession, prominently display the badge on the outside of his or her clothing.
6. Immediately prior to the member's resignation, or to the suspension, revocation or expiry of the member's certificate of registration, the member shall return his or her certificate of registration and, if he or she has one, his or her related badge, to the Registrar.
7. Subject to subsection (2), a member who holds a certificate of registration listed in Column 1 of the Table to this subsection,
 - i. shall only use the titles listed in Column 2 opposite the certificate of registration, and
 - ii. shall only use the designations listed in Column 3 opposite the certificate of registration, if applicable.
8. The member shall only practise in the areas of traditional Chinese medicine in which the member is educated and experienced.

TABLE

Item	Column 1 Certificate of Registration	Column 2 Title	Column 3 Designation
1.	General	Traditional Chinese Medicine Practitioner	R. TCMP
2.	General	Acupuncturist	R. Ac
3.	Student	Student Traditional Chinese Medicine Practitioner	none
4.	Student	Student Acupuncturist	none
5.	Inactive	Traditional Chinese Medicine	R. TCMP (Inactive)

		Practitioner (Inactive)	
6.	Inactive	Acupuncturist (Inactive)	R. Ac (Inactive)
7.	Temporary	Traditional Chinese Medicine Practitioner (Temp.)	R. TCMP (Temp.)
8.	Temporary	Acupuncturist (Temp.)	R. Ac (Temp.)
8.2.1	Provisional	Traditional Chinese Medicine Practitioner (Provisional)	R. TCMP (Prov.)
8.2.2	Provisional	Acupuncturist (Provisional)	R. Ac (Prov.)
9., 10.	REVOKED: O. Reg.184/19, s. 1 (3).		

O. Reg. 27/13, ss. 5 (1), 23 (1), 24 (1); O. Reg.184/19, s. 1.

(2) ~~Revoked. A member who is subject to the term, condition and limitation specified in paragraph 2 of subsection 10 (1) and who has not successfully completed the registration examinations shall only use the titles "Provisional Traditional Chinese Medicine Practitioner" or "Provisional Acupuncturist" and the designations "R. TCMP (Provisional)" and "R. Ac (Provisional)". O. Reg. 27/13, s. 23 (2).~~

6.-8. REVOKED: O. Reg. 27/13, s. 24 (1).

Registration requirements, General class

9. (1) Subject to subsection (3), the following are non-exemptible registration requirements for a General certificate of registration:

1. The applicant must have successfully completed a post-secondary program in traditional Chinese medicine that,
 - i. in the case of a full traditional Chinese medicine program, consists of at least four years of full-time education, or education that is of equivalent duration, and
 - ii. in the case of a traditional Chinese medicine acupuncture program, consists of at least three years of full-time education, or education that is of equivalent duration.
2. The applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated and which consists of at least 45 weeks of clinical experience involving at least 500 hours of direct patient contact.
3. The applicant must have successfully completed the Safety Program that was set or approved by the Council or by a body that is approved by the Council for that purpose.
4. The applicant must have successfully completed the jurisprudence course set or approved by the Registration Committee.
5. The applicant must have successfully passed an assessment conducted by a panel of the Registration Committee, or by another body that is approved by the Council for that purpose, that demonstrates that the applicant has the necessary competency to safely practise the profession as the holder of a General certificate of registration.
6. The applicant must have successfully completed the registration examinations that are set or approved by the Council. O. Reg. 27/13, ss. 9 (1), 23 (3).

(2) If the applicant has not satisfied the requirements set out in paragraph 1 of subsection (1) either within one year immediately before the date that the applicant submitted his or her application or at some point following the submission of his or her application, the applicant must,

- (a) have practised the profession during the three-year period of time that immediately preceded the date that the applicant submitted his or her application, which practice included conducting a minimum of 500 traditional Chinese medicine patient visits, which may include traditional Chinese acupuncture patient visits; or
- (b) have, within the 12-month period that immediately preceded the date that the applicant submitted his or her application, successfully completed a refresher program approved by the Registration Committee. O. Reg. 27/13, s. 9 (2).

(3), (4) REVOKED: O. Reg. 27/13, s. 24 (1).

(5) The requirement in paragraph 2 of subsection (1) is not considered to have been met if the program referred to in that paragraph commenced prior to the commencement of the program in traditional Chinese medicine referred to in paragraph 1 of subsection (1). O. Reg. 27/13, s. 9 (5).

(6) The requirements in paragraphs 3 and 4 of subsection (1) are not considered to have been met unless the applicant satisfies those requirements either within the three-year period immediately before the date of that applicant's application or at some point following the submission of his or her application. O. Reg. 27/13, s. 9 (6).

(7) Subject to subsections (8) and (9), the requirements in paragraph 6 of subsection (1) are not considered to have been met unless the applicant successfully completed the examinations,

- (a) after the date on which he or she met the requirements in paragraph 5 of subsection (1); or
- (b) within three attempts. O. Reg. 27/13, s. 23 (4).

(8) In the case of an applicant who does not successfully complete the examinations within three attempts, the requirements in paragraph 6 of subsection (1) will be considered to have been met if the applicant successfully completed the examinations on the applicant's fourth attempt after having first successfully completed the further education or training or combination of education and training, if any, required by a panel of the Registration Committee. O. Reg. 27/13, s. 23 (4).

(9) Where, by virtue of clause (b) of subsection (7) and subsection (8), an applicant is not considered to have met the requirements in paragraph 6 of subsection (1), the successful completion of the examinations on any further attempt will not be considered as satisfying the requirements in paragraph 6 of subsection (1) unless, prior to sitting the examinations, the applicant completes another program mentioned in paragraph 1 of subsection (1). O. Reg. 27/13, s. 23 (4).

(10) Where, by virtue of clause (a) of subsection (7), an applicant is not considered to have met the requirements in paragraph 6 of subsection (1), the attempt or attempts to sit the examinations that led to the meeting of those requirements will not be considered for the purposes of clause (7) (b) and subsection (8). O. Reg. 27/13, s. 23 (4).

Terms, etc., General certificate

10. (1) The following are terms, conditions and limitations on every General certificate of registration:

1. The member must either,
 - i. conduct a minimum of 500 traditional Chinese medicine patient visits, which may include traditional Chinese acupuncture patient visits, during every three-year period where the first three-year period begins on the day that the member is issued a General certificate of registration and each subsequent three-year period begins on the first anniversary of the commencement of the previous period, or
 - ii. within the 12 months prior to the expiry of each period referred to in subparagraph i in which the member does not meet the requirements of that subparagraph, successfully complete a refresher program approved by the Registration Committee.

2. ~~Subject to subsection (4), a member who was issued a General certificate of registration before the coming into force of this paragraph must successfully complete the registration examinations referred to in paragraph 6 of subsection 9 (1). O. Reg. 27/13, ss. 10 (1), 23 (5). Revoked.~~

(2) If a member fails to meet the term, condition and limitation described in paragraph 1 of subsection (1), the Registrar shall refer the member to the Quality Assurance Committee for a peer and practice review. O. Reg. 27/13, s. 10 (2).

(3) A member referred to in paragraph 2 of subsection (1) must successfully complete the examinations referred to in that paragraph within two attempts and must attempt every set of those examinations that is offered until such time as the examinations are successfully completed or he or she fails the examinations for a second time, whichever comes first. O. Reg. 27/13, s. 23 (6).

(4) A member who is issued a General certificate of registration pursuant to subsection 9 (3) or section 11 is not required to meet the term, condition and limitation described in paragraph 2 of subsection (1). O. Reg. 27/13, s. 23 (6).

Labour mobility, General class

11. (1) Where section 22.18 of the Health Professions Procedural Code applies to an applicant for a General certificate of registration, the applicant is deemed to have met the requirements set out in paragraphs 1, 2, 3, 5 and 6 of subsection 9 (1) and in subsection 9 (2) of this Regulation. O. Reg. 27/13, s. 23 (7).

(2) It is a non-exemptible registration requirement that an applicant referred to in subsection (1) provide one or more certificates or letters or other evidence satisfactory to the Registrar or a panel of the Registration Committee confirming that the applicant is in good standing as a practitioner of traditional Chinese medicine in every jurisdiction where the applicant holds an out-of-province certificate. O. Reg. 27/13, s. 11 (2).

(3) If an applicant to whom subsection (1) applies is unable to satisfy the Registrar or a panel of the Registration Committee that the applicant practised the profession of traditional Chinese medicine to the extent that would be permitted by a General certificate of registration at any time in the three years immediately before the date of that applicant's application, it is a non-exemptible requirement that the applicant must meet any further requirement to undertake, obtain or undergo material additional training, experience, examinations or assessments that may be specified by a panel of the Registration Committee. O. Reg. 27/13, s. 11 (3).

(4) An applicant referred to in subsection (1) is deemed to have met the requirement of paragraph 4 of subsection 4 (1) if the requirements for the issuance of the out-of-province certificate included language proficiency requirements equivalent to those required by that paragraph. O. Reg. 27/13, s. 11 (4).

(5) Despite subsection (1), an applicant is not deemed to have met a requirement if that requirement is described in subsection 22.18 (3) of the Health Professions Procedural Code. O. Reg. 27/13, s. 11 (5).

Registration requirements, Student class

12. (1) The following are registration requirements for a Student certificate of registration:

1. The applicant must,
 - i. be enrolled in a post-secondary program in traditional Chinese medicine referred to in paragraph 1 of subsection 9 (1),
 - ii. be enrolled in a program referred to in paragraph 2 of subsection 9 (1), or
 - iii. have applied to take the registration examinations referred to in paragraph 6 of subsection 9 (1), but have not yet taken the examinations.
 2. The applicant must not have previously held a Student certificate of registration and been unsuccessful in an attempt to meet the requirements of paragraph 1, 2 or 6 of subsection 9 (1) unless the Registrar is of the opinion that there are exceptional circumstances that likely contributed to the applicant's failure to meet those requirements. O. Reg. 27/13, ss. 12 (1), 23 (8, 9).
- (2) The requirements of paragraph 1 of subsection (1) are non-exemptible. O. Reg. 27/13, s. 12 (2).

Terms, etc., Student class

13. The following are terms, conditions and limitations on every Student certificate of registration:

1. The member shall only practise the profession while under the supervision of a member who holds a General certificate of registration who can communicate with the member in the member's language and who has been approved by the Registrar.
2. The member's certificate of registration expires on the earliest of,
 - i. the date the holder is no longer actively engaged in pursuing the educational program, examinations or program of clinical experience referred to in paragraph 1 of subsection 12 (1) unless the Registrar permits the holder, in writing, to interrupt the pursuit of those requirements,
 - ii. the date that is seven years following the date on which the Student certificate of registration was issued unless a panel of the Registration Committee determines that exceptional circumstances exist which warrant an extension of the holder's certificate of registration, and
 - iii. the date the holder is issued a certificate of registration of another class.
3. Where a certificate of registration is extended by a panel of the Registration Committee under subparagraph 2 ii, the extension is subject to any terms, conditions and limitations as determined by that panel of the Registration Committee. O. Reg. 27/13, ss. 13, 23 (10), 24 (2).

Labour mobility, Student class

14. (1) Where section 22.18 of the Health Professions Procedural Code applies to an applicant for a Student certificate of registration, the applicant is deemed to have met the requirements set out in paragraph 1 of subsection 12 (1). O. Reg. 27/13, s. 14 (1).

(2) It is a non-exemptible registration requirement that an applicant referred to in subsection (1) provide one or more certificates or letters or other evidence satisfactory to the Registrar or a panel of the Registration Committee confirming that the applicant is in good standing as a practitioner of traditional Chinese medicine in every jurisdiction where the applicant holds an out-of-province certificate. O. Reg. 27/13, s. 14 (2).

(3) If an applicant to whom subsection (1) applies is unable to satisfy the Registrar or a panel of the Registration Committee that the applicant practised the profession of traditional Chinese medicine to the extent that would be permitted by a Student certificate of registration at any time in the three years immediately before the date of that applicant's application, it is a non-exemptible requirement that the applicant must meet any further requirement to undertake, obtain or undergo material additional training, experience, examinations or assessments that may be specified by a panel of the Registration Committee. O. Reg. 27/13, s. 14 (3).

(4) An applicant referred to in subsection (1) is deemed to have met the requirement of paragraph 4 of subsection 4 (1) if the requirements for the issuance of the out-of-province certificate included language proficiency requirements equivalent to those required by that paragraph. O. Reg. 27/13, s. 14 (4).

(5) Despite subsection (1), an applicant is not deemed to have met a requirement if that requirement is described in subsection 22.18 (3) of the Health Professions Procedural Code. O. Reg. 27/13, s. 14 (5).

Registration requirements, Inactive class

15. (1) The following are registration requirements for an Inactive certificate of registration:

1. The applicant must be a member holding a General certificate of registration.

2. The applicant must not be in default of any fee, penalty or other amount owing to the College.
3. The applicant must have provided the College with any information that it has required of the applicant.
4. The applicant must have provided the College with an undertaking, in a form acceptable to the Registrar, that he or she will not practise the profession while holding an Inactive certificate of registration.
5. The applicant must not have held an Inactive certificate of registration within the five-year period immediately before the date on which he or she submitted the application unless the Registrar is of the opinion that exceptional circumstances justify exempting the applicant from this requirement. O. Reg. 27/13, s. 15 (1), 24 (2).
- (2) The requirements of paragraphs 1 to 4 of subsection (1) are non-exemptible. O. Reg. 27/13, s. 15 (2).

Additional terms, etc., Inactive class

16. The following are additional terms, conditions and limitations on every Inactive certificate of registration:
 1. The member shall not engage in the practice of traditional Chinese medicine.
 2. The member shall not supervise the practice of the profession.
 3. The member shall not make any claim to or representation of having any competence in the profession. O. Reg. 27/13, s. 16.

Issuing other certificate to Inactive holder

17. (1) The Registrar may issue to the holder of an Inactive certificate of registration the General certificate of registration that he or she previously held if the member,

- (a) makes an application to the Registrar;
- (b) pays any penalty or other amount owed to the College;
- (c) pays any fees required under the College's by-laws;
- (d) provides the College with any information that it has required of the member;
- (e) satisfies the Registrar that he or she will be in compliance with all of the terms, conditions and limitations of the certificate that is being applied for as of the anticipated date on which the certificate will be issued; and
- (f) satisfies a panel of the Registration Committee that he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding the type of certificate which is being applied for. O. Reg. 27/13, s. 17 (1), 24 (2).

(2) ~~Despite subsection (1), the Registrar shall not re-issue a Grandparented certificate of registration after the fifth anniversary of the day this section came into force. O. Reg. 27/13, s. 17 (2) (Revoked).~~

Registration requirements, Temporary class

18. (1) The following are registration requirements for a Temporary certificate of registration:

1. The applicant must be registered or licensed to practise traditional Chinese medicine in another jurisdiction in which the requirements for registration or licensure are similar to those in paragraphs 1 and 2 of subsection 9 (1).
2. The applicant must have an offer of employment or appointment that relates to the practice or teaching of the profession and which does not exceed six months.
3. A holder of a General certificate of registration who is approved by the Registrar must have agreed to supervise the applicant and to be responsible for ensuring that the applicant provides appropriate and continuing care to patients.
4. The applicant must not have held a Temporary certificate of registration in the 12-month period immediately before the date on which he or she made the application unless the Registrar is of the opinion, based on exceptional circumstances, that this requirement should not apply.
5. The applicant must have successfully completed the jurisprudence course set or approved by the Registration Committee. O. Reg. 27/13, s. 18 (1), 24 (2).

(2) The requirements of paragraphs 1 to 4 of subsection (1) are non-exemptible. O. Reg. 27/13, s. 18 (2).

(3) The requirement in paragraph 5 of subsection (1) is not considered to have been met unless the applicant satisfies the requirement within the three-year period immediately before the date of the applicant's application. O. Reg. 27/13, s. 18 (3).

(4) If the applicant completed the education that was part of the requirements for the registration or licensure referred to in paragraph 1 of subsection (1) more than one year immediately before the date that the applicant submitted his or her application for a Temporary certificate of registration, the applicant must,

- (a) have practised the profession during the three-year period of time that immediately preceded the date that the applicant submitted his or her application, which practice included conducting a minimum of 500 traditional Chinese medicine patient visits, which may include traditional Chinese acupuncture patient visits; or
- (b) have, within the 12-month period that immediately preceded the date that the applicant submitted his or her application, successfully completed a refresher program approved by the Registration Committee. O. Reg. 27/13, s. 18 (4).

Additional terms, etc., Temporary class

19. The following are additional terms, conditions and limitations on every Temporary certificate of registration:

1. The member may only practise traditional Chinese medicine under the supervision of the General member referred to in paragraph 3 of subsection 18 (1).
2. Upon the request of the Registrar, the member shall provide evidence satisfactory to the Registrar of the member's compliance with the terms, conditions and limitations set out in paragraph 1 and shall provide such evidence within the time period set by the Registrar.
3. The member's certificate of registration expires on the earlier of the expiry date noted on his or her certificate of registration and the day that is six months after the date on which the certificate was issued. O. Reg. 27/13, s. 19, 24 (2).

Labour mobility, Temporary class

20. (1) Where section 22.18 of the Health Professions Procedural Code applies to an applicant for a Temporary certificate of registration, the applicant is deemed to have met the requirements set out in paragraph 1 of subsection 18 (1). O. Reg. 27/13, s. 20 (1).

(2) It is a non-exemptible registration requirement that an applicant referred to in subsection (1) provide one or more certificates or letters or other evidence satisfactory to the Registrar or a panel of the Registration Committee confirming that the applicant is in good standing as a practitioner of traditional Chinese medicine in every jurisdiction where the applicant holds an out-of-province certificate. O. Reg. 27/13, s. 20 (2).

(3) If an applicant to whom subsection (1) applies is unable to satisfy the Registrar or a panel of the Registration Committee that the applicant practised the profession of traditional Chinese medicine to the extent that would be permitted by a Temporary certificate of registration at any time in the three years immediately before the date of that applicant's application, it is a non-exemptible requirement that the applicant must meet any further requirement to undertake, obtain or undergo material additional training, experience, examinations or assessments that may be specified by a panel of the Registration Committee. O. Reg. 27/13, s. 20 (3).

(4) An applicant referred to in subsection (1) is deemed to have met the requirement of paragraph 4 of subsection 4 (1) if the requirements for the issuance of the out-of-province certificate included language proficiency requirements equivalent to those required by that paragraph. O. Reg. 27/13, s. 20 (4).

(5) Despite subsection (1), an applicant is not deemed to have met a requirement if that requirement is described in subsection 22.18 (3) of the Health Professions Procedural Code. O. Reg. 27/13, s. 20 (5).

Registration Requirements, Provisional class

20.2.1 (1) The following are the non-exemptible registration requirements for a Provisional certificate of registration:

1. The applicant must have successfully completed a post-secondary program in traditional Chinese medicine that,
 - i. in the case of a full traditional Chinese medicine program, consists of at least four years of full-time education, or education that is of equivalent duration, and
 - ii. in the case of a traditional Chinese medicine acupuncture program, consists of at least three years of full-time education, or education that is of equivalent duration.
2. Satisfy the Registrar that the applicant practised as a traditional Chinese medicine practitioner or acupuncturist for minimum ten years.
3. The applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated and which consists of at least 45 weeks of clinical experience involving at least 500 hours of direct patient contact.
4. The applicant must have successfully completed the Safety Program that was set or approved by the Council or by a body that is approved by the Council for that purpose within two preceding years of submitting the application.
5. The applicant must have successfully completed the jurisprudence course set or approved by the Registration Committee within the two preceding years of submitting the application.

6. The applicant must have submitted the completed application to the Registrar on or before the second anniversary of the day this paragraph came into force.

Additional terms, etc., Provisional Class

20.2.2 (1) The following are additional terms, conditions and limitations on every Provisional certificate of registration:

1. The member may only practise traditional Chinese medicine under the supervision of a member who holds a General certificate of registration who has been pre-approved by the Registrar.
2. Upon the request of the Registrar, the member shall provide evidence satisfactory to the Registrar of the member's compliance with the term, condition and limitation set out in paragraph 1 and shall provide such evidence within the time period set by the Registrar.
3. The member must conduct a minimum of 170 traditional Chinese medicine patient visits, which may include traditional Chinese acupuncture patient visits, during every twelve-month period that commences on the day that the member is issued a Provisional certificate of registration.
4. If a member fails to meet the condition described in paragraph 3, the Registrar shall refer the member to the Quality Assurance Committee for a peer and practice assessment unless the member:
 - (a) has successfully completed a refresher program approved by the Registration Committee, or
 - (b) has resigned his or her Provisional certificate of registration.
5. The member may not supervise another person in the practice of the profession.
6. Unless stated otherwise on the certificate, a certificate of registration in the Provisional class expires one year after it is issued unless it is renewed.
7. Unless stated otherwise on the certificate, a renewed certificate of registration in the Provisional class expires one year after it is issued unless it is renewed again.
8. Despite paragraphs 6 and 7 a certificate of registration in the Provisional class expires:
 - (a) two-years after the date the member obtained their Provisional certificate of registration, or
 - (b) the date the member obtains a General class of certificate of registration.

Issuing General certificate to Provisional holder

20.2.3. A member who holds a certificate of registration in the Provisional class may be issued a certificate of registration in the General class if the member,

- a) applies for the certificate of registration in the General class,
- b) pays all fees as set out in the bylaws and penalties and orders owed to the College,
- c) provides the College with any information that it has required of the member, and
- d) the member must:
 - i. satisfy a panel of the Registration Committee that he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding a General certificate of registration, or
 - ii. successfully complete such additional education, training or examination requirements determined to be necessary by a panel of the Registration Committee.

Suspensions, revocations and reinstatements

- 21.** (1) If a member fails to provide the College with information about the member as required under the by-laws,
- (a) the Registrar may give the member notice of intention to suspend the member's certificate of registration; and
 - (b) the Registrar may suspend the member's certificate of registration if the member fails to provide the information within 30 days after the notice is given. O. Reg. 27/13, s. 21 (1).
- (2) If the Registrar suspends a member's certificate of registration under subsection (1), the Registrar shall lift the suspension upon being satisfied that,
- (a) the former member has given the required information to the College;

- (b) the former member has paid any fees required under the by-laws for lifting the suspension;
- (c) the former member has paid any other outstanding fees required under the by-laws; and
- (d) in the case of a former member whose certificate of registration was suspended under subsection (1) more than three years prior to the date on which he or she made his or her application for reinstatement, he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding the type of certificate that is being applied for. O. Reg. 27/13, s. 21 (2).

(3) Despite subsection (2), after the fifth anniversary of the day this subsection comes into force, the Registrar shall not lift the suspension of a Grandparented certificate of registration. O. Reg. 27/13, s. 21 (3).

Registrar to give notice

22. The Registrar shall provide notice to a member where the member fails to meet the term, condition and limitation described in paragraph 2 of subsection 10 (1) within the timeframe provided for in subsection 10 (3) and the member's General certificate of registration shall be revoked 30 days following the date on which the notice is provided. O. Reg. 27/13, s. 22.

23. OMITTED (PROVIDES FOR AMENDMENTS TO THIS REGULATION). O. Reg. 27/13, s. 23.

24. OMITTED (PROVIDES FOR AMENDMENTS TO THIS REGULATION). O. Reg. 27/13, s. 24; O. Reg. 184/19, s. 2.

25. OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THIS REGULATION). O. Reg. 27/13, s. 25.

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Existing Clause (if applicable)	Proposed New Clause	Rationale
<p>2. The following are prescribed as classes of certificates of registration:</p> <ol style="list-style-type: none"> 1. General. 2. REVOKED: O. Reg. 27/13, s. 24 (1). 3. Student. 4. Temporary. 5. Inactive. O. Reg. 27/13, ss. 2, 24 (1). 	<p>2. The following are prescribed as classes of certificates of registration:</p> <ol style="list-style-type: none"> 1. General. 2. REVOKED: O. Reg. 27/13, s. 24 (1). 3. Student. 4. Temporary. 5. Inactive. O. Reg. 27/13, ss. 2, 24 (1). <u>6. Emergency</u> <u>7. Provisional</u> 	<p>Section 2 sets out the available classes. The list will need to identify the Provisional class and Emergency class so that applicants and the public are mindful of the availability of this class.</p>
<p>5. (1) Every certificate of registration is subject to the following terms, conditions and limitations:</p> <ol style="list-style-type: none"> 7. Subject to subsection (2), a member who holds a certificate of registration listed in Column 1 of the Table to this subsection, <ol style="list-style-type: none"> i. shall only use the titles listed in Column 2 opposite the 	<p><u>[table to include following rows]</u></p> <p><u>8.1.1 Emergency/ Traditional Chinese Medicine Practitioner (Emergency)/ R. TCMP (Emerg.)</u></p> <p><u>8.1.2 Emergency/ Acupuncturist (Emergency)/ R. Ac (Emerg.)</u></p> <p><u>8.2.1. Provisional/ Traditional Chinese Medicine Practitioner (Provisional)/ R. TCMP (Prov.)</u></p> <p><u>8.2.2. Provisional/ Acupuncturist (Provisional)/</u></p>	<p>Paragraph 7 of subsection 5(1) refers to the Table which identifies the class and corresponding title and designation. This table will need to be amended to identify the proper titles and designations that can be used. It is imperative that this is clear for members and the public so that improper titles and designations are not used.</p>

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<p>certificate of registration, and</p> <p>ii. shall only use the designations listed in Column 3 opposite the certificate of registration, if applicable.</p> <p>[sets out table identifying class, title and designation]</p>	<p><u>R. Ac (Prov.)</u></p>	
<p>5.(2) A member who is subject to the term, condition and limitation specified in paragraph 2 of subsection 10 (1) and who has not successfully completed the registration examinations shall only use the titles “Provisional Traditional Chinese Medicine Practitioner” or “Provisional Acupuncturist” and the designations “R. TCMP (Provisional)” and “R. Ac (Provisional)”. O. Reg. 27/13, s. 23 (2).</p>	<p><u>Revoked</u></p>	<p>This section refers to a previously used Provisional title that is no longer in use. Ideally it will be removed to avoid confusion.</p>
<p>10.(1)2. Subject to subsection (4), a member who was issued a General certificate of registration before the coming into force of this paragraph must successfully complete the registration examinations referred to in paragraph 6 of</p>	<p><u>Revoked</u></p>	<p>This section refers to a previously used Provisional title that is no longer in use. Ideally it will be removed to avoid confusion.</p>

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subsection 9 (1). O. Reg. 27/13, ss. 10 (1), 23 (5).		
17.(2) Despite subsection (1), the Registrar shall not reissue a Grandparented certificate of registration after the fifth anniversary of the day this section came into force. O. Reg. 27/13, s. 17 (2)	<u>Revoked</u>	This section refers to a previously used Grandparented title that is no longer in use. Ideally it will be removed to avoid confusion.
-	<p><u>Registration Requirements, Provisional class</u></p> <p><u>20.2.1 (1) The following are the non-exemptible registration requirements for a Provisional certificate of registration</u></p>	<p>This is a new section.</p> <p>This will identify all requirements (in addition to the requirements set out in s. 3) that applicants must meet in order to be issued a certificate of registration in this class.</p> <p>Note that all requirements are identified as non-exemptible so that the Registration Committee (or HPARB) will not have the authority to exempt the requirements. This communicates to applicants and the public the importance and necessity of these requirements in order to safely practise the profession.</p>
-	<p><u>1. The applicant must have successfully completed a post-secondary program in traditional Chinese medicine program that,</u></p> <p><u>i. in the case of a full traditional Chinese medicine program, consists of at least four years of full-time education, or education that is of equivalent duration, and</u></p> <p><u>ii. in the case of a traditional Chinese medicine acupuncture program, consists of at least</u></p>	<p>These are the educational requirements. These are the same requirements that are required for the general class (see s. 9(1)). However, unlike the general class, there is no time period stipulated so an applicant could have completed their education several years prior (see s. 9(2)). These requirements are considered to be the minimum educational requirements in order to safely practise.</p>

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	<u>three years of full-time education, or education that is of equivalent duration.</u>	
-	<u>2. Satisfy the Registrar that the applicant practised as a traditional Chinese medicine practitioner or acupuncturist for minimum ten years.</u>	The College acknowledges that, while not being able to meet all non-exemptible requirements for the General Class, Provisional Class applicants may still have a sufficient level of experience in the profession to be granted registration. However, to ensure public safety, the College must set a minimum level of experience to be confident that they will practice safely. To satisfy these concerns, applicants will be required to have practised for a minimum of 10 years in the profession.
-	<u>3. The applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated and which consists of at least 45 weeks of clinical experience involving at least 500 hours of direct patient contact.</u>	In addition to their education program, applicants are required to show that they have received clinical training which includes direct patient contact. This ensures that the applicant has both the theoretical and clinical skills to practise safely.
-	<u>4. The applicant must have successfully completed the Safety Program that was set or approved by the Council or by a body that is approved by the Council for that purpose within two preceding years of submitting the application.</u>	This requirement mirrors the requirement for the general class. The Safety Program is a low stakes program which ensures applicants are mindful and aware of the safe practice of TCM.

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-	<u>5. The applicant must have successfully completed the jurisprudence course set or approved by the Registration Committee within the two preceding years of submitting the application.</u>	This requirement mirrors the requirement for the general class. The jurisprudence course is a low stakes assessment which ensures applicants are mindful and aware of the Ontario regulatory landscape. This assists members, and most importantly patients, to provide safe, ethical and compassionate care.
-	<u>6. The applicant must have submitted the completed application to the Registrar on or before the second anniversary of the day this paragraph came into force.</u>	The College anticipates that this class is appropriate for a limited number of individuals. To ensure prompt uptake and compliance, the College believes it is appropriate for this class to be open for only a limited time. The College believes 2 years will be sufficient to address this need.
-	<u>Terms, etc. Provisional class</u> <u>20.2.2 (1) The following are terms, conditions and limitations on every Provisional certificate of registration:</u>	This is a new section. The Provisional class will have specified TCLs to reflect the less stringent entry to practise requirements (as compared to the general class).
-	<u>1. The member may only practise traditional Chinese medicine under the supervision of a member who holds a General certificate of registration who has been pre-approved by the Registrar.</u>	In order to ensure public protection, the Provisional class member will practise under the supervision of a member in the general class. The supervisor will have demonstrated the required competencies for the General Class and all of the other non-exemptible requirements. The currency requirements will also have been imposed on the supervisor. This will ensure that the supervisor has the necessary competencies to supervise the Provisional class member. Further, in light of the language diversity in this profession, and the need for

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		members to communicate with the College and other stakeholders, the supervisor will be able to communicate with the Provisional class member. Finally, Registrar approval for the supervisor provides another safeguard and ensures that supervisors have the necessary skill in order to take on this important role.
-	<u>2. Upon the request of the Registrar, the member shall provide evidence satisfactory to the Registrar of the member's compliance with the term, condition and limitation set out in paragraph 1 and shall provide such evidence within the time period set by the Registrar</u>	It is in the public interest that the College has the ability to ensure that members are complying with the terms placed on their certificate. This section provides the College with this ability.
-	<u>3. The member must conduct a minimum of 170 traditional Chinese medicine patient visits, which may include traditional Chinese acupuncture patient visits, during every twelve-month period that commences on the day that the member is issued a Provisional certificate of registration.</u>	This requirement will allow the College to better assess the members ability to practice safely, by ensuring they remain active as a member of the Provisional Class
-	<u>4. If a member fails to meet the condition described in paragraph 3, the Registrar shall refer the member to the Quality Assurance Committee for a peer and</u>	This condition allows the College to effectively enforce its competency requirements to ensure public protection.

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	<p><u>practice assessment unless the member:</u></p> <p><u>(a) has successfully completed a refresher program approved by the Registration Committee, or</u></p> <p><u>(b) has resigned his or her Provisional certificate of registration.</u></p>	
-	<p><u>5. The member may not supervise another person in the practice of the profession.</u></p>	<p>Only members of the General Class, who can practise independently, may supervise other members of the profession.</p>
-	<p><u>6. Unless stated otherwise on the certificate, a certificate of registration in the Provisional class expires one year after it is issued unless it is renewed.</u></p>	<p>The Provisional class is not viewed as a class of permanence. The College encourages members to take steps to transfer to the general class or resign/permit their certificate to expire. This term provides clarity to members that the certificate is not indefinite.</p>
-	<p><u>7. Unless stated otherwise on the certificate, a renewed certificate of registration in the Provisional class expires one year after it is issued unless it is renewed again</u></p>	<p>See above.</p>
-	<p><u>8. Despite paragraphs 6 and 7 a certificate of registration</u></p>	<p>It is not practical from the College's perspective or the member's perspective for the member to remain in the Provisional Class and requiring supervision indefinitely. It is in the interest of the public and the member to assess</p>

CTCMPAO COMPARISON CHART

	<p><u>in the Provisional class expires:</u></p> <p><u>(a) two-years after the date the member obtained their Provisional certificate of registration, or</u></p> <p><u>(b) the date the member obtains a General class of certificate of registration.</u></p>	<p>the member's competency and have them transferred to the General class as soon as possible. However, to give the member time to prepare, the College is providing a 2 year time period for the member to complete their transfer to the General Class.</p>
-	<p><u>Issuing General Certificate to Provisional Holder</u></p> <p>20.2.3. A member who holds a certificate of registration in the Provisional class may be issued a certificate of registration in the General class if the member,</p> <p>a) applies for the certificate of registration in the General class,</p> <p>b) pays all fees as set out in the bylaws and penalties and orders owed to the College,</p> <p>c) provides the College with any information that it has required of the member, and</p>	<p>The Provisional Class is intended to provide a pathway into the profession for individuals who are unable to meet all of the non-exemptible requirements for the General Class, but are otherwise qualified to practice. This section provides a mechanism for these members to eventually transfer to the General Class of registration, and remove the requirement for supervised practice.</p> <p>Provisional Class members are required to demonstrate their competency in the profession to qualify for a General Certificate. The College's Registration Committee will be responsible for determining the competencies of these members before transferring to the General Class.</p>

	<p>d) the member must:</p> <ul style="list-style-type: none">i. satisfy a panel of the Registration Committee that he or she possesses the current knowledge, skill and judgment relating to the practice of the profession that would be expected of a member holding a General certificate of registration, orii. successfully complete such additional education, training or examination requirements determined to be necessary by a panel of the Registration Committee.	
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COUNCIL

Meeting Date:	June 14, 2023
Issue:	Quality Assurance Program Enhancement Project
Reported By:	Jennifer Nghiem and Nolan Matthews
Action:	For Information

Issue

Metrix will present to Council to provide an update on the implementation phase of the Quality Assurance (QA) Program Enhancement Project and completion of Phase II and the content development of the Self-Assessment, and Peer and Practice Assessment tools.

Public Interest Rationale

The goal of the project is to develop a QA Program that meets both the College's legislative requirements and supports professional development and continued competence of the profession in order to improve patient safety and protect the public.

Background

Metrix Group, the project consultant for Phase 2 of the QA Program development project was mandated to develop the content of the Self-Assessment, and Peer and Practice Assessments.

Metrix Group circulated and analyzed survey feedback from members/registrants, assessors and other stakeholders to help inform changes to the future QA Program. Additional focus groups sessions were also held with the QA Committee members, subject matter experts (SMEs), members/registrants who participated in past Self-Assessment, and Peer and Practice Assessments, as well as Peer and Practice Assessors, the College Practice Advisor and additional stakeholders.

These activities helped inform the initial drafts of the Self-Assessment and Peer and Practice Assessment Tools. The content review process for the Self-Assessment, Professional Development Log, and Peer and Practice Assessment is underway.

Since then, Metrix Group completed the content development of the Self-Assessment, and Peer and Practice Assessments tools. The QA Committee has approved the tools for implementation and the necessary arrangements are being made to host their content online.

The attached Appendix A reflects the established Self, Peer and Practice Assessment tools, while Appendix B illustrates how Phase II of the project addresses the generally adopted Responsive and Reflexive Quality Assurance (RRQA) approach as part of the QA Program Enhancement Project.

Action



COUNCIL

Metrix Group is providing an overview to Council for information.

In Supplemental Documents:

- Appendix A – Self-Assessment, and Peer and Practice Assessments
- Appendix B – QA Program Enhancement Project Illustration

COUNCIL

Meeting Date:	June 14, 2023
Issue:	Standards for Acupuncture
Reported By:	Jackie Zeng and Sean Cassman
Action:	For Discussion and Direction

Issue

The Quality Assurance (QA) Committee has identified a need for a Standard of Practice on Acupuncture for the profession. To facilitate the development of this standard, the QA Committee is recommending that an ad hoc working group be established, comprised of subject matter experts.

Public Interest Rationale

In order for the College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (CTCMPAO) to provide guidance to the profession, while assuring protection of the public, there is a need to better define the scopes of acupuncture; especially, based on continued inquiries from the public, profession and other stakeholders.

As there are variations in the types of acupuncture and how these are practised, it will be important to note, from a public protection perspective, what is within the scope of R. TCMP and R. Ac's practice, considering current controlled acts within Ontario and/or other Provinces within Canada.

Background

At its April 21, 2023 meeting, the QA Committee considered the Standards for Acupuncture as related to Traditional Chinese Medicine (TCM) in the context of the controlled acts regulating the profession in Ontario as compared to other provinces in Canada and the regulations that authorize and set their scopes of practice. Because of the far-reaching consequences of establishing such Standards, the Committee is of the opinion that a more comprehensive review by a formalized working group would be required to properly address the many complexities within the TCM acupuncture scope of practice, including new and established therapies, procedures and concepts.

To better protect the public and guide the profession, the QA Committee concluded that establishing a Standard for Acupuncture would be valuable to further guide the profession, protect the public and promote an improved understanding and consistency relating to the various types of TCM acupuncture techniques and procedures.

Standards of Practice set the minimum expectations required of members that must be maintained at all times. In developing a Standard for Acupuncture, the working group would help identify elements of acupuncture that must be present every time a member performs the procedure. The working group will also consider the language of the controlled acts and help identify what elements may never be

COUNCIL

present in acupuncture treatments to ensure the treatment does not breach what is permissible in law. The College will use this work as a starting point for the Standard for Acupuncture.

Regulatory differences exist for the TCM profession across Canada. This makes standardization as to what members can practice in one province versus another more difficult. This has been a long-standing issue that is further complicated by continuous changes in scope of practice, including advances in technology. The possibility for a national Standard on Acupuncture has been raised; however, the College assesses that this would be difficult considering the challenges outline. Council is recommended to proceed with this working group at the College level, not the CARB level, to create a Standard for Ontario. However, other provinces can use our work to develop their own Standard if they wish.

Next Steps

Council is being asked to consider the QA Committee's recommendation to create an ad hoc working group to develop Standards of Acupuncture for the profession.

Council may create a working group under Section 12.08 (i) of the College by-laws which states:

"Council may, by resolution, appoint and fill such other Committees it determines are necessary for the effective operation of the College. Council shall set the composition and appoint the members of such Committees. Council shall set the mandate of each Committee it appoints."

If Council wishes to create such a working group, staff will need to be directed to work on the following immediate next steps:

- Draft a terms of reference for the new working group
- Draft a call for interest for the working group members from the profession

Meeting Date:	June 14, 2023
Issue:	Program Approval Project
Reported By:	Ann Zeng
Action:	Motion

Issue

The Program Approval Project has ended at the CARB level; however, the College is able to continue the project from where it left off for Ontario. The Registration Committee has made a recommendation to Council to approve the consultants (FICS – Facilitated Improvement for Corporate Success) who had been working with CARB to continue the project in Ontario.

Public Interest Rationale

This project will set standards that will be the guiding principles for TCM schools in developing their programs. The intent is to establish consistent expectations so that schools can ensure they are graduating competent students that are ready to enter the profession.

Background

A process to approve TCM education programs has been identified as a priority for the College for years. Council had identified this as a priority because it will improve our ability to ensure public protection and reduce inefficiencies in our current application review process.

Since 2019, the program approval project has been working at the CARB level, with a consultant company named FICS. So far, a set of standards have been developed, and the consultants were preparing to start pilot testing the approval process. At last update, a number for applications for assessors had been received, and the next step would be to train the assessors, and determine which schools would take part in the testing.

Due to a number of factors, CARB put this project on pause, which led to FICS withdrawing from participation. This has resulted in a permanent cancellation of the project at the CARB level. However, enough of the project has been completed to allow the College to continue work ourselves. CARB has agreed to release the project materials to the College for use going forward, and FICS has indicated they are willing to continue work with Ontario alone.

On May 11, 2023, The Registration Committee met and discussed the options available to regarding the program approval project. Following discussion, the Committee agreed to the following:

- The program approval project should continue despite the withdrawal of CARB from the project
- Council is recommended to approve FICS to continue their work on the project, rather than seek a new consultant. FICS have been involved with the project since the beginning, and are familiar with the work that has been completed, and the expectations going forward.



COUNCIL

To facilitate Council's decision, FICS has provided the proposal included in the package, which outlines the high-level plan, timeline and anticipated costs to develop and pilot a program approval framework.

Action

The Registration Committee has recommended Council to approve the following:

1. Approve Facilitated Improvement for Corporate Success (FICS) as the consultant for the program approval project.
2. Approve an increase to the budget for this project to \$140,000 for the pilot project. The budget is currently set to \$50,000.

In Supplemental Documents

- FICS Proposal: Finalize the Development of an Accreditation Process for TCMA Education Programs in Ontario.
- FICS Proposed Approach and Costing Schedule.

UNAUDITED College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario
Statement of Operations

4th Quarter (April 2022 - March 2023)

		Actuals of Q4 2022-2023	Annual Budget 2022-2023	Actual to Budget %	Budget Remaining (balance of Year)
GL Code	Revenue				
4101000	Registration Fees	\$ 218,625.00	\$ 143,750.00	152.09%	\$ (74,875.00)
4102000	Renewal Fees	\$ 3,246,525.00	\$ 3,290,000.00	98.68%	\$ 43,475.00
4200000	Administration Fees	\$ 100,628.00	\$ 47,950.00	209.86%	\$ (52,678.00)
4300000	Pan Can Examination Fees	\$ 477,618.00	\$ 387,000.00	123.42%	\$ (90,618.00)
4400000	Other Income-Government Funds	\$ -	\$ 250,000.00	0.00%	\$ 250,000.00
4500000	Other Fees	\$ 56,700.00	\$ 30,000.00	189.00%	\$ (26,700.00)
4600000	Other Income	\$ 143,886.78	\$ 30,000.00	479.62%	\$ (113,886.78)
	Total Income	\$ 4,243,982.78	\$ 4,178,700.00	101.56%	\$ (65,282.78)
GL Code	Expenses				
	Council & Committees	\$ 1,296,591.22	\$ 953,000.00	136.05%	\$ (343,591.22)
6100000	Council	\$ 159,121.30	\$ 94,000.00	169.28%	\$ (65,121.30)
6201000	Executive Committee	\$ 38,251.11	\$ 29,000.00	131.90%	\$ (9,251.11)
6202000	Registration Committee and Panel	\$ 77,724.82	\$ 50,500.00	153.91%	\$ (27,224.82)
6203000	ICRC Committee	\$ 524,769.63	\$ 228,000.00	230.16%	\$ (296,769.63)
6204000	Quality Assurance Committee	\$ 115,380.44	\$ 130,500.00	88.41%	\$ 15,119.56
6205000	Patient Relations Committee	\$ 9,234.02	\$ 48,750.00	18.94%	\$ 39,515.98
6206000	Discipline Committee	\$ 371,797.40	\$ 368,000.00	101.03%	\$ (3,797.40)
6207000	Fitness to Practice Committee	\$ 312.50	\$ 4,250.00	7.35%	\$ 3,937.50
6300000	Professional Services	\$ 107,553.81	\$ 109,000.00	98.67%	\$ 1,446.19
6301000	Legal Fees	\$ 75,049.84	\$ 65,000.00	115.46%	\$ (10,049.84)
6302000	Accounting Fee	\$ 28,016.34	\$ 31,500.00	88.94%	\$ 3,483.66
6303000	Other Fees	\$ 4,487.63	\$ 12,500.00	35.90%	\$ 8,012.37
6400000	Special Programs/Projects	\$ 504,550.37	\$ 677,000.00	74.53%	\$ 172,449.63
6401000	Pan-Canadian Examinations	\$ 366,913.00	\$ 297,000.00	123.54%	\$ (69,913.00)
6402000	Doctor Title	\$ 14,202.12	\$ 100,000.00	14.20%	\$ 85,797.88
6403000	Strategic Initiatives	\$ 80,398.32	\$ 100,000.00	80.40%	\$ 19,601.68
6404000	Accreditation Program	\$ 360.00	\$ 50,000.00	0.72%	\$ 49,640.00
6405000	Safety and Jurisprudence Test	\$ 42,676.93	\$ 130,000.00	32.83%	\$ 87,323.07
6500000	Salaries and Benefits	\$ 1,468,908.69	\$ 1,579,580.00	92.99%	\$ 110,671.31
6500000	Salaries and Benefits	\$ 1,465,241.01	\$ 1,554,580.00	94.25%	\$ 89,338.99
6502000	Casual Labour	\$ 3,667.68	\$ 25,000.00	14.67%	\$ 21,332.32
6600000	Information Technology	\$ 200,903.64	\$ 275,400.00	72.95%	\$ 74,496.36
6602000	Equipment Expenses	\$ 7,257.10	\$ 10,000.00	72.57%	\$ 2,742.90
6603000	Software Development	\$ 66,332.38	\$ 151,000.00	43.93%	\$ 84,667.62
6604000	Maintenance and Support Contracts	\$ 61,975.37	\$ 59,500.00	104.16%	\$ (2,475.37)
6605000	Online Services	\$ 54,151.79	\$ 47,400.00	114.24%	\$ (6,751.79)
6606000	Network Security	\$ 11,187.00	\$ 7,500.00	149.16%	\$ (3,687.00)
6700000	Operating Expenses	\$ 383,625.35	\$ 525,450.00	73.01%	\$ 141,824.65
6701000	General Operating Costs	\$ 232,814.97	\$ 290,450.00	80.16%	\$ 57,635.03
6702000	Payment Gateway	\$ 120,553.56	\$ 120,000.00	100.46%	\$ (553.56)
6703000	Subscriptions and Conferences	\$ 25,987.95	\$ 60,000.00	43.31%	\$ 34,012.05
6704000	Communications and Publications	\$ 4,268.87	\$ 55,000.00	7.76%	\$ 50,731.13
6800000	Pan Can Chinese Language Examination	\$ 149,136.25	\$ 250,000.00	59.65%	\$ 100,863.75
6801000	Exam Translation Fee	\$ 9,136.60	\$ 100,000.00	9.14%	\$ 90,863.40
6802000	Professional Fee	\$ 6,147.06	\$ 13,000.00	47.29%	\$ 6,852.94
6803000	HR & Salary Expenses	\$ 48,650.59	\$ 50,000.00	97.30%	\$ 1,349.41
6804000	Information Technology	\$ 13,198.40	\$ 12,000.00	109.99%	-\$ 1,198.40
6805000	Communication & Publications	\$ 72,003.60	\$ 75,000.00	96.00%	\$ 2,996.40
45	Total Expenses	\$ 4,111,269.33	\$ 4,369,430.00	94.09%	
46	Net Income	\$ 132,713.45	\$ (190,730.00)		



May 18, 2023

By Email vetact.omafra@ontario.ca

The Ontario Ministry of Agriculture, Food and Rural Affairs
Food Safety and Environmental Policy Branch (FSEPB)
1 Stone Road West
Guelph ON N1G 4Y2

To Whom It May Concern,

Re: A Proposal to Modernize the Veterinarians Act

The College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario (CTCMPAO) is grateful for the opportunity to provide feedback on the proposal to modernize the *Veterinarians Act*. It is our understanding that there have been discussions regarding this proposal that relate to health care professionals regulated under the *Regulated Health Professions Act, 1991* (RHPA), who wish to extend their services to animals.

With respect to CTCMPAO's position on veterinary acupuncture, I can advise that the position of the CTCMPAO has been that this is not a practice that is available to our registrants. Registrants of the CTCMPAO are governed by the RHPA, and the *Traditional Chinese Medicine Act, 2006* (the "TCM Act"). Registrants are authorized to "perform a procedure on tissue below the dermis and below the surface of a mucous membrane for the purpose of performing acupuncture." Both the RHPA and TCM Act contemplate treatment being provided to human patients. As such, the CTCMPAO has maintained that registrants are not authorized to perform acupuncture on animals. We have also advised our registrants that individuals that seek to administer acupuncture to animals must be in compliance with the *Veterinarians Act, 1990*.

If Council determines that this position should be amended or altered, we will be sure to alert the College of Veterinarians of Ontario.

I have also provided a link to a historical discipline [decision](#) where a former registrant of CTCMPAO was disciplined for performing treatment on animals.

I hope this information is helpful and assists in the modernization of the *Veterinarians Act*.

Thank you again for the opportunity to provide input. Should you have further questions, please do not hesitate to reach out to me at Registrar@ctcmpao.on.ca.

Sincerely,



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario
Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

Ann Zeng
Registrar and CEO

cc: Council President



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

Agenda # 19

Next Meeting Dates:

Wednesday, September 20, 2023

Wednesday, December 6 and Thursday, December 7, 2023 (including orientation)

Meeting Effectiveness Survey

Speaker: D. Worrada, Chair

Action: Information



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

Conflict of Interest Information and Disclosure Statement

A Council member is obligated to put the interests of the College ahead of their own. The mandate of the College is to regulate the profession in the public interest – not the interest of the profession. All Council members must do so at all times. Further to this, Council members are required to avoid conflicts of interest whenever possible, and take steps to manage conflicts when one cannot be avoided. Conflicts of interest can be real, potential, or apparent, and may include you or one of your family members (i.e., parent, spouse, child).

This form is intended to help Council members recognize any conflicts of interest they may have and allow the College to help them manage their conflicts appropriately. If a member fails to declare a conflict of interest, it can result in a breach of the bylaws, a breach of their fiduciary duties and, in extreme cases, legal liability.

To be clear, by disclosing this information you are not automatically declaring a conflict of interest. You are merely providing relevant information so that the staff of the College can assist you to comply with your fiduciary duties to the College. Therefore, it is important that you complete this form honestly and accurately. If members do not understand any question, they must seek clarification with College staff.

Members understand that the College may follow up with them and ask for further clarification. Members are expected to provide any requested information in a prompt manner.

Members understand that even after completing this form, they are still expected to carefully review all agenda items and carefully consider whether they have a real, potential or apparent conflict of interest. If so, they understand that it is their responsibility to declare such a conflict at the start of the meeting.

1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES ☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

When completing Past Affiliation, please include the date the affiliation with the association ended.

For the purpose of the chart:

- Current or recent affiliations, interests or relationships may be a conflict of interest if it directly or indirectly affects the personal or financial interests of a:
 - Council member/Committee member;
 - Parent, spouse, child or sibling of a Council member;
 - Spouse of a parent, child or sibling of a member of Council or its Committees.
- The term “spouse” includes a common-law spouse and a same sex partner of the person.

Name	Current Affiliation	Role/Relationship	Starting Date
NONE			

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
TD BANK	Employee in Business Banking division	05/01/2000

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES

☐ NO

9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES

☐ NO

10) I understand that when a conflict of interest exists or may exist, I must do the following:

a. prior to any consideration of the matter at the meeting, disclose the fact that I have a conflict of interest;

b. not take part in the discussion of, or vote on, any question in respect of the matter;

c. leave the portion of the meeting relating to the matter; and

d. not attempt in any way to influence the voting or do anything that might be perceived as attempting to influence the decision of other members on the matter.

☒ YES

☐ NO

11) I understand that if I believe that another member of Council or a Committee has a conflict which has not been declared, I have an obligation to raise that concern. The concern should be raised before discussion of the item in question.

☒ YES

☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

☐ NO


I affirm that the information provided on this form is complete and accurate. I understand that the College will use this information to help me recognize any conflicts of interest I may have, and to manage the conflicts appropriately.

I confirm that I understand each question. If I did not fully understand the question, I sought out clarification from College staff.

I understand that despite completing this form, I am still required to disclose and declare any conflicts of interest at Council and committee meetings.

I understand that if any of the information changes, I am required to immediately alert College staff so that this form can be updated.

I understand that failing to disclose or declare a conflict of interest is very serious and can damage the reputation of the College and my own reputation. I also understand that it can result in me being removed from Council or Committees.

Signature 

Date January 10, 2023



Conflict of Interest Information and Disclosure Statement

A Council member is obligated to put the interests of the College ahead of their own. The mandate of the College is to regulate the profession in the public interest – not the interest of the profession. All Council members must do so at all times. Further to this, Council members are required to avoid conflicts of interest whenever possible, and take steps to manage conflicts when one cannot be avoided. Conflicts of interest can be real, potential, or apparent, and may include you or one of your family members (i.e., parent, spouse, child).

This form is intended to help Council members recognize any conflicts of interest they may have and allow the College to help them manage their conflicts appropriately. If a member fails to declare a conflict of interest, it can result in a breach of the bylaws, a breach of their fiduciary duties and, in extreme cases, legal liability.

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Members understand that the College may follow up with them and ask for further clarification. Members are expected to provide any requested information in a prompt manner.

Members understand that even after completing this form, they are still expected to carefully review all agenda items and carefully consider whether they have a real, potential or apparent conflict of interest. If so, they understand that it is their responsibility to declare such a conflict at the start of the meeting.

1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES

☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES

☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES

☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES

☒ NO

If yes, please explain:

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

When completing Past Affiliation, please include the date the affiliation with the association ended.

For the purpose of the chart:

- Current or recent affiliations, interests or relationships may be a conflict of interest if it directly or indirectly affects the personal or financial interests of a:
 - Council member/Committee member;
 - Parent, spouse, child or sibling of a Council member;
 - Spouse of a parent, child or sibling of a member of Council or its Committees.
- The term "spouse" includes a common-law spouse and a same sex partner of the person.

Name	Current Affiliation	Role/Relationship	Starting Date
N/A			

Name	Past Affiliation	Role/Relationship	Ending Date
N/A			

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
FLOORING OUTLET STORE	CEO	2010

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES

☐ NO

9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES

☐ NO

10) I understand that when a conflict of interest exists or may exist, I must do the following:

a. prior to any consideration of the matter at the meeting, disclose the fact that I have a conflict of interest;

b. not take part in the discussion of, or vote on, any question in respect of the matter;

c. leave the portion of the meeting relating to the matter; and

d. not attempt in any way to influence the voting or do anything that might be perceived as attempting to influence the decision of other members on the matter.

☒ YES

☐ NO

11) I understand that if I believe that another member of Council or a Committee has a conflict which has not been declared, I have an obligation to raise that concern. The concern should be raised before discussion of the item in question.

☒ YES

☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

☐ NO

I affirm that the information provided on this form is complete and accurate. I understand that the College will use this information to help me recognize any conflicts of interest I may have, and to manage the conflicts appropriately.

I confirm that I understand each question. If I did not fully understand the question, I sought out clarification from College staff.

I understand that despite completing this form, I am still required to disclose and declare any conflicts of interest at Council and committee meetings.

I understand that if any of the information changes, I am required to immediately alert College staff so that this form can be updated.

I understand that failing to disclose or declare a conflict of interest is very serious and can damage the reputation of the College and my own reputation. I also understand that it can result in me being removed from Council or Committees.

Signature



Date

28th Nov. 2022



Conflict of Interest Information and Disclosure Statement

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- 1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES ☒ NO

If yes, please explain:

- 1b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

When completing Past Affiliation, please include the date the affiliation with the association ended.

For the purpose of the chart:

- Current or recent affiliations, interests or relationships may be a conflict of interest if it directly or indirectly affects the personal or financial interests of a:
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 - Parent, spouse, child or sibling of a Council member;
 - Spouse of a parent, child or sibling of a member of Council or its Committees.
- The term “spouse” includes a common-law spouse and a same sex partner of the person.

Name	Current Affiliation	Role/Relationship	Starting Date
N/A			

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Jinqi Zeng	officer of Health Canada	07/09/2002

- 7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES ☒ NO

If yes, please explain:

- 8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES ☐ NO

- 9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES ☐ NO

- 10) I understand that when a conflict of interest exists or may exist, I must do the following:

- a. prior to any consideration of the matter at the meeting, disclose the fact that I have a conflict of interest;
- b. not take part in the discussion of, or vote on, any question in respect of the matter;
- c. leave the portion of the meeting relating to the matter; and
- d. not attempt in any way to influence the voting or do anything that might be perceived as attempting to influence the decision of other members on the matter.

☒ YES ☐ NO

- 11) I understand that if I believe that another member of Council or a Committee has a conflict which has not been declared, I have an obligation to raise that concern. The concern should be raised before discussion of the item in question.

☒ YES ☐ NO

- 12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES ☐ NO

I affirm that the information provided on this form is complete and accurate. I understand that the College will use this information to help me recognize any conflicts of interest I may have, and to manage the conflicts appropriately.


I confirm that I understand each question. If I did not fully understand the question, I sought out clarification from College staff.

I understand that despite completing this form, I am still required to disclose and declare any conflicts of interest at Council and committee meetings.

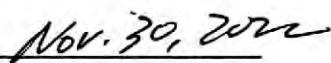
I understand that if any of the information changes, I am required to immediately alert College staff so that this form can be updated.

I understand that failing to disclose or declare a conflict of interest is very serious and can damage the reputation of the College and my own reputation. I also understand that it can result in me being removed from Council or Committees.

Signature

A handwritten signature in black ink, appearing to be 'Jim Z', written over a horizontal line.

Date

A handwritten date 'Nov. 30, 2022' in black ink, written over a horizontal line.



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

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1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES

☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☒ YES

☐ NO

If yes, please explain:

CMAAC 2008 Liaison Officer

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES

☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES

☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☒ YES

☐ NO

If yes, please explain:

President, Chair of Dr. Title Working Group, Director of CARB-TCMA

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Joanne Pritchard Sobh	TCM Practitioner and Acupuncturist	January 1, 1995

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES

☐ NO

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☒ YES

☐ NO

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d. not attempt in any way to influence the voting or do anything that might be perceived as attempting to influence the decision of other members on the matter.

☒ YES

☐ NO

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☒ YES

☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

☐ NO

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Signature

J P Sobhoni

November 26, 2022

Date



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

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1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES

☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

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7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

☐ NO

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Signature Judy Cohen

11/25/2022
Date _____



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☐ YES ☒ NO

If yes, please explain:

- 1b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

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☐ YES ☒ NO

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Justin Lee / AcuSoul	Registered Acupuncturist	04-2016

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES ☒ NO

If yes, please explain:

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☒ YES ☐ NO

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☒ YES ☐ NO

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☒ YES ☐ NO

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Signature



Date

Nov 25/2022



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Practitioners and Acupuncturists of Ontario

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☐ YES

☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
	currently unemployed	

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

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Signature **Kevin C. Ho** Digitally signed by Kevin C. Ho
Date: 2023.03.13 16:06:16
-04'00'

Date 03/13/2023



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- 1a) Do I currently hold a responsible position such as director, owner, board member, officer or employee of a TCM Professional Association?

☐ YES

☒ NO

If yes, please explain:

- 1b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date

- 7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

- 8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES

☒ NO

- 9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES

☐ NO

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☒ YES

☐ NO

- 11) I understand that if I believe that another member of Council or a Committee has a conflict which has not been declared, I have an obligation to raise that concern. The concern should be raised before discussion of the item in question.

☒ YES

☐ NO

- 12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

☐ NO

I affirm that the information provided on this form is complete and accurate. I understand that the College will use this information to help me recognize any conflicts of interest I may have, and to manage the conflicts appropriately.

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Signature

Kimberley Bishop

Date

December 15/22



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

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☐ YES

☒ NO

If yes, please explain:

1b) Have I held such a position in the past?

☐ YES

☒ NO

If yes, please explain:

2a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

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Name	Current Affiliation	Role/Relationship	Starting Date
none			

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Consent & Capacity Board	Senior Lawyer Member	08/28/2019

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES ☒ NO

If yes, please explain:

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☐ YES ☒ NO

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☐ YES ☒ NO

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Signature  _____

Date ^{11/25/2022} _____



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

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☐ YES

☒ NO

If yes, please explain:

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☐ YES

☒ NO

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☐ YES ☒ NO

If yes, please explain:

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☐ YES ☒ NO

If yes, please explain:

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☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

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Name	Current Affiliation	Role/Relationship	Starting Date

Name	Past Affiliation	Role/Relationship	Ending Date

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Acupuncture	acupuncturist	11/23/2005
Acupuncture Works	clinic director	11/23/2005

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES

☒ NO

If yes, please explain:

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

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☒ YES

☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES

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Signature Matthew Colavecchia R.Ac.

Digitally signed by Matthew Colavecchia R.Ac.
Date: 2022.11.25 13:40:57 -05'00'

Date 11/25/2022



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☐ YES ☒ NO

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☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3a) Do I currently hold a position such as director, owner, board member, officer or employee of another organization where my duties may be seen by a reasonable person as influencing my judgment in a matter under consideration of the Council or its Committees?

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☐ YES ☒ NO

If yes, please explain:

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☐ YES ☒ NO

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Name	Current Affiliation	Role/Relationship	Starting Date
N/A			

Name	Past Affiliation	Role/Relationship	Ending Date
N/A			

- 7) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
MY ultimate Acupuncture & TCM Clinic	TCMP / Acupuncturist	Oct, 2018

- 8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES ☐ NO

- 9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES ☐ NO

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☒ YES ☐ NO

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☒ YES ☐ NO

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Signature

Mengying Chen

Date

Nov 08, 2022



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario

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☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

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If yes, please explain:

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☐ YES ☒ NO

If yes, please explain:

4) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

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-
-
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NONE			

Name	Past Affiliation	Role/Relationship	Ending Date
NONE			

- 7) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
Cosmos Integrative Health Centre Inc.	Founder and Director	April 2010

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☒ YES ☐ NO

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Signature 

Date November 3rd, 2022



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☐ YES ☒ NO

If yes, please explain:

2b) Have I held such a position in the past?

☐ YES ☒ NO

If yes, please explain:

3) Am I aware of any situation where I could advance my own interests, directly or indirectly by using College property or information?

☐ YES ☒ NO

If yes, please explain:

4) Do I hold any other position, contract or appointment with the College while serving as a member of Council or its Committees?

☐ YES ☒ NO

If yes, please explain:

5) Please disclose any current or recent affiliations, interests or relationships that I, or one of my family members may have in the chart below. Please include any information that you think may be relevant.

When completing the form please include the name of person who may have the conflict, where the conflict is (i.e. an association, employment etc.), what is the role or relationship, and the date started.

When completing Past Affiliation, please include the date the affiliation with the association ended.

For the purpose of the chart:

- Current or recent affiliations, interests or relationships may be a conflict of interest if it directly or indirectly affects the personal or financial interests of a:
 - Council member/Committee member;
 - Parent, spouse, child or sibling of a Council member;
 - Spouse of a parent, child or sibling of a member of Council or its Committees.
- The term “spouse” includes a common-law spouse and a same sex partner of the person.

Name	Current Affiliation	Role/Relationship	Starting Date
N/A			

Name	Past Affiliation	Role/Relationship	Ending Date
N/A			

6) I hereby disclose that my primary sources of income are:

Name	Role/Position	Starting Date
XIANMIN YU	R.TCMP, RAc	08/17/2014
XIANMIN YU	RMT	11/01/2021

7) Am I aware of any situation or circumstance that is, or may appear to be, a conflict of interest regarding my role as a Council member?

☐ YES ☒ NO

If yes, please explain:

8) I understand that if I have a conflict of interest when reviewing the meeting package, I will consult with the President, Registrar, or legal counsel.

☒ YES ☐ NO

9) I understand that if I am unsure a conflict of interest exists, I will consult with the President, Registrar, or legal counsel. If doubt remains, I will disclose the possible conflict to the Council or Committee and accept their direction as to whether a conflict exists.

☒ YES ☐ NO

10) I understand that when a conflict of interest exists or may exist, I must do the following:

a. prior to any consideration of the matter at the meeting, disclose the fact that I have a conflict of interest;

b. not take part in the discussion of, or vote on, any question in respect of the matter;

c. leave the portion of the meeting relating to the matter; and

d. not attempt in any way to influence the voting or do anything that might be perceived as attempting to influence the decision of other members on the matter.

☒ YES ☐ NO

11) I understand that if I believe that another member of Council or a Committee has a conflict which has not been declared, I have an obligation to raise that concern. The concern should be raised before discussion of the item in question.

☒ YES ☐ NO

12) I understand that every declaration of conflict of interest must be recorded in the minutes of the meeting.

☒ YES ☐ NO

I affirm that the information provided on this form is complete and accurate. I understand that the College will use this information to help me recognize any conflicts of interest I may have, and to manage the conflicts appropriately.

I confirm that I understand each question. If I did not fully understand the question, I sought out clarification from College staff.

I understand that despite completing this form, I am still required to disclose and declare any conflicts of interest at Council and committee meetings.

I understand that if any of the information changes, I am required to immediately alert College staff so that this form can be updated.

I understand that failing to disclose or declare a conflict of interest is very serious and can damage the reputation of the College and my own reputation. I also understand that it can result in me being removed from Council or Committees.

Signature XIANMIN YU
Digitally signed by XIANMIN YU
DN: cn=XIANMIN YU, o.ou,
email=hawkyu1981@gmail.com, c=CA
Date: 2023.01.09 15:10:32 -05'00'

Date 01/09/2023



College of Traditional Chinese Medicine
Practitioners and Acupuncturists of Ontario
Ordre des praticiens en médecine traditionnelle
chinoise et des acupuncteurs de l'Ontario

List of Commonly Used Acronyms

Acronyms	Description
AODA	<i>Accessibility for Ontarians with Disabilities Act, 2005</i>
CARB-TCMPA	Canadian Alliance of Regulatory Bodies of Traditional Chinese Medicine Practitioners & Acupuncturists
CAG	Citizen's Advisory Group
CBT	Computer-Based Testing
CCO	College of Chiropractors of Ontario
CELPPI	Canadian English Language Proficiency Index Program
CEO	Chief Executive Officer
CFTA	Canadian Free Trade Agreement (to replace AIT)
CLB	Canadian Language Benchmarks
CLEAR	Council on Licensure, Enforcement and Regulation
CMTO	College of Massage Therapists of Ontario
CNAR	Canadian Network of Agencies for Regulation
CNO	College of Nurses of Ontario
COCOO	College of Chiropodists of Ontario
COI	Conflict of Interest
COTO	College of Occupational Therapists of Ontario
CPMF	College Performance Measurement Framework
CPO	College of Physiotherapists of Ontario
CPSO	College of Physicians and Surgeons of Ontario
CRM	Customer Relationship Management (customized membership database)
CTCMA-BC	College of Traditional Chinese Medicine Practitioners and Acupuncturists of British Columbia
CTCMPAO	College of Traditional Chinese Medicine Practitioners and Acupuncturists of Ontario
DPRA	<i>Drug and Pharmacies Regulation Act</i>
EDI	Equity, Diversity, and Inclusion
EtP	<i>Entry to Practice</i>

FDA	<i>Food and Drugs Act</i>
FOI	Freedom of Information
HCCA	<i>Health Care Consent Act</i>
HPARB	Health Professions Appeal and Review Board
HPRAC	Health Professions Regulatory Advisory Council
HPRO	Health Profession Regulators of Ontario
HR	Human Resources
ICRC	Inquiries, Complaints and Reports Committee
IELTS	International English Language Testing System
IPC	Information and Privacy Commissioner
MCI	Ministry of Citizenship and Immigration
MCQ	Multiple Choice Questions
MOH	Ministry of Health
MLTC	Ministry of Long-Term Care
MOU	Memorandum of Understanding
MCU	Ministry of Colleges and Universities
NHPD	Natural Health Products Directorate
NHPR	NHPR – Natural Health Products Regulation
O. Reg.	O. Reg. – Ontario Regulation
OBCA	Ontario Business Corporations Act
OCP	Ontario College of Pharmacists
OFC	Office of the Fairness Commissioner
OHIP	Ontario Health Insurance Plan
ORAC	Ontario Regulators for Access Consortium
OMA	Ontario Medical Association
OPS	Ontario Public Service
PAS	Public Appointments Secretariat
PCE	Pan-Canadian Examination
P&L	Profit and Loss Statement
PHIPA	<i>Personal Health Information Protection Act, 2004</i>
PLI	Professional Liability Insurance

PPA	Peer and Practice Assessment
PSOA	<i>Public Service of Ontario Act, 2006</i>
QA	Quality Assurance
RCDSO	Royal College of Dental Surgeons of Ontario
RFI	Request for Information
RFP	Request for Proposal
RHPA	<i>Regulated Health Professions Act, 1991</i>
SCERP	Specified Continuing Education & Remediation Program
SME	Subject Matter Expert
TCLs	Terms, Conditions and Limitations
TCM	Traditional Chinese Medicine
TCM Act	Traditional Chinese Medicine Act, 2006
TEF	Test d'évaluation de français
TOEFL	Test of English as a Foreign Language
ToR	Terms of Reference
WSIB	Workplace Safety and Insurance Board
YAS	Yardstick Assessment Strategies